THE HON KEVIN RUDD MP

MINISTER FOR FOREIGN AFFAIRS
CANBERRA

1 - DEC 2010

Ms Amanda Lampe
Chief of Staff
Office of the Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Ms Lampe Amanda

Preliminary approval of travel for purposes of booking the SPA

I am writing to seek the Prime Minister's preliminary approval for Mr Rudd to travel to Indonesia, Egypt, Jordan, Israel, Palestinian Territories, Brazil and Chile. Mr Rudd proposes to depart Australia on the evening of Wednesday 8 December and return on the morning of Monday 20 December 2010.

A further letter will be provided in coming days to request formal approval of the entire travel program.

Mr Rudd is currently scheduled to give a speech on Wednesday afternoon in Brisbane and there are no commercial flight options that wil enable him to complete this and other ministerial duties and arrive in Bali in time for the Bali Democarcy Forum commencing on Thursday 9 December.

In order to complete the request for the use of the SPA I would appreciate your early approval of the use of the SPA to travel from Brisbane at 11:15pm arriving in Bali 4am on Thursday 9 November. It is likely that the Mr Rudd, two ministerial staff and two departmental staff will travel on this flight and that the Challenger jet will be used.

Squadron 34 operations have advised that this will meet their operational requirements but require approval from your office to confirm the tasking.

I would be grateful if you could obtain the Prime Minister's agreement to the proposed use of the SPA as outlined above.

Yours sincerely

Philip Green
Chief of Staff

PO Box 6022, Parliament House, Canberra ACT 2600
Telephone (02) 6277 7500 Facsimile (02) 6273 4112

OFFICE OF THE PRIME MINISTER
CANBERRA

Reference: B10/1748

Mr Philip Green
Chief of Staff to the Minister for Foreign Affairs
Parliament House
CANBERRA ACT 2600

07 DEC 2010

Dear Mr Green

I refer to your letter received on 2 December 2010 seeking approval for the Minister for Foreign Affairs, the Hon Kevin Rudd MP, to travel to Indonesia, Egypt, Jordan, Israel, the Palestinian Territories, Brazil and Chile where he will undertake a series of high-level meetings.

Mr Rudd's travel from 8 to 20 December 2010, accompanied by you has been approved. The ministerial overseas travel guidelines state that Ministers are generally entitled to be accompanied by one staff member only and that the staff member should accompany the Minister on the entire visit. On this occasion, given the scope of countries to be visited and the range of topics to be discussed, approval is given for Mr Rudd being accompanied by you for the entire visit and the arrangements for the split of countries by Ms Ranya Alkadamani, Senior Adviser, and Mr Patrick Gorman, Senior Adviser, as proposed in your letter.

In addition, approval has been given for the use of Special Purpose Aircraft (SPA), subject to availability, for travel to Indonesia on 8 December 2010. It is noted that the estimated cost of the visit is $93,622, excluding the cost of SPA.

I am writing to the offices of the Minister for Trade, the Hon Dr Craig Emerson MP, and the Attorney-General, the Hon Robert McClelland MP, to advise that it has been agreed that Dr Emerson act as Minister for Foreign Affairs from 8 to 13 December 2010 and that Mr McClelland act from 14 to 20 December 2010 during Mr Rudd's absence overseas.

As Mr McClelland has not been sworn to administer the Department of Foreign Affairs and Trade, it will be necessary to ensure that he is properly authorised to exercise Mr Rudd's statutory powers and functions while he is absent.

Yours sincerely

Amanda Lampe
Chief of Staff

Klammer, Sue

s22 [redacted]

s22 [redacted]

From: Bernadette.Smith@dfat.gov.au [mailto:Bernadette.Smith@dfat.gov.au]
Sent: Friday, 17 December 2010 10:19 AM
To: Lampe, Amanda
Cc: Thompson, George; 47F [redacted] Diana Nelson
Subject: Foreign Minister's Travel - amendment [SEC=UNCLASSIFIED]
Importance: High

Good Morning Amanda

As discussed with George, the Foreign Minister was originally scheduled to travel from Iguazu Falls to Chile 17 December at approximately 1600 from Brazil as outlined in the approval to travel letter sent to the Prime Minister.

The Chilean President, who is also travelling from Iguazu Falls to Chile has invited Mr Rudd plus two of his travelling party back to Chile on his plane (departing at approximately the same time, but arriving in Chile earlier).

Should you agree and the Minister accept, it will be a much more efficient trip and give him some breathing space here before a full day on Saturday.

