## 24 August 2018

### **MINISTRY**

TITLE	MINISTER
Prime Minister	Vacant
Minister for Indigenous Affairs	Senator the Hon Nigel Scullion
Minister for Women	The Hon Kelly O'Dwyer MP
Minister Assisting the Prime Minister for Digital Transformation	Vacant
Minister Assisting the Prime Minister for the Public Service	The Hon Kelly O'Dwyer MP
Assistant Minister to the Prime Minister	Vacant
Deputy Prime Minister and Minister for Infrastructure and	The Hon Michael McCormack MP
Transport	
Minister for Regional Development, Territories and Local Government	The Hon Dr John McVeigh MP
Minister for Urban Infrastructure and Cities	The Hon Paul Fletcher MP
Assistant Minister to the Deputy Prime Minister	The Hon Keith Pitt MP
Minister for Foreign Affairs	The Hon Julie Bishop MP
Minister for Trade, Tourism and Investment	Vacant
Assistant Minister for Trade, Tourism and Investment	The Hon Mark Coulton MP
Minister for Finance	Vacant
(Vice-President of the Executive Council)	
Special Minister of State	Vacant
Assistant Minister for Finance	The Hon David Coleman MP
Treasurer	The Hon Scott Morrison MP
Minister for Revenue and Financial Services	The Hon Kelly O'Dwyer MP
Assistant Minister to the Treasurer	Vacant
Minister for Defence	Senator the Hon Marise Payne
(Deputy Leader of the Government in the Senate)	2
Minister for Defence Industry	The Hon Christopher Pyne MP
(Leader of the House)	
Minister for Veterans' Affairs	The Hon Darren Chester MP
Minister for Defence Personnel	The Hon Darren Chester MP
(Deputy Leader of the House)	
Minister Assisting the Prime Minister for the Centenary of ANZAC	The Hon Darren Chester MP
Acting Minister for Home Affairs	The Hon Scott Morrison MP
Acting Minister for Immigration and Border Protection	The Hon Scott Morrison MP
Minister for Citizenship and Multicultural Affairs	Vacant
Minister for Law Enforcement and Cyber Security	Vacant
Assistant Minister for Home Affairs	The Hon Alex Hawke MP
Attorney-General	The Hon Christian Porter MP
Minister for Communications	Vacant
Minister for the Arts	Vacant
Minister for Regional Communications	Senator the Hon Bridget McKenzie
Minister for Jobs and Innovation	Vacant .
Minister for Small and Family Business, the Workplace and Deregulation	The Hon Craig Laundy MP
Assistant Minister for Science, Jobs and Innovation	Vacant
Minister for Education and Training	Senator the Hon Simon Birmingham
(Leader of the Government in the Senate)	
Assistant Minister for Vocational Education and Skills	The Hon Karen Andrews MP
Minister for the Environment and Energy	The Hon Josh Frydenberg MP
Assistant Minister for the Environment	The Hon Melissa Price MP
Minister for Health	Vacant Senter the Hen Bridget McVennie
Minister for Rural Health Minister for Sport	Senator the Hon Bridget McKenzie
Minister for Sport	Senator the Hon Bridget McKenzie The Hon Ken Wyatt AM MP
Minister for Aged Care Minister for Indigenous Health	The Hon Ken Wyatt AM MP The Hon Ken Wyatt AM MP
Minister for Mulgenous Health  Minister for Social Services	The Hon Dan Tehan MP
Assistant Minister for Social Services and Disability Services	The Hon Jane Prentice MP
Assistant Minister for Social Services and Disability Services Assistant Minister for Children and Families	The Hon Dr David Gillespie MP
Acting Minister for Human Services	The Hon Dan Tehan MP
Minister for Resources and Northern Australia	Senator the Hon Matthew Canavan
Minister for Agriculture and Water Resources	The Hon David Littleproud MP
Assistant Minister for Agriculture and Water Resources	Senator the Hon Anne Ruston
(Manager of Government Business in the Senate)	
(	

Each box represents a portfolio. Cabinet Ministers are shown in **bold type**. As a general rule, there is one department in each portfolio. However, there can be two Departments in one portfolio. The title of a department does not necessarily reflect the title of a minister in all cases. Assistant Ministers in italics are designated as Parliamentary Secretaries under the *Ministers of State Act 1952*.

