

- Cop?

Metrics

- WP spk & Pat re 'Interconnectedness' ToR.

- Fluid, mobile staff, taskforces

- 'Complex environment for small organ'

Pat - Δ's in last 3 years (MoGr)

- From 700-800 staff to 2,500. ✓✓

- Pace of Δ that occurs ⇒ housekeeping (capacity to build capability) never apparently to 'breathe'.

- Now new MoGr ⇒ focus going out.

RS - Protective Security Manual ⇒ now PDPF

s47C, s47E(d)

s33(a)(i), s47C, s47E(d)

RS - P

s47C, s47E(d)

clearances for other depts,

RS - need something 'purpose designed' for each dept.

s47C, s47E(d)

s33(a)(i), s47C, s47E(d)

s47C, s47E(d)

s47C, s47E(d)

s 33(a)(i)

s47C, s47E(d)

s 33(a)(i), s47C, s47E(d)

s47C, s47E(d)

s33(a)(i), s47C, s47E(d)

s47C, s47E(d)

s47C, s47E(d)

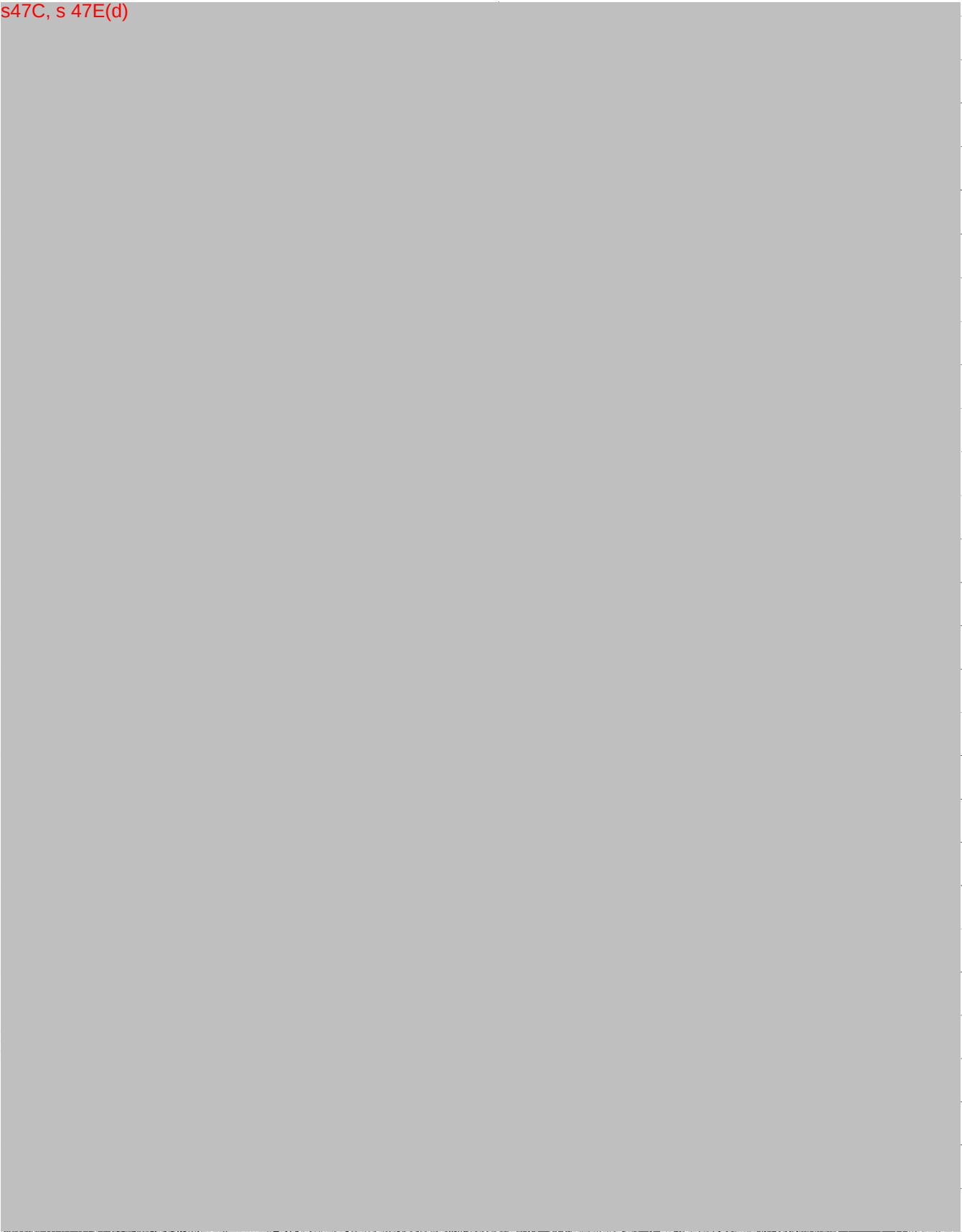


s47C, s 47E(d)



Chat with Yael

s47C, s 47E(d)



s47E(d)

