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Routine/Low Complexity

DEPARTMENT OF THE PRIME MINISTER AND CABINET

Document 1

To: Prime Minister (for information)

2011 PORTFOLIO SECRETARIES RETREAT - THURSDAY 15 AND FRIDAY 16 DECEMBER 2011

Recommendation(s) - that you:

Note outcomes of the Portfolio Secretaries Retreat held on 15 and 16 December 2011.

NOTED

Julia Gillard

Date: 15/1/12

Purpose: To advise you of outcomes of the recent Portfolio Secretaries Retreat.**Key Points:**

1. The 2011 Secretaries Board Retreat was held over dinner on Thursday 15 December to early afternoon on Friday 16 December.

2. Exempt s 47C



- 3.

4. Secretaries discussed the findings of the State of the Service Report,

Exempt s 47C

- 5.

and will be reporting back on

those early next year. Exempt s 47C

6. Exempt s 47C
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for I J Watt
SecretaryPolicy Officer: Rowena Troth
Phone no: (02 6271 5146)

5 January 2012

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