

MCU Daily Activity and Status Report - 1 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	Throughput*				Items Outstanding as at COB			
									VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	550	-	-	-	327	-	-	-	677	-	-	-	200
Hard copy correspondence - analysis	0	0	0	0	36	80	1	117	36	80	1	117	0	0	0	0
Hard copy correspondence - registration and allocation of Gen Reps	-	990	-	990	-	80	-	80	-	49	-	49	-	1021	-	1021
																1221

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 2 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
									Throughput*				Items Outstanding as at COB			
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	200	-	-	-	284	-	-	-	274	-	-	-	210
Hard copy correspondence - analysis	0	0	0	0	43	79	4	126	43	79	4	126	0	0	0	0
Hard copy correspondence - registration and allocation of Gen Reps	-	1021	-	1021	-	79	-	79	-	49	-	49	-	1051	-	1051
																1261

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 3 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
									Throughput*				Items Outstanding as at COB			
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	210	-	-	-	238	-	-	-	62	-	-	-	386
Hard copy correspondence - analysis	0	0	0	0	32	81	5	118	32	41	0	73	0	40	5	45
Hard copy correspondence - registration and allocation of Gen Reps	-	1051	-	1051	-	41	-	41	-	57	-	57	-	1035	-	1035
																1466

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 4 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	Throughput*				Items Outstanding as at COB			
									VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	386	-	-	-	303	-	-	-	169	-	-	-	520
Hard copy correspondence - analysis	0	40	5	45	25	52	5	82	25	62	10	97	0	30	0	30
Hard copy correspondence - registration and allocation of Gen Reps	-	1035	-	1035	-	62	-	62	-	53	-	53	-	1044	-	1044
																1594

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 7 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	Throughput*				Items Outstanding as at COB			
									VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	520	-	-	-	532	-	-	-	169	-	-	-	883
Hard copy correspondence - analysis	0	30	0	30	47	100	2	149	47	130	2	179	0	0	0	0
Hard copy correspondence - registration and allocation of Gen Reps	-	1044	-	1044	-	130	-	130	-	195	-	195	-	979	-	979
																1862

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 8 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
									Throughput*				Items Outstanding as at COB			
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	883	-	-	-	286	-	-	-	342	-	-	-	827
Hard copy correspondence - analysis	0	0	0	0	37	95	5	137	37	92	1	130	0	3	4	7
Hard copy correspondence - registration and allocation of Gen Reps	-	979	-	979	-	92	-	92	-	85	-	85	-	986	-	986
																1820

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 9 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	Throughput*				Items Outstanding as at COB			
									VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	827	-	-	-	252	-	-	-	296	-	-	-	783
Hard copy correspondence - analysis	0	3	4	7	26	88	0	114	26	78	0	104	0	13	4	17
Hard copy correspondence - registration and allocation of Gen Reps	-	986	-	986	-	78	-	78	-	105	-	105	-	959	-	959
																1759

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 10 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
									Throughput*				Items Outstanding as at COB			
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	783	-	-	-	246	-	-	-	22	-	-	-	1007
Hard copy correspondence - analysis	0	13	4	17	38	97	3	138	38	110	7	155	0	0	0	0
Hard copy correspondence - registration and allocation of Gen Reps	-	959	-	959	-	110	-	110	-	72	-	72	-	997	-	997
																2004

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 11 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
									Throughput*				Items Outstanding as at COB			
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	1007	-	-	-	247	-	-	-	204	-	-	-	1050
Hard copy correspondence - analysis	0	0	0	0	25	43	2	70	25	43	2	70	0	0	0	0
Hard copy correspondence - registration and allocation of Gen Reps	-	997	-	997	-	43	-	43	-	130	-	130	-	910	-	910
																1960

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 16 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
									Throughput*				Items Outstanding as at COB			
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	1382	-	-	-	251	-	-	-	578	-	-	-	1055
Hard copy correspondence - analysis	0	0	0	0	30	123	7	160	30	123	7	160	0	0	0	0
Hard copy correspondence - registration and allocation of Gen Reps	-	691	-	691	-	123	-	123	-	31	-	31	-	783	-	783
																1838