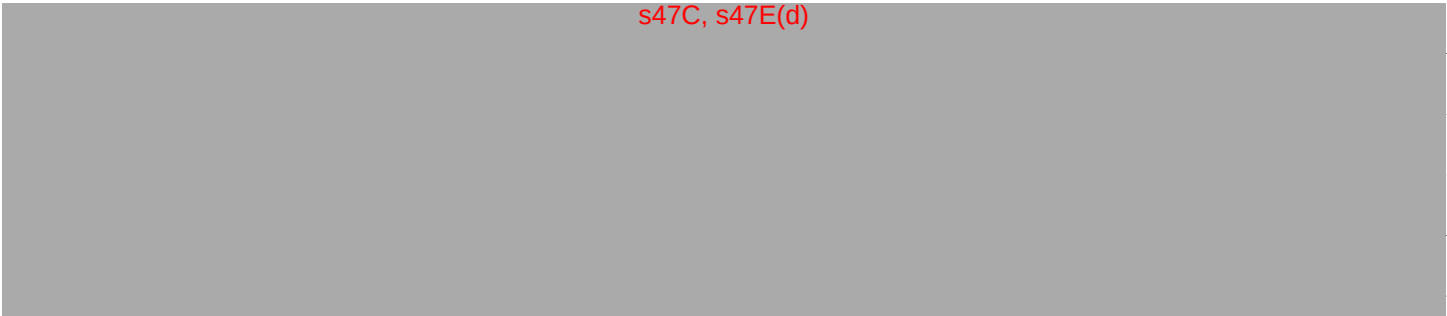
FOI - managed by Gov Divⁿ
- incoming FOI requests.



handling, tracking

- protocols in place for confidential info.
- Lab Divⁿ doesn't keep official advice.
- ⇒ PMAC response to claim is Gov Divⁿ
- get to see FOI request.

s47C, s47E(d)



s33(a)(i), s47C, s47E(d)



s47C, s47E(d)



s47C, s 47E(d)



RS - lessons learned ; what could review do?

s33(a)(i), s47C, s47E(d)

s47C, s47E(d)

s33(a)(i), s47C, s47E(d)

s47C, s47E(d)

s47C, s47E(d)

BETA

s47C

- effective ~~as~~ engagement → compliance.

s47C

s47C, s47E(d)

s33(a)(i), s47C, s47E(d)

s47C, s47E(d)

s33(a)(i), s47C, s47E(d)

MEETING WITH NATHAN A.

s22

s47E(d)

s47E(d)

s47C, s47E(d)

s47C, s47E(d)

s47C, s47E(d)

s33(a)(i), s47C, s47E(d)

s33(a)(i), s47C,
s47E(d)

⑥ s47E(d)

s33(a)(i), s47E(d)

Training - s22 A co design,
Eg travel, s22

divvy up re digital vs physical security

Effectiveness of modules:

s22

s47E(d)

s47C, s 47E(d)

s33(a)(i), s47C, s47E(d)



Alistar McKibbin - internal champion

s47C, s 47E(d)



Onboarding Access

s33(a)(i), s47C, s47E(d)

Req:

s47C

Emergency Management Australia - responsibility for security.

s47C

s47C, s 47E(d)

s33(a)(i), s47C, s47E(d)

onboarding:

EMMA

s22

(HR),

Anecdote:

s33(a)(i), s47C, s47E(d)

s47

s33(a)(i), s47C, s47E(d)

s47C, s 47E(d)

Training

- Does HR run all training for dept? Particular areas lead?

Rich: : base e-learning Modules (the areas come up with content)

- we provide access via Learnhub.

- no face to face via HR.

s47C, s 47E(d)

HR provides platform ; areas provide the content.



either other depts or private provider to get access to modules.

e-modules = cost-effective to run ; easy to update.

Ric - e-learning ex of IT ; no additional branches for moving to e-learning.

s47C, s 47E(d)

s47C, s 47E(d)

s47C, s47E(d)

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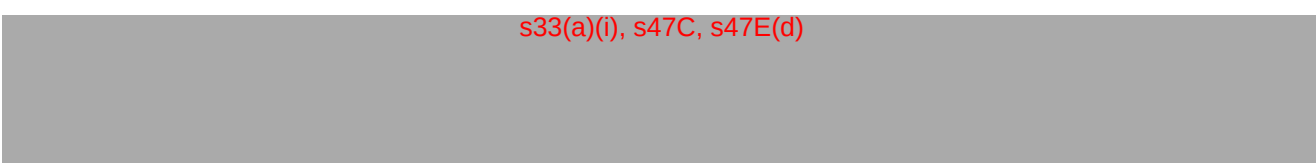
s 47E(d)

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s47C, s47E(d)

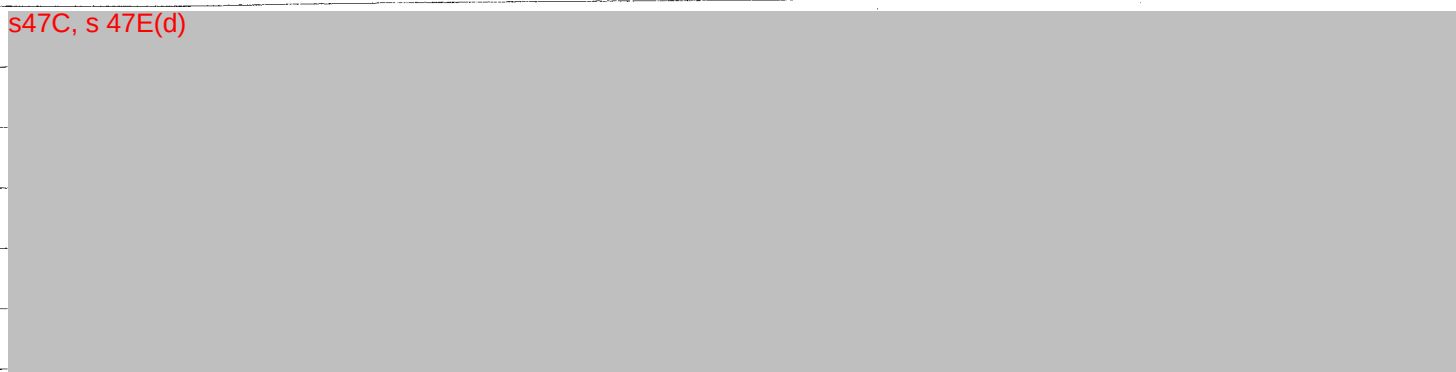
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s33(a)(i), s47C, s47E(d)

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* Reset training with Pat.

s47C, s 47E(d)



s47C, s 47E(d)



s22

- TS1

s47C

2.c -

s47C, s 47E(d)

s33(a)(i), s47C, s47E(d)

Facilities within CFO. but AS ITSA not part of facilities?