# **Current portfolio structure**

Portfolio	Department(s)
Agriculture and Water Resources	The Department of Agriculture and Water Resources
Attorney-General's	The Attorney-General's Department
Communications and the Arts	The Department of Communications and the arts
Defence	The Department of Defence
	The Department of Veterans' Affairs
Education and Training	The Department of Education and Training
Environment and Energy	The Department of the Environment and Energy
Finance	The Department of Finance
Foreign Affairs and Trade	The Department of Foreign Affairs and Trade
Health	The Department of Health
Home Affairs	The Department of Home Affairs
Human Services	The Department of Human Services
Infrastructure, Regional Development and Cities	The Department of Infrastructure, Regional Development and Cities
Jobs and Innovation	The Department of Industry, Innovation and Science
	The Department of Jobs and Small Business
Prime Minister & Cabinet	The Department of the Prime Minister & Cabinet
Social Services	The Department of Social Services
Treasury	The Department of the Treasury

# Attachment B

# CABINET COMMITTEE MEMBERSHIP AND TERMS OF REFERENCE

Terms of Reference
The Committee considers matters of detail regarding revenue and expenditure for the Budget, the Mid-Year Economic and Fiscal Outlook, and as required.  Decisions of the ERC must be endorsed by the Cabinet.
Terms of Reference
<ul> <li>The Committee considers policies to unlock more jobs and economic growth, with a focus on productivity, including:</li> <li>Economic growth, employment, skills, science, exports, industry, innovation, small business, infrastructure, workplace relations policies</li> <li>Investment opportunities which deliver economic growth and relieve congestion</li> <li>Removing regulatory impediments to growth</li> <li>Working with states, territories and private sector on investment and delivery, and</li> <li>Major projects and procurements</li> </ul> Decisions of the III must be endorsed

National Security Committee (NSC)	Terms of Reference
Prime Minister (Chair)	The Committee considers major
Deputy Prime Minister and Minister	foreign policy and national security
for Infrastructure and Transport	issues of strategic importance to
(Deputy Chair)	Australia, border protection policy,
Minister for Foreign Affairs	national responses to developing
Minister for Home Affairs	foreign policy or security situations
Minister for Defence	(either domestic or international) and
Attorney-General	classified matters relating to aspects of
Treasurer	operation and activities of the
Minister for Finance and Special	Australian Intelligence Community.
Minister of State	Decisions of the NSC do not require the
	endorsement of the Cabinet.

National Security Investment Committee (NSIC)	Terms of Reference
Minister for Finance and Special	Under the auspices of NSC, the
Minister of State (Chair)	Committee considers in detail major
Minister for Defence Industry	National Security investments and
(Deputy Chair)	procurements to ensure investments
Minister for Defence	remain aligned with Australia's
Minister for Home Affairs	strategic priorities, achieve best value
Any other NSC Minister may attend	and are implemented on schedule.
at will	Decisions of the NSIC must be
	endorsed by the NSC.

Energy Committee (EC)	Terms of Reference
Prime Minister (Chair)	The Committee will provide advice on
Deputy Prime Minister and Minister	matters relating to energy in Australia,
for Infrastructure and Transport	including but not limited to:
(Deputy Chair)	<ul> <li>the reliability and security of energy</li> </ul>
Minister for Foreign Affairs	<ul><li>energy pricing</li></ul>
Treasurer	<ul><li>emissions from the energy sector</li></ul>
Minister for Finance and Special	
Minister of State	Decisions of the EC must be endorsed
Minister for Jobs and Innovation	by the Cabinet.
Minister for the Environment and	
Energy	
Minister for Resources and Northern	
Australia	

Cabinet Office Policy Committee (COP)	Terms of Reference
Prime Minister (Chair)	The Committee considers major policy
Other Ministers as required	issues on an as needs basis, including
(Other Minister can be designated	early stage consideration of strategic
acting chair for managing a	issues, specialist advice on nationally
particular issue)	significant issues and rapidly evolving
	situations. It is responsible for
	preliminary discussion of items during
	the early policy development phase
	that are intended for subsequent
	consideration by ERC and/or Cabinet.
	Decisions of the COP must be endorsed
	by the Cabinet.

