

From: s 47F
To: s 22
Cc: s 47F
Subject: RE: Letters attached [SEC=UNCLASSIFIED]
Date: Friday, 28 April 2017 1:49:42 PM
Attachments: [image017.png](#)
[image018.png](#)
[image019.png](#)
[image020.png](#)
[image001.png](#)
[image002.jpg](#)
[image003.png](#)
[image004.jpg](#)
[HKL Logistics s 22 - Philippines HOSM.pdf](#)

Dear s 22 ,

I hope this finds you well.

Please see attached the letter in reply to Ms Philippa Lynch. I have included the list of colleagues that were deployed as part of our support for DFAT to the humanitarian responses in s 22 the Philippines. My understanding is the interest is the people in-country, we also supported Nepal but from Australia.

Please do not hesitate to contact me if I can provide any further information.

Many thanks

s 47F

HKLogistics-CMYK.png

s 47F
s 47F

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s 22

27 April 2017

Ms Philippa Lynch
First Assistant Secretary - Government Division
Department of the Prime Minister and Cabinet
Andrew Fisher Building
One National Circuit
BARTON A.C.T 2600

RE: Humanitarian Overseas Service Medal (HOSM)

Dear Ms Lynch,

I am the current Logistical Support Manager for Period Deed 65334 and I am responding on behalf of s 47F and HK Logistics to your kind enquiry as to our staff deployed in support of the Australian Government's emergency relief assistance. Specifically responses for the 2013 Typhoon Haiyan in the Philippines, s 22

As you may be aware, HK Logistics (HKL) has a proud, thirty year, partnership with Australian Government supporting emergency relief efforts. We currently support DFAT and other CoA departments through Humanitarian Logistics Services as per Period Deed 65334 'strengthening disaster preparedness and delivering timely emergency assistance to humanitarian crisis (through) multifaceted flexible and responsive humanitarian supply chain logistics and expertise.' While we are members of many Logistics bodies, our activities are in direct support of CoA departments, in particular DFAT and DFAT's nominated Australian Humanitarian partners / charities.

In addition to our own internal code of conduct, all HKL response personnel are signatories to DFAT child protection policies, and are well versed in humanitarian standards such as UN, IFRC and SPHERE. Our deployed personnel bring significant logistical experience and technical expertise from a wide range of disciplines (WASH, Safety & Security, Camp Management, Procurement, Fleet management, CoA Procurement Guidelines and of course, Humanitarian Logistics) and diverse backgrounds; the defence force, United Nations, NGOs and the commercial world. Although remunerated as per the ARF, our team take a voluntary leave of absence from their day jobs for rapid deployment in support of humanitarian emergency responses.

In practice this means that we are some of the first to deploy, alongside the ADF and DFAT field officers, into the crisis zone. I have taken the liberty of including a list of our internationally deployed personnel for the s 22 responses where we had an in-country and in-area response teams. I have included the number of days in country as well as a brief précis of activities we were tasked to perform in support of DFAT. While we did support DFAT for the Nepal earthquake response, it was through the Australian based team and warehouses.

Please note that in the opening weeks of an emergency response to a large scale sudden onset disaster, the team is regularly required to work long and intensive days (18+ hours) in complicated environments to provide immediate and lifesaving assistance – we may not be the longest on ground but we pride ourselves on the level of support that we provide and in scaling back as soon as feasible.

HK Logistics Pty Ltd

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03/04/17

Period Deed 65334





1. Typhoon Haiyan Response - Philippines 2013: SERVICES ORDER 65334/14

Typhoon Haiyan hit the Philippines on the 7 November 2013. HK Logistics was tasked from 11 November 2013 to Deploy HKL personnel into Cebu and Tacloban to provide direct sustaining and logistical support. This included for the Rapid Response Team (RRT), Australian Medical Assistance Teams (AusMAT), other DFAT and Australian Governmental personnel and the sustainment of supplies for the AusMAT mission.