See Tsy structure - [↑] separation of responsibilities (see later)

s22

- ASA underneath A ITSA underneath him

⇒ Chief security officer (only new)

s47C, s 47E(d)

CSO ≡ cust. service.

s47C

Shows value to organ¹.

Require Band 3 via deleg¹ under PSPF.

(why ^{s22} reports to SES 3)

s47C

• Tsy training
⇒ link to APSC,
wider network?

- Security training mandatory every 12 months; face to face; 1 hr (30 min IT, 30 min physical)
- ASA & ITSA both go.
- Secondaries get 4 weeks to attend.
- Training once every 2 wks
- SES3 supports: breach @ any level warned.
- Tsy security support of Exec & resources.

s47C

- face to face enables ASA & ITSA to also identify any issues 'on the ground'.

s47C

- ASA & ITSA - still new b'cos PSPF is new.

→

s47C

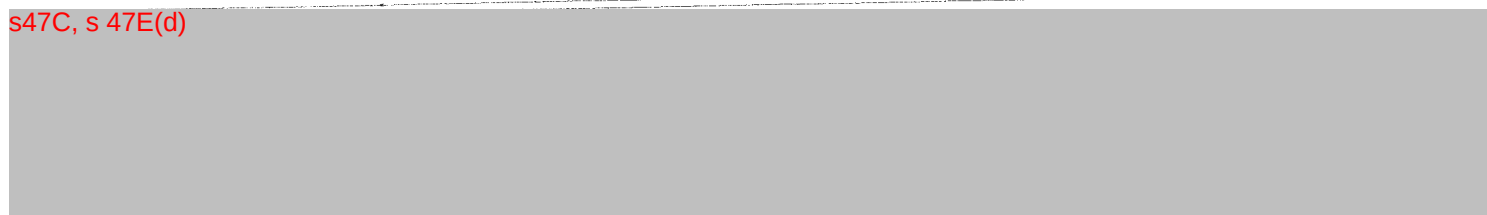
s47C, s 47E(d)

s47C, s47E(d)

s 47E(d)

s47C, s 47E(d)

s47C, s 47E(d)

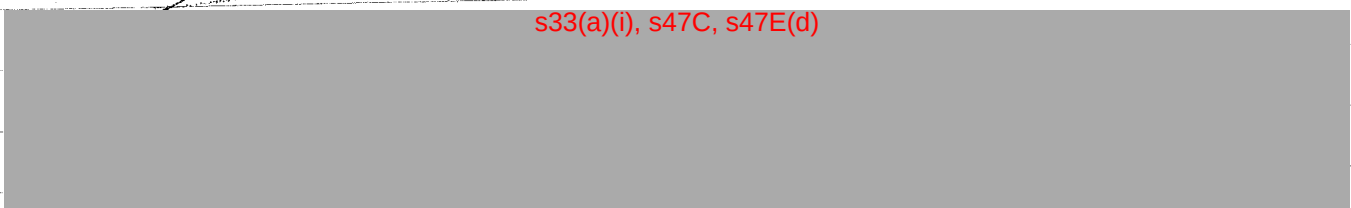


Ric's - implement all? (Yes).
- How implement?

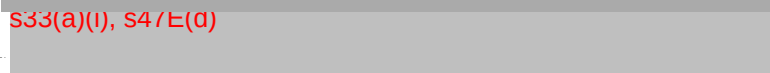
s47C



s33(a)(i), s47C, s47E(d)



s33(a)(i), s47E(d)



s33(a)(i), s47E(d)



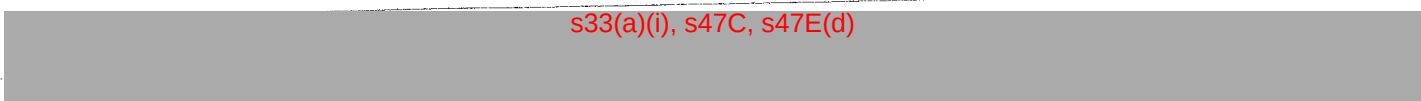
- Weekly snapshot to Exec

: breaches, movement, clearances. (Communicate to Exec which is then posted down,

s47C, s 47E(d)



s33(a)(i), s47C, s47E(d)



s47C, s47E(d)

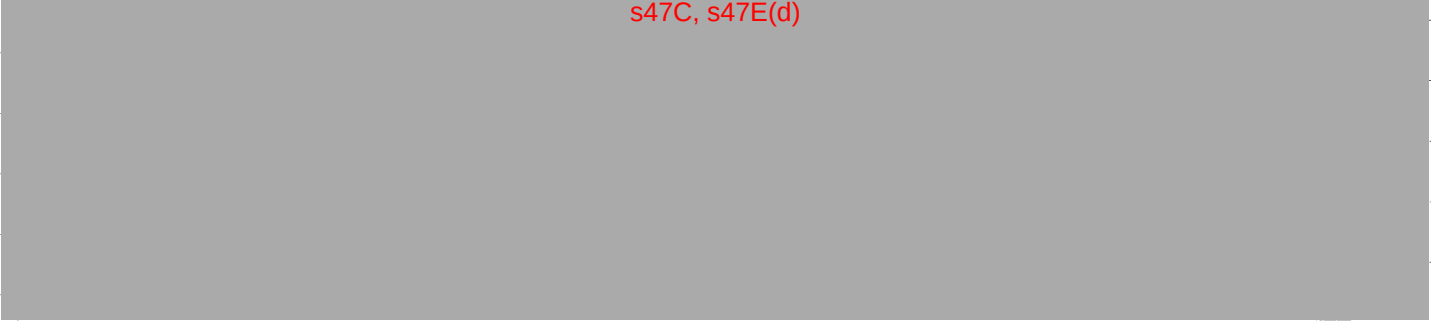


s47C, s 47E(d)

