

s 47F

17 January 2013

Mr Frank Leverett
Assistant Secretary
Ceremonial and Hospitality Branch
Department of the Prime Minister and Cabinet
1 National Circuit
BARTON ACT 2600

s 22(1)
(a)(ii)

Dear Mr Leverett

Gough Whitlam

In 1993 and 1994, although there was no reason to believe that the event was imminent, just as there is not now, I had some discussions with some of your colleagues in PM &C concerning possible funeral arrangements for my father, Gough Whitlam. I was asked to keep in touch and I have neglected to do so. The purpose of this letter is to bring the Department up to date.

In summary, the family is planning a private cremation and a secular memorial service. The preferred venue for the memorial service is Sydney Town Hall, and we have in mind four or five speakers with their contributions interspersed by some video material and fine music. We have access to video records from the Whitlam Institute and elsewhere, and quite a bit of work has been done on possible music items, including some suggestions from our father; his only other suggestion has been an RAAF fly past. ("John Gorton got a fly past.")

I hope this is helpful. Please feel free to contact me by telephone or e-mail if you wish to have anything clarified.

Yours sincerely

s 22(1)(a)(ii)

Nicholas Whitlam

s 47F

s 47F

cc
Mr Ben Hubbard
Chief of Staff
Office of the Prime Minister
Parliament House
CANBERRA ACT 2600



Australian Government

Department of the Prime Minister and Cabinet

ONE NATIONAL CIRCUIT
BARTON

Mr Nicholas Whitlam

s 47F

Dear Mr Whitlam

Thank you for your letter of 17 January 2013 regarding possible funeral arrangements for your father, the Hon E G Whitlam AC QC.

Your letter was both informative and helpful. When the time comes, we will work closely with your family to deliver the specific requests and suggestions contained in your letter.

Like you we hope it is some way off before we have to discuss such matters in earnest. That said, we remain ready and willing to discuss any aspect of a future State Memorial Service with you, or any other family members, at any time.

Your letter has been carefully filed and will be quickly and carefully revisited at the appropriate time.

Again, thank you for advising us of your families wishes on this matter.


Yours sincerely

s 22(1)(a)(ii)

Frank Leverett
Assistant Secretary
Ceremonial and Hospitality Branch

31 January 2013

s 22(1)(a)(ii)



From: Kim Williams [[mailto:s 47F](#)]

Sent: Wednesday, 22 October 2014 4:43 PM

To: s 22(1)(a)(ii)

Cc: s 47F s 47F

Subject: RE: Follow Up and Confirmaiton of date

Dear s

22(1)
We now have confirmation from the Philharmonia and also from Cate as to their secure participation. All speakers and performers are now confirmed.

Therefore the attached program is for the present, fine – we have a final music program meeting with the SSO and Philharmonia on Friday at 1300

We should be able to confirm all elements of the program after that.

In the interim we will resolve the other elements on the Order of Proceedings with a view to finalisation before Monday morning.

I assume a Commonwealth Car will be provided for Gough Whitlam's sister s 47F
s 47F

I also assume a Commonwealth Car can be provided for Miss Blanchett to and from the ceremonies.
All best wishes

Kim

Kim Williams AM

s 47F

From: Kim Williams

Sent: Wednesday, 22 October 2014 13:55

To: s 22(1)(a)

Cc: s 47F

; apwhitlam@sixthfloor.com.au

Subject: Follow Up and Confirmaiton of date

Dear s

Many thanks for today. You were patient and refreshingly precise.

Confirming the following:

- The 5th November is now confirmed with the SSO and therefore the date confirmed for an 1100 commencement (for precision we need final confirmation from Cate Blanchett and for the Philharmonia Choir but this will not affect the Memorial Service as we will make alternate arrangements for both if necessary)
- We will have a list of family invitees to you by Monday evening (leaving aside the Notice of Precedent list to the Protocol Office management).
- s 47F will have detail to you ASAP on production arrangements and broad shape of expenses for the production unit, Audio /visual equipment, individual speakers and performers and the Sydney symphony and Philharmonia choir.
- We will deal with all cost and provisioning arrangements for the subsequent reception in the Lower Town Hall but you will assist us with a PDF invitation to invited guests and with the entrée cards being affixed to seats in the invited guest area.
- We have arranged the ABC as official broadcaster and they will provide a clean feed to the exterior screens, to Federation Square in Melbourne and also to all broadcasters. They will cover the fly past and it will appear live in the venue preparatory to the exit of the guests.
- We have decided not to have a donation section in the public advertisement and to leave that to a separate ad for the Whitlam Institute at its own expense which we deem to be more appropriate. The ad should say – No Flowers please.
- There are many other matters including arrangements at the end of the service and the printing of the Order of Service but we can leave those to later in the week.
- We will liaise though s 47F as event producer to ensure a central ,point of contact but you can feel free to contact me at any time.

