



Australian Government

Department of the Prime Minister and Cabinet

ONE NATIONAL CIRCUIT
BARTON

Lieutenant General Mark Evans AO DSC
Chief of Joint Operations
Head Quarters Joint Operations Command
B1-1-001
Bungendore
PO Box 7928
CANBERRA BC ACT 2610

Dear Lieutenant General Evans

I write to seek your assistance with plans to declare certain emergency humanitarian relief operations as eligible service for the *Humanitarian Overseas Service Medal* (HOSM) following the [REDACTED] the March 2011 Japan Earthquake. I would appreciate advice by Monday 10th November 2011.

The HOSM was established in 1999 to recognise the efforts of Australian organisations providing emergency humanitarian relief under hazardous conditions overseas. Awards are made to members of identified organisations for service in humanitarian operations in declared operations. The HOSM is not designed to recognise capacity-building or development aid, nor does it recognise relief operations in the absence of hazard to relief workers. The medal is considered to be equivalent to the military *Australian Service Medal* and the *Police Overseas Service Medal*, and therefore requires an equivalent standard of service.

I would therefore be grateful for your advice in relation to each operation, on:

- the location and duration of your operation;
- the nature of your organisation's relief activities; and
- an estimate of the number of personnel involved who might be eligible.

We are approaching a number of organisations with this request (a list is attached). If you are aware of an Australian relief organisation or an Australian contingent to an international relief organisation not on the attached list, please let us know so that we can contact them.

If you have any questions or need to clarify any aspect of this request please call [REDACTED]

[REDACTED]
s 22

Peter Rush
Assistant Secretary
Awards and Culture Branch
12 October 2011

s 22

From: Ludwig, Markus MAJ [markus.ludwig@defence.gov.au]
Sent: Thursday, 10 November 2011 2:56 PM
To: s 22
Cc: O'Neill, Alaric LCDR; HQJOC Exec Admin
Subject: CJOPS Letter to Mr Peter Rush - ADF Pers Eligibility for Humanitarian Overseas Service Medal - AM751335.pdf [SEC=UNCLASSIFIED]
Attachments: CJOPS Letter to Mr Peter Rush - ADF Pers Eligibility Humanitarian Overseas Service Medal - AM751335.pdf

UNCLASSIFIED

s 22

Please find attached a response to Mr Peter Rush's letter to CJOPS regarding the eligibility of the HOSM for ADF personnel who supported Humanitarian Assistance/Disaster Relief efforts for the s 22 Japan earthquake. The HQJOC POC for this matter is Lieutenant Commander Alaric O'Neill on tel (02) 6128 4687.

Kind regards

Markus Ludwig

M.R. Ludwig

Major

Staff Officer to Deputy Chief of Joint Operations

Headquarters Joint Operations Command

Tel: +61 2 6128 4012

Fax: +61 2 6128 4020

s 47F

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From: s 22
Sent: Thursday, 27 October 2011 12:43
To: Ludwig, Markus MAJ
Subject: RE: Re- letter sent May 2nd 2011 [SEC=UNCLASSIFIED]

Thank you Markus

Cheers, s 22

From: Ludwig, Markus MAJ [mailto:markus.ludwig@defence.gov.au]
Sent: Thursday, 27 October 2011 12:31 PM
To: s 22
Cc: Grogan, Darren CMDR; Dimmick, Jamie FLTLT 1; Porter, Stacey CMDR
Subject: FW: Re- letter sent May 2nd 2011 [SEC=UNCLASSIFIED]

UNCLASSIFIED

s 22

As discussed this morning, please find attached a CJOPS letter dated 10 May responding to Mr Rush's letter, requesting confirmation of the eligibility of ADF personnel for the HOSM who deployed on [REDACTED] s 22. Additionally, I have sought advice on behalf of LTGEN Power regarding the eligibility of ADF personnel for the HOSM that were deployed to support HADR efforts for the [REDACTED] s 22 Japanese earthquake/tsunami and the [REDACTED] s 22. [REDACTED] s 22 HQJOC will aim to have response to yourself within the next two weeks.