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Digital Transformation and Public Sector Modernisation Committee (DTPSMC)	Terms of Reference
Minister for Human Services and	The Committee will oversee the Digital
Minister Assisting the Prime Minister	Transformation Agenda, improve the
for Digital Transformation (Chair)	experience of people dealing with
Minister for Communications and	Government, drive service delivery
the Arts (Deputy Chair)	reform, transform, simplify and drive
Minister for Finance and Special	value in Commonwealth ICT and
Minister of State	modernise the Australian Public
Minister for Home Affairs	Service.
Minister for Revenue and Financial	·
Services and Minister Assisting the	Decisions of the DTPSMC must be
Prime Minister for the Public Service	endorsed by the Cabinet.
Minister for Regional	
Communications	

Indigenous Policy Committee (IPC)	Terms of Reference
Prime Minister (Chair)	The Committee will ensure a
Minister for Indigenous Affairs	whole-of-government approach to
(Deputy Chair)	Indigenous policy decision-making and
Attorney-General	program implementation.
Minister for Social Services	
Minister for Jobs and Innovation	Decisions of the IPC must be endorsed
Minister for Aged Care and Minister	by the Cabinet.
for Indigenous Health	
Minister for Education and Training	

Service Delivery and Co-ordination Committee (SDCC)	Terms of Reference
Minister for Social Services (Chair)	The Committee considers the
Minister for Sport and Minister for	implementation of the Government's
Rural Health	key priorities, including joined up
Minister for Small and Family	service delivery and communications.
Business, the Workplace and	
Deregulation (Deputy Chair)	Decisions of the SDCC must be
Assistant Minister to the Prime	endorsed by the Cabinet.
Minister	
Assistant Minister for Finance	

Governance Committee (GC)	Terms of Reference
Prime Minister (Chair)	The Committee provides advice and
Deputy Prime Minister and Minister	oversight of governance and integrity
for Infrastructure and Transport	issues, which include, but are not
(Deputy Chair)	limited to, the Statement of Ministerial
Deputy Leader of the Party	Standards and issues arising from the
Attorney-General	Lobbyist Code and Electoral Reform.
	Decisions of the GC do not require the endorsement of the Cabinet.

Parliamentary Business Committee (PBC)	Terms of Reference
Leader of the House (Chair)	The Committee considers priorities for
Leader of the Government in the	the Government's legislation program.
Senate (Deputy Chair)	
Attorney-General	Decisions of the PBC do not require the
Manager of Government Business in	endorsement of the Cabinet.
the Senate	•
Deputy Leader of the House	
Assistant Minister to the Prime	
Minister	

## 6.1 Role and functions of PM&C

#### Actions to take

a) Note advice on PM&C's role and functions.

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## State of play

#### PM&C's role and functions

PM&C advises and supports you, the Cabinet, portfolio ministers, assistant ministers and the government and ensures government decisions are implemented. PM&C coordinates cross-portfolio efforts to advance Australia's interests, prosperity and success. The Department develops the capabilities of Aboriginal and Torres Strait Islander people to improve their living standards and wellbeing.

Four operational groups carry out the Department's role, delivering strategic priorities through a range of policy and program activities under the leadership of Dr Martin Parkinson AC PSM.

## **Domestic Policy Group**

Deputy Secretary, Economic and G20 Sherpa – Dr David Gruen

S 22(1)(b)(ii)

Deputy Secretary, Social Policy – Lin Hatfield Dodds

S 22(1)(b)(ii)

Deputy Secretary, Industry and Jobs – Mr Barry Sterland

S 22(1)(b)(ii)

Deputy Secretary, APS Review Taskforce – Mr David Williamson

S 22(1)(b)(ii)

The Domestic Policy Group develops economic, environmental and social policies. It coordinates whole-of-government regulatory reform and supports government priorities around gender and women. The group coordinates COAG arrangements and provides advice and support for the Budget process. Whole-of-government service delivery policy (administered by the Digital Transformation Agency), public data policy in developing and prosecuting Australia's contributions to the G20 is coordinated by this group.