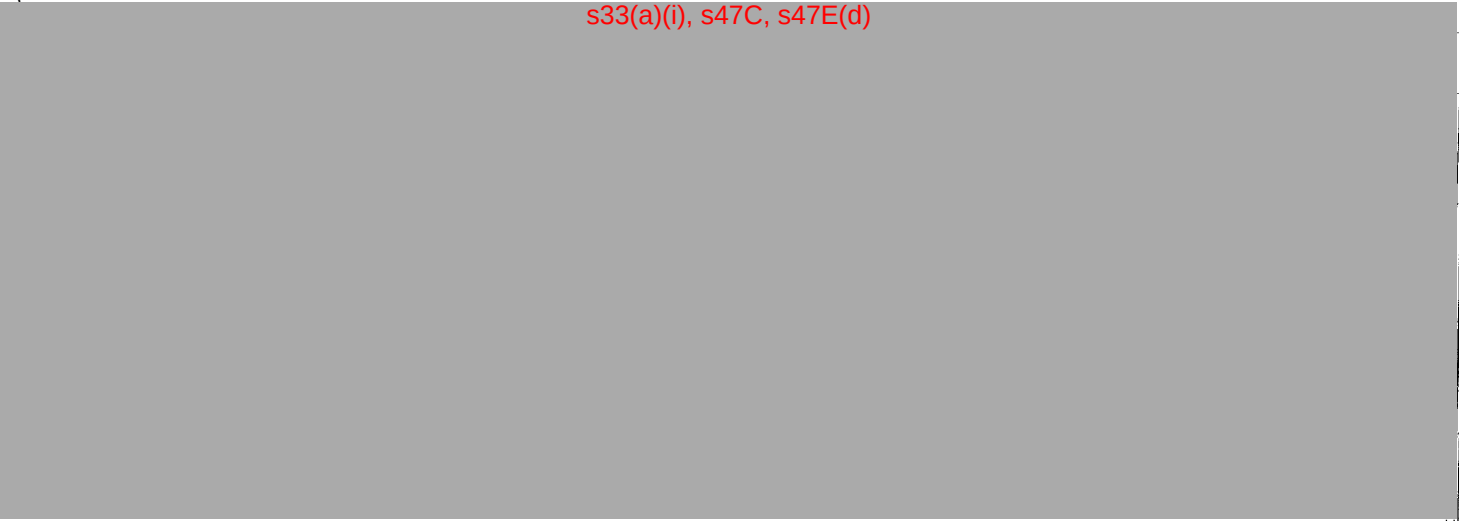


Security snapshot - every 2 weeks.

s47C, s47E(d)



s33(a)(i), s47C, s47E(d)



s47C

⇒ why training so important

Open-door security policy ; monthly standups (ASA / TSA get 10 min slot)

Comes back to customer service.

s47C, s 47E(d)

s47C, s 47E(d)

s 47E(d)

s47C, s 47E(d)

s47C, s47E(d)

s22

s47C, s47E(d)

s47C, s47E(d)

s47C, s47E(d)

* Value created will ensure support beyond current Secretary.

Discuss on tomorrow TOR 1 : what are we going to say.

as Account authority?

s47C

Charlotte

s 47E(d)

s47C, s 47E(d)

Charlotte - no's on staff.

| Note chat with

s22

→ best from Corp or HR?