Please speak with myself if there are any concerns regarding this matter.

Regards

Markus Ludwig

M.R. LUDWIG
MAJ
SO DCJOPS
HQJOC

Tel: (02) 6128 4012
Fax: (02) 6128 4020

[REDACTED] s 47F

From: Dimmick, Jamie FLTLT 1
Sent: Thursday, 27 October 2011 11:39
To: Ludwig, Markus MAJ
Cc: Righton-Stapley, Jane MISS
Subject: FW: Re- letter sent May 2nd 2011 [SEC=UNCLASSIFIED]

UNCLASSIFIED

Sir,

This is a further chase up re. those HOSM letters.

Can you please either reply to [REDACTED] s 22 or direct this to the appropriate branch.

Regards,

Jamie

Regards,

J.M. DIMMICK
FLTLT
Aide-de-Camp to CJOPS

Tel: (02) 6128 4007
[REDACTED] s 47F

B1-1-J008
HQJOC Defence
CANBERRA ACT 2600

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From: s22
Sent: Thursday, 27 October 2011 11:29
To: Power, Ash LTGEN
Subject: FW: Re- letter sent May 2nd 2011 [SEC=UNCLASSIFIED]

Hi s22

Thanks for discussing this with me.

s22

s22 another letter was sent in October 2011 regarding declaring certain emergency humanitarian relief operations following the s22 Japan natural disasters as eligible service for the Humanitarian Overseas Service Medal (HOSM).

As we were having trouble with reaching Lieutenant General Evans we contacted our honours contact in Defence for assistance. She told us that Lieutenant General Evans had been replaced in May with Lieutenant General Power and that she would forward our letters onto his EA for us.

I have attached again both letters. We would really appreciate receiving your feedback ASAP for both letters.

I can be contact on s22 if you have any questions.

Cheers, s22

From: s22
Sent: Thursday, 13 October 2011 10:07 AM
To: 'Gouzvaris, Helen MRS'
Subject: RE: Re- letter sent May 2nd 2011 [SEC=UNCLASSIFIED]

Thanks Helen, yes I have changed the recent letter to say Ash Power, the outstanding May letter can go addressed to Mark Evans (as he was still in the position then).

That is fine if you email both letters, we are pretty keen to get a response for both so emailing will be helpful.

Cheers, s22

From: Gouzvaris, Helen MRS [mailto:helen.gouzvaris@defence.gov.au]
Sent: Thursday, 13 October 2011 9:48 AM
To: s22
Cc: s22
Subject: RE: Re- letter sent May 2nd 2011 [SEC=UNCLASSIFIED]

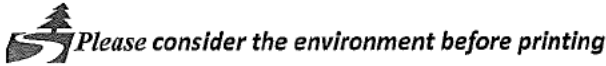
UNCLASSIFIED

Thanks s 22

Do you want to change the address details in the letter to reflect Ash Power before it goes. Also, are you happy if I email the letter or would you prefer it go via the post. If emailing, I can send direct to his EA.

Cheers

Helen Gouzvaris | Assistant Director Policy
Directorate of Honours and Awards
Department of Defence
T-4-007
PO Box 7952 CANBERRA BC ACT 2610
☎ 02 6266 1051
✉ helen.gouzvaris@defence.gov.au | www.defence.gov.au/medals



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From: s 22
Sent: Thursday, 13 October 2011 09:10
To: Gouzvaris, Helen MRS
Cc: s22
Subject: RE: Re- letter sent May 2nd 2011 [SEC=UNCLASSIFIED]

Thanks so much Helen, I will make sure our mailing list is updated.

Yes that would be very helpful if you forward the previous letter. Another similar letter (attached) was sent yesterday too and if you would can you please forward this onto Ash Power as well that would be appreciated.

Cheers,

From: Gouzvaris, Helen MRS [<mailto:helen.gouzvaris@defence.gov.au>]
Sent: Thursday, 13 October 2011 8:30 AM
To:
Cc:
Subject: RE: Re- letter sent May 2nd 2011 [SEC=UNCLASSIFIED]

)
UNCLASSIFIED

Hi s 22

I can confirm the address details are correct. Mark Evans however is no longer Chief of Joint Operations. He was replaced in May this year by Lieutenant General Ashley (Ash) Power, AM, CSC.