### National Security and International Policy Group

Deputy Secretary, National Security – Mr Allan McKinnon s 22(1)(b)(ii)

The National Security and International Policy Group provides advice on Australia's foreign policy, trade and aid interests. This includes your engagement with foreign counterparts and business leaders, international commemorative events, treaty matters, defence and intelligence, non-proliferation, counter-terrorism, law enforcement, information sharing, intelligence policy, cyber policy, border security and crisis

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management. This group also coordinates the foreign affairs, trade and national security aspects of the Budget.

#### Governance Group

Deputy Secretary, Governance – Ms Stephanie Foster \$ 22(1)(b)(ii)

The Governance Group provides advice on legal policy, parliamentary and government matters and honours, symbols and territories policy. In addition, it provides support services to you, the Cabinet, Cabinet committees and the Department's portfolio ministers and assistant ministers. The group delivers the Department's enabling and support functions and oversees the implementation and ongoing delivery of government programs, policies and initiatives. It also supports the Guest of Government program for visits by foreign Heads of State and Heads of Government, as well as coordinating logistics and protocol support for your program of international travel and for other State occasions (eg State Funerals).

### **Indigenous Affairs Group**

Associate Secretary, Indigenous Affairs – Mr Andrew Tongue s 22(1)(b)(ii)

Deputy Secretary, Indigenous Affairs – Professor Ian Anderson s 22(1)(b)(ii)

The Indigenous Affairs Group is responsible for most Commonwealth Indigenous-specific policy and programs. The group works with the Australian Government and state and territory governments, Aboriginal and Torres Strait Islander communities and organisations and peak bodies to achieve government priorities of getting adults into jobs, getting children into school and making communities safer. The group includes the Regional Network that partners with Aboriginal and Torres Strait Islander people and communities and other stakeholders to develop and implement tailored local solutions. The Regional Network has more than 550 staff in over 80 locations across the country. These staff routinely visit more than 380 communities.

## Where to Next

The department stands ready to support your transition to the role of Prime Minister. We would welcome an early opportunity to interact with you and ensure we are focussing on your policy priorities. .