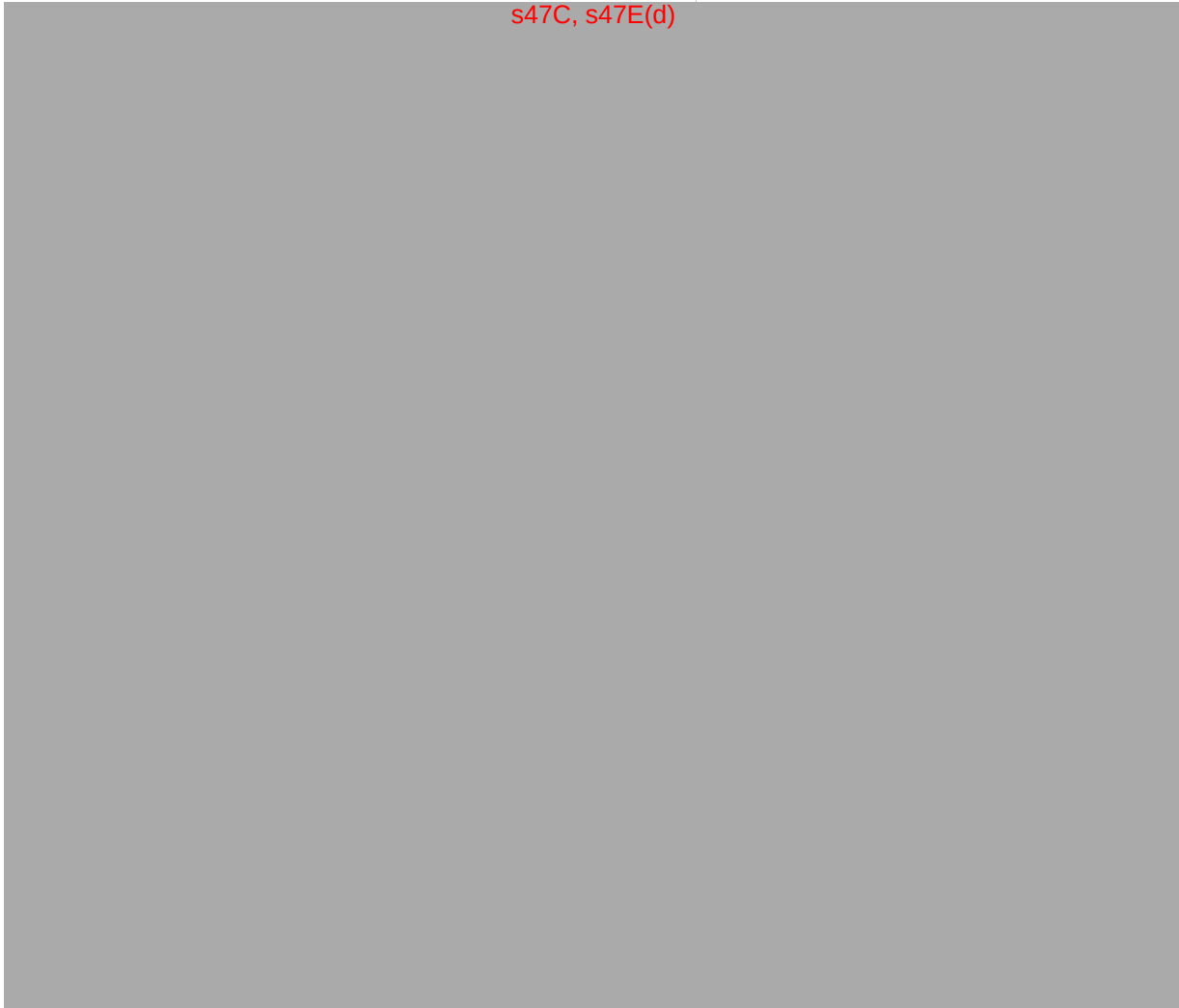
* Ric's point re language - need to professional editor.

- Ric likes 5 page FAQ with hyperlinks

s47C

s47C, s 47E(d)

s47C, s47E(d)



s 47E(d)



Ric - arrange meetings with Ben & Lin.

Emma - data on staff mobility.

s 47E(d)

s 47E(d)

Does Abu go to this?

Methodology

s22

- Payroll

Cap. governance.

- Sense of oldest from EB.

s47C, s 47E(d)

We

↓
operationally, not assessment basis

(Ric - culture flows from top.)

Staff - the diagram coming from
⇒ getting new version.

s22

Ric - enough time?

s47C, s47E(d)

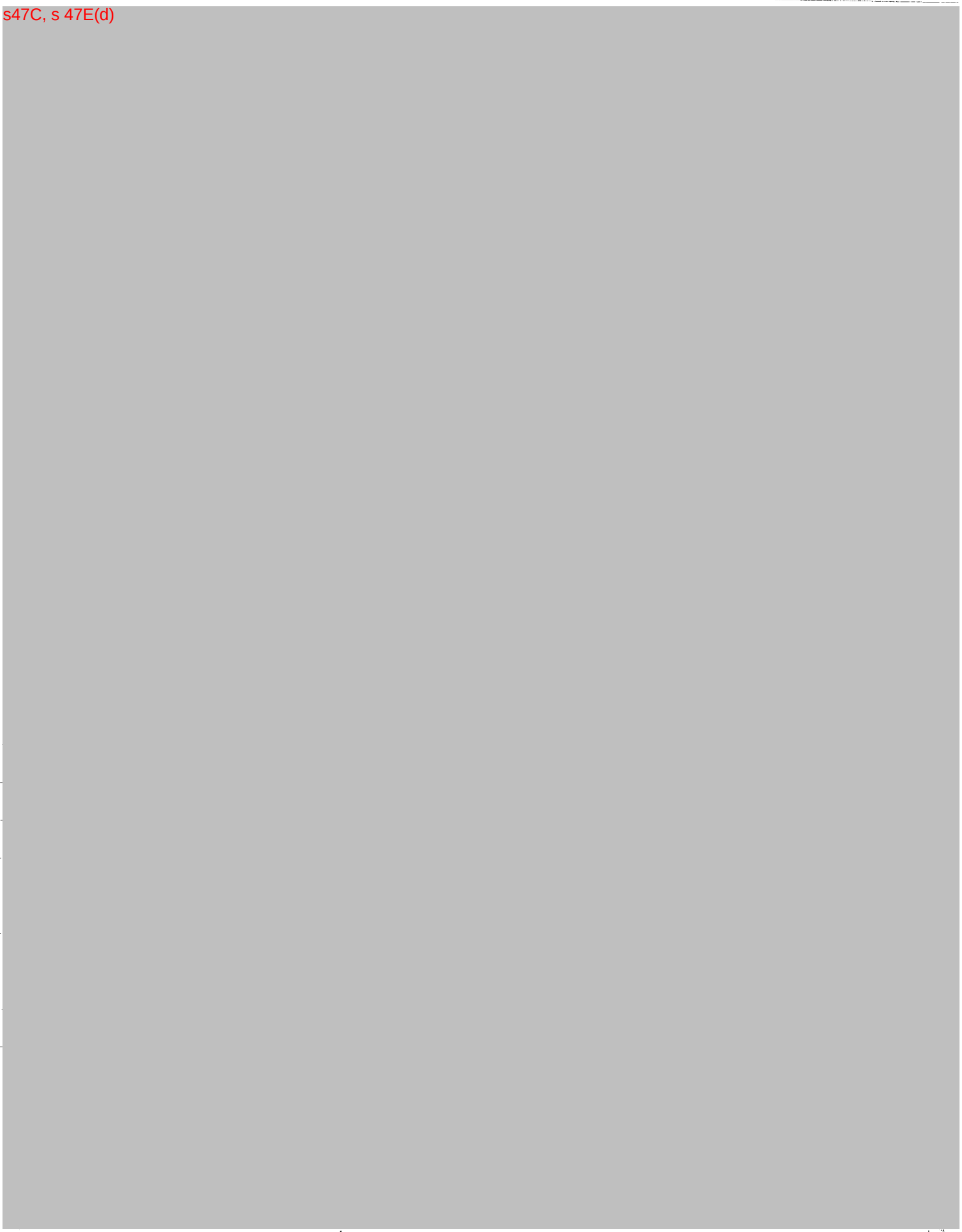
s33(a)(i), s47C, s47E(d)