I hope this helps but if you would like me to redirect your letter to Ash Power, please let me know.

Regards

Helen Gouzvaris | Assistant Director Policy
Directorate of Honours and Awards
Department of Defence
T-4-007
PO Box 7952 CANBERRA BC ACT 2610
☎ 02 6266 1051
✉ helen.gouzvaris@defence.gov.au | www.defence.gov.au/medals



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From: [REDACTED] s 22
Sent: Wednesday, 12 October 2011 12:09
To: Gouzvaris, Helen MRS
Cc: [REDACTED] s 22
Subject: FW: Re- letter sent May 2nd 2011 [SEC=UNCLASSIFIED]

Hi Helen

[REDACTED] s 22 thought you may be able to assist with some contact details we are after?

We have been writing to Lieutenant General Mark Evans at the following address-

Lieutenant General Mark Evans AO DSC
Chief of Joint Operations
Head Quarters Joint Operations Command
B1-1-001
Bungendore
PO Box 7928
CANBERRA BC ACT 2610

But have not had any responses to some correspondence (attached) that was sent in May 2011 and again in August 2011. I have tried calling and emailing (email below that bounced back) but not having any luck. Are you able to assist with the correct contact details for Lieutenant General Evans?

Cheers, [REDACTED] s 22

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CHIEF OF JOINT OPERATIONS
HEADQUARTERS JOINT OPERATIONS COMMAND

HQJOC-B, B1-1-J001, PO BOX 7928, CANBERRA BC ACT 2610, AUSTRALIA
Tel: (02) 6128 4000 Fax: (02) 6128 4020

AM751335

Mr Peter Rush
Assistant Secretary
Awards and Culture Branch
Department of the Prime Minister and Cabinet
PO Box 6500
CANBERRA ACT 2600

Dear Mr Rush

Thank you for your letter of 12 October 2011 in which you sought advice in relation to the location and duration, nature of involvement and estimate of numbers of personnel involved in humanitarian relief operations following the [REDACTED] s 22

[REDACTED] s 22

March 2011 Japan Earthquake.

[REDACTED] s 22

[REDACTED] s22

The Australia Defence Force deployed 44 personnel on Operation PACIFIC ASSIST, the military contribution to the Australian support to the March 2011 Japan Earthquake. The first personnel deployed 14 March 2011, while the final deployed members returned to Australia no later than 25 March 2011. Personnel were recorded as being primarily located in Tokyo. While deployed, the force primarily provided strategic and intra-theatre airlift, together with provision of specialist medical advice and limited public relations services.

To assist your deliberations in this matter, I have enclosed nominal rolls of personnel who are recorded as serving on [REDACTED] s 22 Operation PACIFIC ASSIST. My point of contact on this matter is Lieutenant Commander Alaric O'Neill on (02) 6128 4637.

Yours sincerely,

s 22

D.L. JOHNSTON
Rear Admiral, RAN
Acting Chief of Joint Operations

B1-1-J001
(02) 6128 4000

7 November 2011

Enclosures:

s 22

2. Nominal Roll – Operation PACIFIC ASSIST

s 22

From: s 22
Sent: Tuesday, 3 July 2012 5:57 PM
To: alan.davis@defence.gov.au
Cc: s 22
Subject: HOSM new admin arrangements documents [SEC=IN-CONFIDENCE]
Attachments: Organisation Letter Template (2).docx; Personnel schedule (2).docx; Letter - new HOSM arrangements final.docx

Security Classification:
IN-CONFIDENCE

Hi Alan

I am writing to advise that we are currently considering implementing new arrangements for the Department's administration of applications for the award of the Humanitarian Overseas Service Medal, similar to the arrangements with which you are possibly familiar, s 22

s 22

Under the new arrangements, we would ask chief executive officers of organisations to sign the attached standard form letter and complete the attached schedule with details of staff CEOs consider satisfy the eligibility criteria for the award of the Humanitarian Overseas Service Medal. We would ask that CEOs continue to require their staff to complete the existing application form to inform the completion of the schedule for the organisation, and that organisations keep the applications on file for any necessary reference in future.