#### Contact

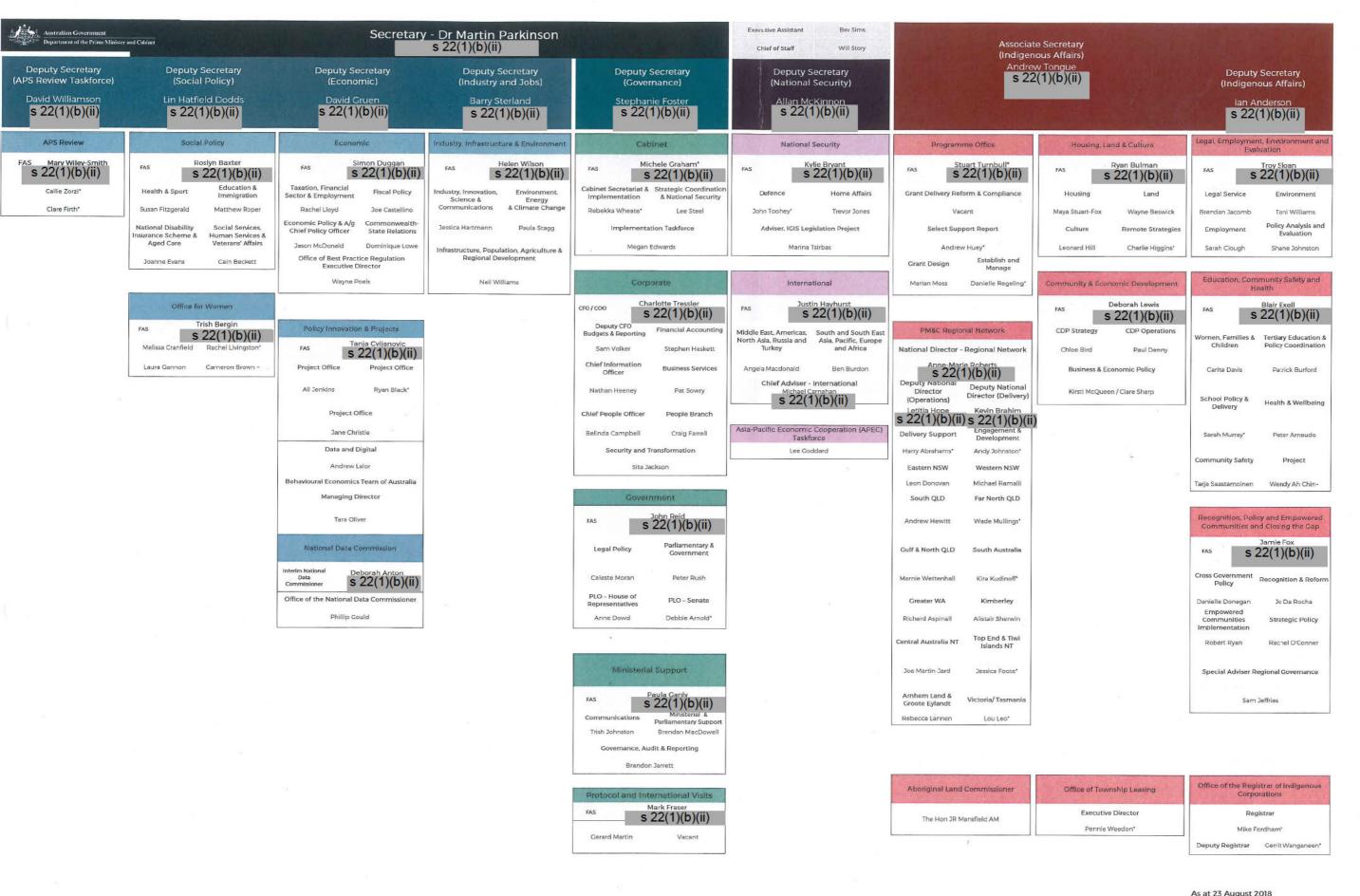
Stephanie Foster Deputy Secretary Governance p. s 22(1)(b)(ii)

M. s 22(1)(b)(ii)

Paula Ganly
First Assistant Secretary
Ministerial Support Division
P: s 22(1)(b)(ii)

s 22(1)(b)(ii)

## Document 5



As at 23 August 2018

- Denotes temporary division/branch

\* Denotes acting arrangement

## 6.4 Prime Minister and Cabinet Portfolio Agencies

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a)	Note advice on the Prime Minister and Cabinet por	tfolio agencies.
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## Overview of portfolio agencies

- The portfolio includes the following non-corporate Commonwealth entities under the *Public Governance, Performance and Accountability Act 2013* (PGPA Act):
  - Department of the Prime Minister and Cabinet
  - Australian National Audit Office
  - Australian Public Service Commission
  - Digital Transformation Agency
  - Office of National Assessments (changes subject to passage of legislation)
  - Office of the Official Secretary to the Governor-General
  - Workplace Gender Equality Agency.
- The portfolio includes the following corporate Commonwealth entities under the PGPA Act:
  - Australian Institute of Aboriginal and Torres Strait Islander Studies
  - Indigenous Business Australia
  - Indigenous Land Corporation
  - Northern Territory Land Councils
  - Anindilyakwa Land Council
  - Central Land Council
  - Northern Land Council
  - Tiwi Land Council
  - Torres Strait Regional Authority
  - Wreck Bay Aboriginal Community Council.

- The portfolio includes the following Commonwealth Companies under the PGPA Act:
  - Aboriginal Hostels Limited
  - National Australia Day Council Limited
  - Outback Stores Pty Ltd.
- Further details on all portfolio entities including the responsible
   Secretary/Chief Executive Officer is at Attachment A.