Again many thanks from tony, s 47F and me – we will back to you on cost envelope and also on the guest list and other matters as promised

With every good wish

Kim

Kim Williams AM

s 47F

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s 22(1)(a)(ii)

From: Kim Williams s 47F
Sent: Wednesday, 22 October 2014 4:43 PM
To: s 22(1)(a)(ii)
Cc: s 47F
Subject: RE: Follow Up and Confirmaiton of date
Attachments: EGW AC QC order of proceedings REVISED.PDF

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Kim

Kim Williams AM

s 47F

Edward Gough Whitlam AC QC - State Memorial Service @ Sydney Town Hall

Music whilst the community enters: Mendelssohn Octet first two movements (9' and 10' but can extend with the other two movements)

(YouTube reference <http://youtu.be/6K3W2DeNkoQ> and <http://youtu.be/LXvdqZi3lwo>)

Music: The National Anthem (complete verses) - 2'30"

(YouTube reference <http://youtu.be/s8tswkr25A0>)

MC – Kerry O'Brien

Speaker:- Welcome to Country (by Aunty Millie Ingram)

Music :- William Barton – Didgeridoo

(YouTube reference <http://youtu.be/26PpaNN08PI>)

MC - Kerry O'Brien

Speaker: Graham Freudenberg AM

Music :- Bach 'In Tears of Grief' (last chorus from the St Matthew Passion) 6'

(YouTube reference <http://youtu.be/48iuom4hx9Y>)

MC - Kerry O'Brien

Speaker: Cate Blanchett

Music: Verdi - Va Pensiero from Nabucco 6'

(YouTube reference <http://youtu.be/qaXE0v0bJoE>)

MC – Kerry O'Brien

Speaker: Noel Pearson

Music: 'From Little things, big things grow' – Paul Kelly and Kev Carmody (with video montage) 7'

(YouTube reference http://youtu.be/6_ndC07C2qw)

MC - Kerry O'Brien

Speaker: - Senator The Honourable John Faulkner

Music: Berlioz - 2nd movement from the Symphonie Fantastique (Au Bal)

(YouTube reference <http://youtu.be/npq11G8ZkAY>)

MC - Kerry O'Brien

Speaker:- The Honourable Antony Whitlam QC

Music: Jerusalem - William Blake with music by Hubert Parry 5'

(YouTube reference <http://youtu.be/bKaJ4b0XYmI>)

s 22(1)(a)(ii)

From: Kim Williams s 47F
Sent: Wednesday, 22 October 2014 1:55 PM
To: s 22(1)(a)
Cc: s 47F
Subject: Follow up and Confirmation of date

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With every good wish

Kim

Kim Williams AM
s 47F

s 22(1)(a)(ii)

From: Nicholas Whitlam s 47F
Sent: Tuesday, 21 October 2014 5:21 PM
To: s 22(1)(a)
Cc: Hon Antony Whitlam QC; Kim Williams AM; s 47F
Subject: Re: State Memorial Service [SEC=UNCLASSIFIED]

Importance: High

For the record, the person at the Town Hall responsible for bookings is s 47F, direct telephone s 47F s 47F. She is holding 3 and 5 November for us.

Nicholas Whitlam

s 47F

www.whitlam.com.au

On 21 Oct 2014, at 5:13 pm, Nicholas Whitlam <s 47F> wrote:

s 22(1)

s 22(1)(a)(ii)

I have confirmed with my brother, Tony, Kim and s 47F that they will be there at the Town Hall tomorrow, as you suggest.

E-mail addresses for Tony, Kim and s 47F are as above. Telephones are s 47F (Tony), s 47F s 47F and s 47F (Kim), and s 47F

Nicholas Whitlam

s 47F

www.whitlam.com.au

On 21 Oct 2014, at 4:57 pm, s 22(1)(a)(ii) wrote:

UNCLASSIFIED

Dear Nicholas,

I have met with officials from the Prime Minister's Office and would like to come to Sydney tomorrow to meet your brother, Kim Williams and s 47F if he is available, to discuss arrangements for your fathers State Memorial Service. I would like to confirm this in the next hour or so if possible.

I have made a booking for a room at the Sydney Town Hall tomorrow morning for 10.00 am for our meeting – I trust that will be convenient to those attending.

Grateful if you would be able to confirm this arrangement and provide me with the contact numbers for each of those attending.

s 47F

Kind regards

s 22(1)(a)
(ii)

Senior Adviser
Ceremonial and Protocol

s 22(1)(a)(ii)

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s 22(1)(a)(ii)

From: s 22(1)(a)
Sent: Tuesday, 21 October 2014 4:58 PM
To: s 47F
Subject: State Memorial Service [SEC=UNCLASSIFIED]

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s 22(1)(a)
(ii)

Senior Adviser
Ceremonial and Protocol

s 22(1)(a)(ii)