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 15 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
									Throughput*				Items Outstanding as at COB			
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	1050	-	-	-	852	-	-	-	520	-	-	-	1382
Hard copy correspondence - analysis	0	0	0	0	44	98	1	143	44	98	1	143	0	0	0	0
Hard copy correspondence - registration and allocation of Gen Reps	-	910	-	910	-	98	-	98	-	317	-	317	-	691	-	691
																2073

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 17 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
									Throughput*				Items Outstanding as at COB			
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	1055	-	-	-	206	-	-	-	311	-	-	-	950
Hard copy correspondence - analysis	0	0	0	0	37	99	2	138	37	99	2	138	0	0	0	0
Hard copy correspondence - registration and allocation of Gen Reps	-	783	-	783	-	99	-	99	-	50	-	50	-	832	-	832
																1782

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 18 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	Throughput*				Items Outstanding as at COB			
									VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	950	-	-	-	191	-	-	-	58	-	-	-	1083
Hard copy correspondence - analysis	0	0	0	0	16	79	4	99	16	79	4	99	0	0	0	0
Hard copy correspondence - registration and allocation of Gen Reps	-	832	-	832	-	79	-	79	-	28	-	28	-	883	-	883
																1966

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 21 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	Throughput*				Items Outstanding as at COB			
									VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	1083	-	-	-	502	-	-	-	273	-	-	-	1312
Hard copy correspondence - analysis	0	0	0	0	41	126	3	170	41	121	0	162	0	5	3	8
Hard copy correspondence - registration and allocation of Gen Reps	-	883	-	883	-	121	-	121	-	43	-	43	-	961	-	961
																2281

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 22 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	Throughput*				Items Outstanding as at COB			
									VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	1312	-	-	-	226	-	-	-	572	-	-	-	966
Hard copy correspondence - analysis	0	5	3	8	29	87	3	119	29	92	2	123	0	0	4	4
Hard copy correspondence - registration and allocation of Gen Reps	-	961	-	961	-	92	-	92	-	20	-	20	-	1033	-	1033
																2003

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 23 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	Throughput*				Items Outstanding as at COB			
PM emails - analysis, registration and allocation	-	-	-	966	-	-	-	309	-	-	-	434	-	-	-	841
Hard copy correspondence - analysis	0	0	4	4	44	77	4	125	44	76	7	127	0	1	1	2
Hard copy correspondence - registration and allocation of Gen Reps	-	1033	-	1033	-	76	-	76	-	53	-	53	-	1056	-	1056
																1899

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

MCU Daily Activity and Status Report - 24 June 2010

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* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

Comments:

Due to change of leadership, email volume has suddenly increased by 1695 items. PM's contact website was shutdown at 1.30pm and new items have been diverted to another mailbox.

MCU Daily Activity and Status Report - 25 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	Throughput*				Items Outstanding as at COB			
									VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	2090	-	-	-	0	-	-	-	798	-	-	-	1292
Hard copy correspondence - analysis	0	0	2	2	27	55	3	85	27	49	0	76	0	6	5	11
Hard copy correspondence - registration and allocation of Gen Reps	-	1049	-	1049	-	49	-	49	-	118	-	118	-	980	-	980
																2283

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

Comments:

Incoming PM emails remain at zero until the new PM's website becomes operational.

MCU Daily Activity and Status Report - 28 June 2010

Activity	Items Carried Over From Previous Workday				Daily Incoming*				Performance							
									Throughput*				Items Outstanding as at COB			
	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL	VIP&Org	GenRep	Child	TOTAL
PM emails - analysis, registration and allocation	-	-	-	1292	-	-	-	0	-	-	-	1292	-	-	-	0
Hard copy correspondence - analysis	0	6	5	11	30	137	6	173	30	140	-6	164	0	3	17	20
Hard copy correspondence - registration and allocation of Gen Reps	-	980	-	980	-	140	-	140	-	82	-	82	-	1038	-	1038
																1058

* Items received/processed after COB (5.00pm) are included in the following day's figures. Monday figures include emails received/processed on Saturday and Sunday.

Comments:
Incoming PM emails remain at zero until the new PM's website becomes operational.
Children's correspondence backlog due to awaiting handling instructions.