HKL's Logistics and Administrative Support Personnel (LASP) and Specialist Logistics Personnel (SLP) were required for the first 35 days of the Australian Government's response to co-ordinate the services requested under this Services Order. In addition to establishing a support bases in Cebu and Tacloban, the team provided accommodation for ADF, DFAT (Post + RRT) and AusMAT team members in Cebu, procured and delivered to Tacloban bulk fuel, water. The team also provided food provisions for patients in the AusMAT field hospital, recruited and managed local support staff (cooks, cleaners, drivers and translators), sourced ground transportation, mechanical handling equipment, chartered landing barges and provided cargo handling services.

The team was subsequently demobilised by the 15 December 2013 but continued to provide support from Australia.

A significant body of work was also carried out by the Australian based team – for the purpose of this exercise the below is a list of personnel in country and in area.

In Country Management Team		
Position	Job level and Professional Discipline Category	Days
s 47F (Team Leader) Specialist Logistics Personnel	s 47F, s 47G	35
s 47F Logistics & Administrative Support Personnel		35
s 47F Specialist Logistics Personnel		34
s 47F Specialist Logistics Personnel		28
s 47F Specialist Logistics Personnel		9
s 47F Specialist Logistics Personnel		10
s 47F Logistics & Administrative Support Personnel		8

s 22



s 22



Please do not hesitate to contact me if I can provide any further information – particularly in relation to those deployed as part of these or other responses.

s 47F



HK Logistics / Palladium

From: s 22
To: s 22
Cc: s 22 s 22
Subject: RE: HOSM Follow up [SEC=UNCLASSIFIED]
Date: Monday, 23 July 2018 10:40:14 AM

UNCLASSIFIED

s 22

DFAT contracts Palladium (formerly HK Logistics) to provide us with logistical support – this includes managing two warehouses in Australia and one in PNG - with non-perishable supplies. They also provide support to DFAT teams deployed overseas.

They will usually work in the same environment as DFAT staff – this could include working at airfields and ports to ensure incoming supplies are directed appropriately, attending coordination meetings with local authorities, overseeing supply chains and often travelling with supplies to ensure they reach their intended recipients.

Palladium staff have also been engaged to support our civilian deployed teams, eg AUSMAT, where they have been co-located and assisted with transport of personnel and medical supplies to remote clinics and treatment centres.

Happy to provide you with our POC at Palladium who could provide more details and names of deployed staff.

s 22

s 22

From: s 22

Sent: Tuesday, 4 September 2018 1:55 PM

To: s 22 ; s 22

Cc: s 22 ; s 22

Subject: RE: HOSM eligibility criteria - s 22 the Philippines s 22 - views by 14 Aug [DLM=For-Official-Use-Only]

For-Official-Use-Only

Hi s 22,

Apologies for the delay in replying on this – we’ve had a few staff absent recently with work related travel and have been catching up.

Thanks for the chance to review the documents though – we have checked them over and think that by and large, they look fine. We do have one point we noticed needs amendment however. For the Haiyan (Philippines) response we note that the role that HK Logistics (now Palladium) played in this and in many responses is ‘on the ground’. Their ‘logistics’ role entails assisting in the establishment of warehousing and distribution centres in the operational area, needs assessments and identifying transport options/ obstacles and assisting in a range of front line duties. In our view then they should be eligible for this response. In contrast, they have noted for the Nepal response that their support was all ‘Australia based’ and is therefore not eligible for that response.

One other suggestion we have is to create a short list of defined terms to help clarify what roles are eligible and what are not – for example:

“Eligible Logistics functions are those that are conducted within the Operational Area and can include but are not limited to: Warehouse assembly and management, infrastructure assessment and distribution. Ineligible logistics functions are those taken outside the operational area, such as transport to and from the affected area and functions undertaken in Australia. “

This could be extended to other commonly used terms – as another example ‘Reconnaissance’ can be as simple as doing fly-overs of affected areas, but could also be defined as ‘on the ground’ needs assessments, which should certainly be considered as eligible activity. Seeking definitions from the organisations that commonly undertake those activities could help you build a short list that would help assess eligible and ineligible activities.

Thanks again for the chance to provide input on this.

Kind regards,

s 22

s 22

Assistant Director

Department of Foreign Affairs and Trade

Humanitarian Response Operations Section E | s 22

Humanitarian Response Branch T | s 22

Humanitarian and Partnerships Division W | www.dfat.gov.au

s 22