### Contact

Stephanie Foster
Deputy Secretary
Governance Group

Governance Group P: \$ 22(1)(b)(ii)

M: s 22(1)(b)(ii)

Charlotte Tressler First Assistant Secretary Corporate Division

P: s 22(1)(b)(ii)
M: s 22(1)(b)(ii)

## **ATTACHMENT A**

## Non-corporate Commonwealth entities:

**Department of the Prime Minister and Cabinet** (PM&C) – Secretary: Dr Martin Parkinson PSM

PM&C is a non-corporate Commonwealth entity and is subject to the PGPA Act. The principal function of PM&C is to provide support to the Prime Minister, the Cabinet, Portfolio Ministers, and Assistant Ministers to achieve a coordinated and innovative approach to the development and implementation of government policies.

PM&C is also responsible for Whole-of-Government policy and programs relating to Indigenous affairs and women.

Australian National Audit Office (ANAO) - Auditor-General: Mr Grant Hehir

The ANAO is a non-corporate Commonwealth entity established under the *Auditor-General Act 1997* and is subject to the PGPA Act. The ANAO assists the Auditor-General in undertaking the performance of functions under the *Auditor-General Act 1997*.

**Australian Public Service Commission** (APSC) - *Public Service Commissioner: Mr Peter Woolcott* 

The APSC is a non-corporate Commonwealth entity with a number of functions under the *Public Service Act 1999*, is subject to the PGPA Act and has a central leadership role in providing expertise, guidance and performance monitoring on workforce management strategies. The APSC has a key role in supporting frameworks for a modern and flexible workforce, improving workforce management to support an efficient and effective Australian Public Service (APS), supporting high ethical standards and fostering improved capability and leadership.

**Digital Transformation Agency** (DTA) - Chief Executive Officer: Mr Randall Brugeaud

DTA is a non-corporate Commonwealth entity and is subject to the PGPA Act. Its mission is to accelerate the government's digital transformation agenda by helping agencies to move more services online, deliver a better user experience to users and to ensure the best use of the government's Information and Communication Technology (ICT) spend.

Office of National Assessments (ONA) - Director-General: Mr Nick Warner

ONA is a non-corporate Commonwealth entity operating under the *Office of National Assessments Act 1977* and is subject to the PGPA Act. The ONA provides assessments on international developments, including political, strategic and economic developments, to the Prime Minister, senior ministers and senior officials. The ONA is also responsible for coordinating and evaluating Australia's foreign intelligence activities.

**Office of the Official Secretary to the Governor-General** (OOSGG) - *Official Secretary to the Governor-General: A/g Mr Paul Singer* 

OOSGG is a non-corporate Commonwealth entity which supports the Governor-General in the performance of his/her responsibilities and is subject to the PGPA Act. The position of the Official Secretary to the Governor-General (the Official Secretary) has existed since 1901. The OOSGG was established in December 1984 by amendment to the *Governor-General Act 1974*.

Workplace Gender Equality Agency (WGEA) - Director: Ms Libby Lyons

WGEA is a non-corporate Commonwealth entity which is subject to the PGPA Act. The WGEA is responsible for promoting and improving gender equality in Australian workplaces and administering the *Workplace Gender Equality Act 2012*.

### **Corporate Commonwealth entities:**

**Australian Institute of Aboriginal and Torres Strait Islander Studies** (AIATSIS) - *Chief Executive Officer: Mr Craig Ritchie* 

Alatis is an independent statutory authority created by the *Australian Institute of Aboriginal and Torres Strait Islander Studies Act 1989*. The purpose of Alatis, as a national collecting institution and publicly funded research agency which creates unique research infrastructure for Australia, is to build pathways for the knowledge of Aboriginal and Torres Strait Islander people to grow and be shared.

Indigenous Business Australia (IBA) - Chief Executive Officer: Mr Rajiv Viswanathan

IBA is a corporate Commonwealth entity established under the *Aboriginal and Torres Strait Islander Act 2005* (ATSI Act) and is subject to the PGPA Act. IBA creates opportunities for Aboriginal and Torres Strait Islander people and communities to build assets and wealth. IBA assists Aboriginal and Torres Strait Islander people to buy their own home, own their own business and, to invest in commercial ventures and funds that generate financial returns and can also provide employment, training and supply chain opportunities.