s47C, s47E(d)

s33(a)(i), s47C, s47E(d)

11

s47C, s 47E(d)



s33(a)(i), s47C, s47E(d)

PMAC roadmap - done late 2015.
Done with Security Strategy

s22

'living document' which will be
updated.

Produce Security Plan - being updated by

s22

team.

s47C, s47E(d)

s 47E(d)

> Deb to EA.

s 47E(d)

s47C, s47E(d)

s33(a)(i), s47C, s47E(d)

s22

decentralise team. Located one officer in Cab Div?

12 Major regional offices - Matt (?) in Woden ; establishes Security Champion in each site

- Fire warden ; first aid = each get 150

Alternatively : est. Champion within teams
(est. Warden in teams).

Security is everyone's responsibility

Managing risk $\rightarrow$ move to digital environments

MEETING WITH

s22

s 47E(d)

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s47C, s 47E(d)

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s 47E(d)

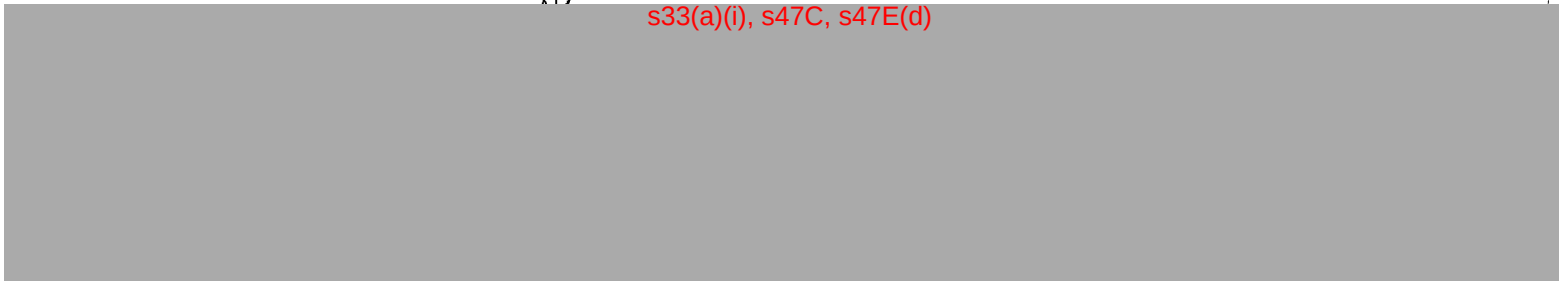


Enabling Services

⇒ Corporate Master data project.

Rat - get detail

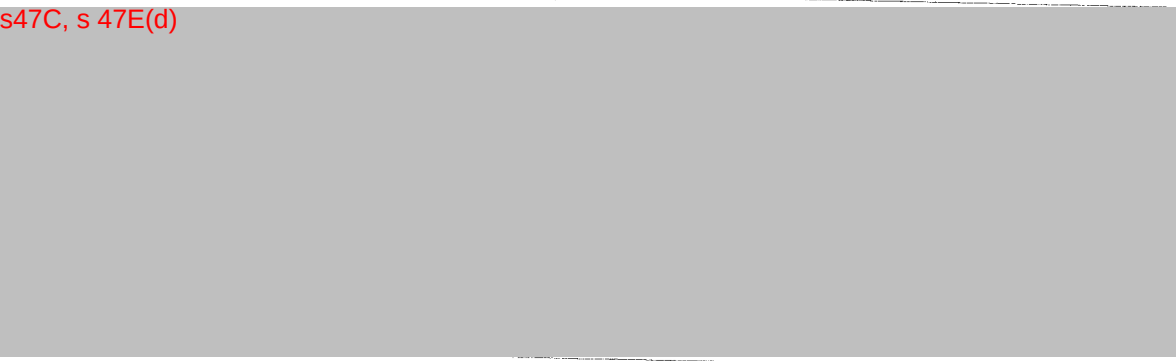
↑
s33(a)(1), s47C, s47E(d)



s 47E(d)



s47C, s 47E(d)



MEETING WITH DEB LEWIS

Security culture @ VAS

Transition from Corp to Policy over

- For SES staff: what sort of induction (reinduction) did they receive.

→ AG: security support vis OLC?

- Deb's reflections on past EB engagement & current Corp restructuring.

• Reflections on WYWI - any discernible behavioural Δ's?

- awareness training for staff?

AG work closely with Cab. Div.

s33(a)(i), s47C, s47E(d)

• Noded 'online' would be good (ie. training)

- what

s33(a)(i), s47C, s47E(d)

Different level of familiarity (with cab processes)

- Deb: s47C

s47C

- eg. oneable beneficial

but mindfulness in terms of what you are recording.

s 47E(d)

In past Eliz K style to work with Bard.

s47C, s 47E(d)

s 47E(d)

s47C

Deb

s47C, s 47E(d)

E-learning - ok as long as that
Face to face - real life scenarios.