I note that under the HOSM declarations Australian Defence Force will be eligible for Japan (any 14 day period 11 March 2011 and ending on 1 April 2011) s 22

s 22

I attach a copy of the standard form letter and schedule. I would be most grateful if you could review these documents and provide any comments on the proposed new arrangement for the HOSM by Wednesday 11 July 2012.

Thank you for all your help so far in improving the efficiency of the administration of applications for the HOSM.

Cheers

s 22

s 22

From: Dawes, Tiffany MS <tiffany.dawes@defence.gov.au>
Sent: Friday, 13 July 2012 3:28 PM
To: s 22
Subject: FW: HOSM Processes [SEC=UNCLASSIFIED]

UNCLASSIFIED

Hi s 22

Please be advised that I will be your POC for all HOSM enquiries and issues.

The new process looks good, we have a number of applications that will be a good run see how we go.

Have a great weekend

Tiff

A/Manager Current Entitlements

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Rush, Peter

From: Rush, Peter
Sent: Thursday, 14 February 2013 5:51 PM
To: [REDACTED] s 22 helen.gouzvaris@defence.gov.au;
[REDACTED] s 22
Cc: [REDACTED] s 22 Steven.odd@defence.gov.au;
[REDACTED] s 22
Subject: Humanitarian Overseas Service Medal [SEC=UNCLASSIFIED]
Attachments: S 26.pdf; Organisation Letter Template (2).docx; Personnel schedule (2).docx

Dear All

Humanitarian Overseas Services Medal (HOSM) – Gazettal of new declarations on 14 February 2013 for

[REDACTED] s 22

[REDACTED] s 22

the earthquake and tsunami in Japan in 2011.

On 14 February 2013 Government House published in the Commonwealth Gazette, amendments that the Governor-General approved to the original HOSM declarations in relation to the above natural disasters, on advice from the Australian Government, after consultation by the Department of the Prime Minister and Cabinet with Emergency Management Australia and other organisations that deployed staff to provide humanitarian assistance in response to the disasters, in relation to changes to the declarations that were necessary.

<http://www.gg.gov.au/australian-honours-and-awards/newamendments-regulations-determinations>

Thank you for your ongoing assistance in providing additional information and for your patience as we made certain all details in the declarations were correct.

The major amendments that were made are described below:

[REDACTED] s 22

Japan

- j. Changed the period of the declared operation, which started on 11 March 2011, from ending on 27 May 2011, to ending on 28 May 2011;
- k. Changed the period of qualifying service from 14 days to 7 days;
- l. Added WA Health as an eligible organisation;
- m. Added a list of organisations that were deployed under the auspices of Emergency Management Australia; and
- n. Changing the qualifying period of service for the Australian Red Cross, the Department of Foreign Affairs and Trade and Emergency Management Australia.

All declarations

In the case of all of the above declarations, we added a provision that allow periods of qualifying service to be aggregated from several periods of service in one or more organisations, and to allow inspection visits to be counted as humanitarian service.

Administration arrangements

We can commence processing applications immediately.

s 22

Under the new arrangements, we ask chief executive officers of organisations to sign the attached standard form letter and complete the attached schedule with details of staff you consider satisfy the eligibility criteria for the award of the Humanitarian Overseas Service Medal. We ask that you continue to require your staff to complete the existing application form to inform the completion of the schedule for the organisation, and that your organisations keep the applications on file for any necessary reference in future.

As you are aware, Government House is responsible for producing the medals. In future, Government House will send medals to chief executive officers for distribution or presentation to recipients on their staff, rather than direct to individuals.

I would appreciate your office contacting s 22 by telephoning s 22 or s 22 to provide contact officer details for your organisation. s 22 will email electronic copies of the documents to your organisation's contact officer, and we ask that organisations submit schedules by email to s 22 in future.