Indigenous Land Corporation (ILC) - Chief Executive Officer: Mr John Maher

ILC is a corporate Commonwealth entity established under the ATSI Act and is subject to the PGPA Act. The ILC strategically invests in Indigenous held land and waters<sup>1</sup> to foster prosperity and empowerment among Aboriginal and Torres Strait Islander people. The ILC aims to create economic, environmental, social and cultural benefits by assisting in the acquisition and management of land. This includes

<sup>&</sup>lt;sup>1</sup> The ILC currently invests in water-based projects that are attached to a land based activity. The Australian Government has recently introduced legislation to Parliament to amend the ATSI Act to extend the ILC's remit to salt and fresh water country, thus enabling greater flexibility in the `ILC's support of projects that involve Indigenous held water interests.

economic independence (in particular jobs for Indigenous people); social benefit; cultural identity and connection to country; and environmental sustainability.

**Northern Territory Land Councils:** 

Anindilyakwa Land Council - Chief Executive Officer: Mr Mark Hewitt

**Central Land Council** - Accountable Authority: Mr Francis Kelly (Chair) and Mr David Ross (Director)

**Northern Land Council** - Accountable Authority: Mr Samuel Bush-Blanosi (Chair) and Mr Joe Morrison (Chief Executive Officer)

Tiwi Land Council - Chief Executive Officer: Mr Brian Clancy

The four Northern Territory Land Councils are established under the Aboriginal Land Rights Act 1983 (ALR Act). The Land Councils are subject to the PGPA Act. Each is a corporate Commonwealth entity established to represent Aboriginal interests in a range of processes under the ALR Act.

Torres Strait Regional Authority (TSRA) - Chief Executive Officer: Mr Wayne See Kee

TSRA is a corporate Commonwealth entity established by the *Aboriginal and Torres Strait Islander (ATSI) Act 2005* and is subject to the PGPA Act. The TSRA formulates, implements and monitors the effectiveness of programs for Torres Strait Islander and Aboriginal people living in the Torres Strait and also advises the Minister for Indigenous Affairs about issues relevant to Torres Strait Islander and Aboriginal people living in the Torres Strait region. The TSRA works to empower Torres Strait Islander and Aboriginal people living in the Torres Strait to determine their own affairs based on the *ailan kastom* (island custom) of the Torres Strait.

**Wreck Bay Aboriginal Community Council** (WBACC) - Chief Executive Officer: Mr Mal Hansen

WBACC is a corporate Commonwealth entity established by the *Aboriginal Land Grant* (*Jervis Bay Territory*) *Act 1986* and is subject to the PGPA Act. The council holds title to land and provides services to the Aboriginal community of Jervis Bay.

### Commonwealth Companies:

**Aboriginal Hostels Limited** (AHL) – Chief Executive Officer: Mr Tony Usher

AHL is a Commonwealth company subject to the Corporations Act 2001 and the PGPA Act. AHL provides temporary accommodation to Aboriginal and Torres Strait Islander people through a national network of accommodation facilities. AHL provides accommodation that supports Aboriginal and Torres Strait Islander people to access educational, employment-related and health opportunities.

National Australia Day Council (NADC) - Chief Executive Officer: Ms Karly Brand

NADC is a Commonwealth Company that is subject to the PGPA Act. NADC's mission is to inspire national pride and spirit through a range of activities including Australia Day programs and the Australian of the Year Awards.

Outback Stores Pty Ltd (OBS) – Chief Executive Officer: Mr Michael Borg

OBS is a Commonwealth Company subject to the Corporations Act 2001 and the PGPA Act. OBS promotes the health, employment and economic development of remote Indigenous communities by managing quality, sustainable retail stores. OBS helps Aboriginal and Torres Strait Islander people to improve their standard of living and achieve health goals through sustainable retail stores.