Anne Marie - regional managers to Coub 4 times a year.
→ incorporate security as part of those catch ups.

s47C, s 47E(d)

s33(a)(1), s47C, s47E(d)

s47C, s 47E(d)



Yearly on-line = must.

Qⁿ : 2 L1 A above / face to face.

s47C, s 47E(d)



⇒ SES talk to staff.

s47C, s 47E(d)



* s47C, s 47E(d)



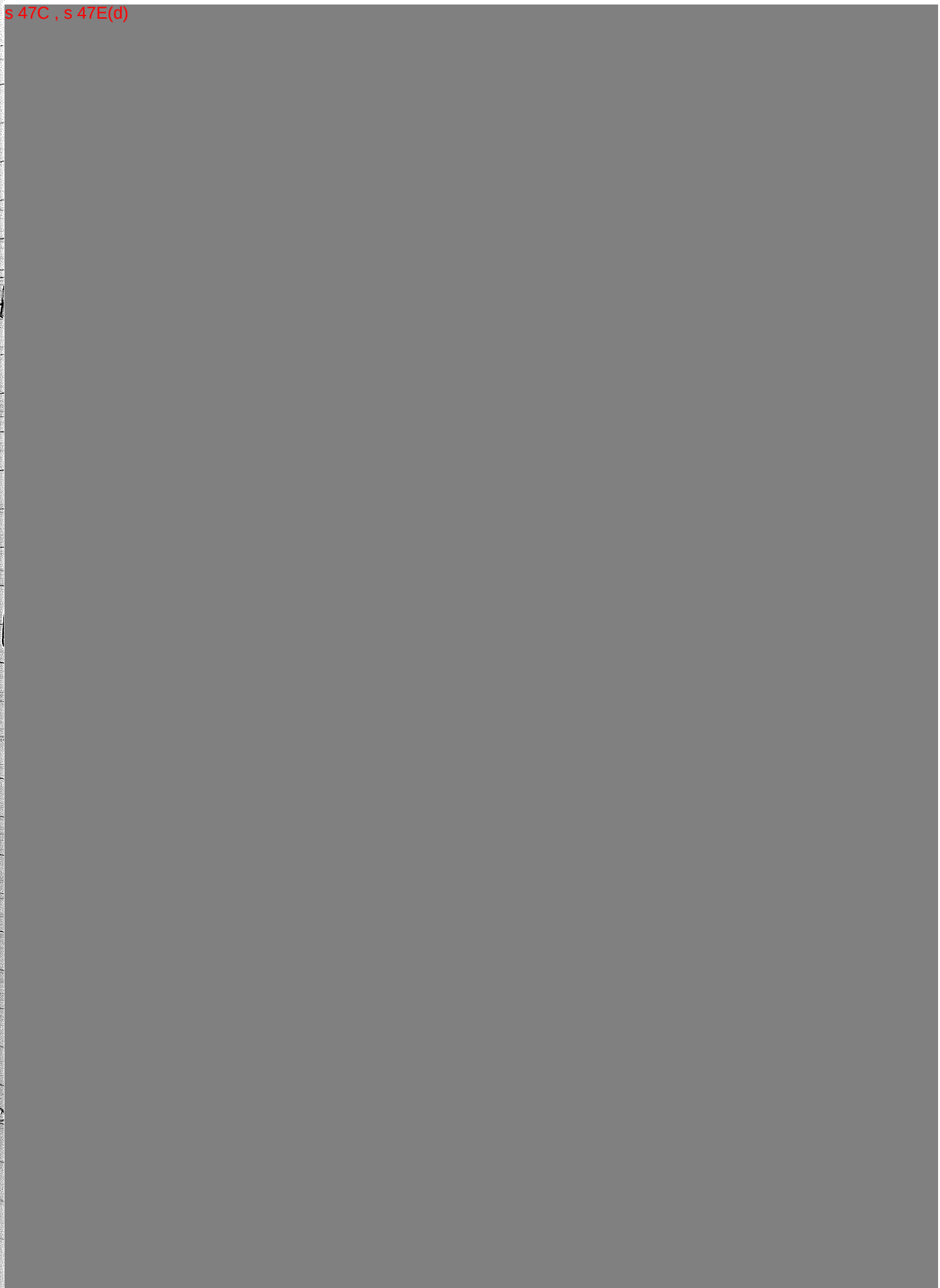
Archives, RCSmith.

7/3/18

* AFP investigation ongoing, not connected
+ review timely, digitising, ABW, update policy

S47C

s 47C , s 47E(d)



s 47C , s 47E(d)

Mtju Yael

Snapshot of Division

FOI > Gov Div

One person looks at it, up to an SES

Document mgt

Protocols in place for mgt of information

Gov Div holds FOI material,

* FOI request (obtain sample for Ric)

Cab Div doesn't keep paper copies >
electronic filing system.- we have a safe / they have the
space. To store 18 docs

- keep docs for the Term of Gov

s47C, s47E(d)

- What is the induction

→ have a page

→ not taking, parts depending on role

→ Cabinet specific

→ work place hygiene
→ y

→ Mgt of sales &
→ Mgt of documents

Mt w AGD
Sarah, Anna, s22

- Ahs role: responsibility

s47E(d)s47E(d)

- focus on cultural

- PSM to PSPF in 2010. More principles box

s47C, s47E(d)s47E(d)s47C, 47E(d)

547E(d)