Thank you for your assistance in improving the efficiency of the administration of applications for the Humanitarian Overseas Service Medal.

s 22

s 22

Please don't hesitate to contact me or s 22 by reply email with any queries.

Sincerely

Peter Rush
Assistant Secretary

Honours, Symbols and Territories Branch
Government Division
Department of the Prime Minister and Cabinet
One National Circuit, Barton
PO Box 6500, Canberra ACT 2600
Tel: 02 6271 5909 Fax: 02 6271 5776
Email: peter.rush@pmc.gov.au

s 22

From: s 22
Sent: Wednesday, 5 June 2013 2:11 PM
To: 'Odd, Steven MR'
Cc: Jordan, Mark MR; Soldo, Ivan MR; Roche, Jennifer MRS
Subject: RE: DH&A - HOSM Pack Signed 05/06/2013 [DLM=For-Official-Use-Only]

Thank you!

s 22

From: Odd, Steven MR [mailto:steven.odd@defence.gov.au]
Sent: Wednesday, 5 June 2013 1:35 PM
To: s 22
Cc: Jordan, Mark MR; Soldo, Ivan MR; Roche, Jennifer MRS
Subject: DH&A - HOSM Pack Signed 05/06/2013 [SEC=UNCLASSIFIED]

UNCLASSIFIED

Good afternoon s 22

Please find attached HOSM schedules for members of the Department of Defence.

Regards

Steven Odd

Current Entitlements and Pre-Assessment
Directorate of Honours and Awards
CP2-1-003 Department of Defence
PO Box 7952
Canberra BC ACT 2610

www.defence.gov.au/medals

Ph. 02 6266 2868

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Australian Government
Department of Defence
Defence People Group

Directorate of Honours and Awards
Department of Defence
CP2-1-016
PO Box 7952
CANBERRA BC ACT 2610

AF14182129

Mr Peter Rush

Assistant Secretary
Honours, Symbols and Territories Branch
Department of the Prime Minister and Cabinet
PO Box 6500
CANBERRA ACT 2600

Dear Mr Rush

The attached schedule constitutes my verification of eligibility of staff for the award of the Humanitarian Overseas Service Medal for members of the Department of Defence.

The Humanitarian Overseas Service Medal honours members of recognised Australian groups for emergency humanitarian service overseas in hazardous circumstances.

I certify that each member in the schedules has satisfied the eligibility criteria in the declaration relating to the clasps.

The contact officer for any queries is Mr Mark Jordan on 02 6266 4718 or mark.jordan@defence.gov.au.

Yours sincerely

s 22

HELEN GOUZVARIS
A/Director Honours and Awards

5 June 2013

Attachment:

s 22

D. 8004/13 Humanitarian Overseas Service Medal with Clasp JAPAN

<i>Humanitarian Overseas Service Medal With Clasp JAPAN</i>						
s 47F	Citizenship *	Departure date	Return date	Number of days deployed	Nature of services	Previous awards of the HOSM? Any other awards in the Australian honours system for the current humanitarian service?
	Australian	14/03/2011	25/03/2011	12	PACIFIC ASSIST	N/A
	Australian	14/03/2011	25/03/2011	12	PACIFIC ASSIST	N/A
	Australian	14/03/2011	25/03/2011	12	PACIFIC ASSIST	N/A
	Australian	14/03/2011	25/03/2011	12	PACIFIC ASSIST	N/A
	Australian	14/03/2011	25/03/2011	12	PACIFIC ASSIST	N/A
	Australian	14/03/2011	25/03/2011	12	PACIFIC ASSIST	N/A
	Australian	14/03/2011	25/03/2011	12	PACIFIC ASSIST	N/A
	Australian	14/03/2011	25/03/2011	12	PACIFIC ASSIST	N/A
	Australian	14/03/2011	25/03/2011	12	PACIFIC ASSIST	N/A

* Australian citizenship is NOT an eligibility requirement for the HOSM award. However, where an award of the HOSM is made to a non-Australian citizenship, the Awardee's country of citizenship will be informed about the award as a matter of courtesy.