5.47C

5.47C

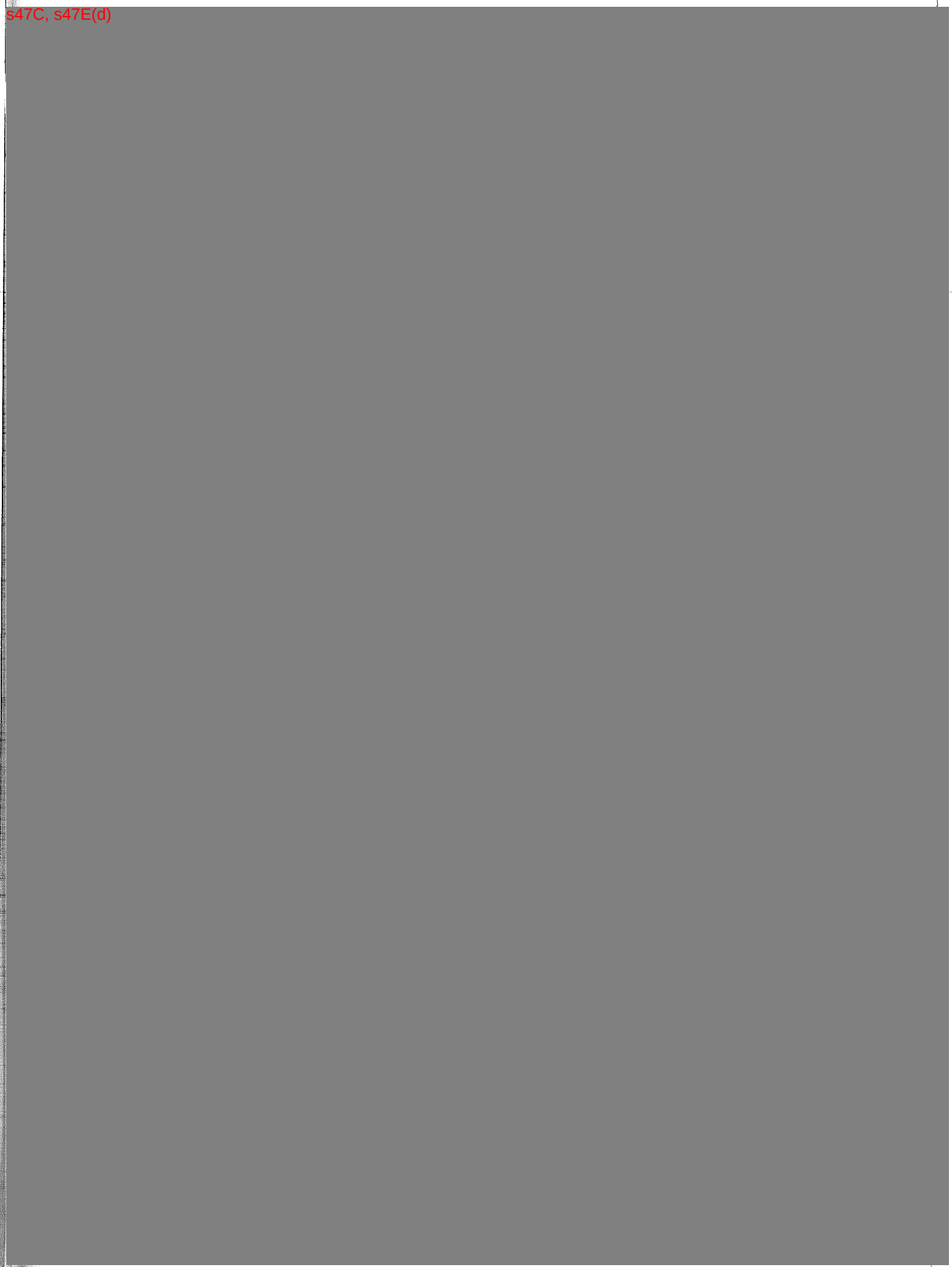
M/L ~ Ric

- handling of info & accessible
- movement of sales
-

→ Principles to compliance

s.47C, s47E(d)

s47C, s47E(d)



+ People Mth wk

- Exec Board / Ops Committee > Secretariat / Cass

- As per governance, review

- Monthly meeting > how does this place
run. Exec Board. CFE
developing report. Dashboard
Ops considered then to Board
for action.

S.47C

- Corporate ses advisors as required.

- Colm from NSIP

- Ops monthly

- Audit quarterly

- EB weekly + monthly governance
→ action decisions made

EB + Martin and Dep Sees

Dashboard / HR content

s.47C, 47E(d)

* Cassia to provide words on transformation

Sam Volker > TABLEAU Reporting Tool

EB on 26th - release publicly

→ 13th

→ EB on 5th?

Mg + w Sarah C

AGD — both ICT & Personnel/Phys sup
presented together

s47C

s47E(d)

s47E(d)

547C, 47E(d)

547C

s47C

→ Pic to share with Sarah & Anna.
Maybe speak with Chris.

s47E(d)

513

My w Pat, Jayson,
Nathan & Scott

- ITSA + ASA

CICO, CIO,
/ CY20

- Chief Information Security Officer > Nathan

s47C, 47E(d)

→ transfer of documents, ICT course

ITINERANT

s.47C



- Board would appreciate single report

s47C



> Guarding contracts up in June >

s47C, 47E(d)



- DSS looks after ICT for regional network.
- Sites that have protected, regional office.

S47C

ML ~ Treva

s47C

- Mgt of paper documentation, generalization.
- FOI?

s47C

- Culture / Accountability
- Sample > audit, spot checks

s.47C, 47E(d)

s47C

read 8/9 6/3
level 1
right My name

work
in County
Cabinet

- 2003 strong paper based environment

s47C, s47E(d)