The rest of the delegation will have to continue with the original travel plans.

This would be in addition to, not instead of, the audience at the Palace the next day.

Grateful if you could confirm that there are no issues with travelling party using this new form of transport.

Kind regards

Bernadette Smith

Office of The Hon Kevin Rudd MP
Minister for Foreign Affairs
s47F [redacted]
P: 02 6277 7500

Klammer, Sue

From: Thompson, George
Sent: Friday, 10 December 2010 2:01 PM
To: 'Bernadette.Smith@dfat.gov.au'; Lambert, Shawn
Cc: Ministerial Travel; Rebecca.Barton@dfat.gov.au; Diana Nelson; Philip Green
Subject: RE: Foreign Minister's Travel ARrangements [SEC=IN-CONFIDENCE]

Security Classification: IN-CONFIDENCE

Bernadette – I confirm we see no issues with this proposed change of transport.

Regards
George

From: Bernadette.Smith@dfat.gov.au [mailto:Bernadette.Smith@dfat.gov.au]
Sent: Friday, 10 December 2010 1:56 PM
To: Thompson, George; Lambert, Shawn
Cc: Ministerial Travel; Rebecca.Barton@dfat.gov.au; Diana Nelson; Philip Green
Subject: Foreign Minister's Travel ARrangements [SEC=IN-CONFIDENCE]
Importance: High

Good afternoon George

As discussed earlier, the Foreign Minister was originally scheduled to travel from Cairo to Sinai on a military aircraft (Sherpa) on 10 December at 1300 (22.00 Canberra time) as outlined in the approval to travel letter sent to the Prime Minister.

We have now been advised that the Sherpa is out of action and the travelling party will need to travel to Sinai on a Blackhawk helicopter.

This transport will still be provided by the MFO (The Multinational Force and Observers - MFO - is an international peacekeeping force overseeing the terms of the peace treaty between Egypt and Israel).

Grateful if you could confirm that there are no issues with travelling party using this new form of transport.

Kind regards

Bernadette Smith

Office of The Hon Kevin Rudd MP
Minister for Foreign Affairs
s47F [redacted]
P: 02 6277 7500

Klammer, Sue

From: Philip.Green@dfat.gov.au
Sent: Wednesday, 1 December 2010 4:49 PM
To: Thompson, George
Cc: Smith, Bernadette; Ministerial Travel; Patrick, Steven; Patrick Gorman; Natalie M
Subject: Re: [SEC=UNCLASSIFIED]

George

Many thanks for taht. We are all ready to go on this, just trying to get another minister to agree to act. If you would like a letter without the acting minister, you canhave it now.

Philip

Philip Green
Chief of Staff
Office of the Hon Kevin Rudd MP
Minister for Foreign Affairs
+61 2 6277 7500

"Thompson, George" <George.Thompson@pm.gov.au>

01/12/2010 03:47 PM

To '"philip.green@dfat.gov.au"' <philip.green@dfat.gov.au>
cc Ministerial Travel <MinTravel@pmc.gov.au>, "Patrick, Steven" <Steven.Patrick@pm.gov.au>, 'Smith, Bernadette" <Bernadette.Smith@pm.gov.au>
Subject [SEC=UNCLASSIFIED]

Dear Philip,

I refer to your correspondence of 1 December 2010 seeking preliminary approval for the use of a SPA from Brisbane on the evening of 8 December to arrive in Bali at 4.00am on Thursday 9 December to enable Mr Rudd to attend the Bali Democracy Forum. Approval has been given.

I would be grateful if advice regarding the visit was received in the PMO by COB today so that the travel proposal can be considered. PM&C has been notified by Finance that HRG are only able to hold ticketing for another day or so and HRG have indicated that rebooking would prove to be difficult due to the number of flights involved.

Regards,
George

IMPORTANT: This message, and any attachments to it, contains information that is confidential and may also be the subject of legal professional or other privilege. If you are not the intended recipient of this message, you must not review, copy, disseminate or disclose its contents to any other party or take action in reliance of any material contained within it. If you have received this message in error, please notify the sender immediately by

return email informing them of the mistake and delete all copies of the message from your computer system.

Klammer, Sue

From: Thompson, George
Sent: Wednesday, 1 December 2010 3:47 PM
To: 'philip.green@dfat.gov.au'
Cc: Ministerial Travel; Patrick, Steven; Smith, Bernadette
Subject: [SEC=UNCLASSIFIED]

Security Classification: UNCLASSIFIED

Dear Philip,

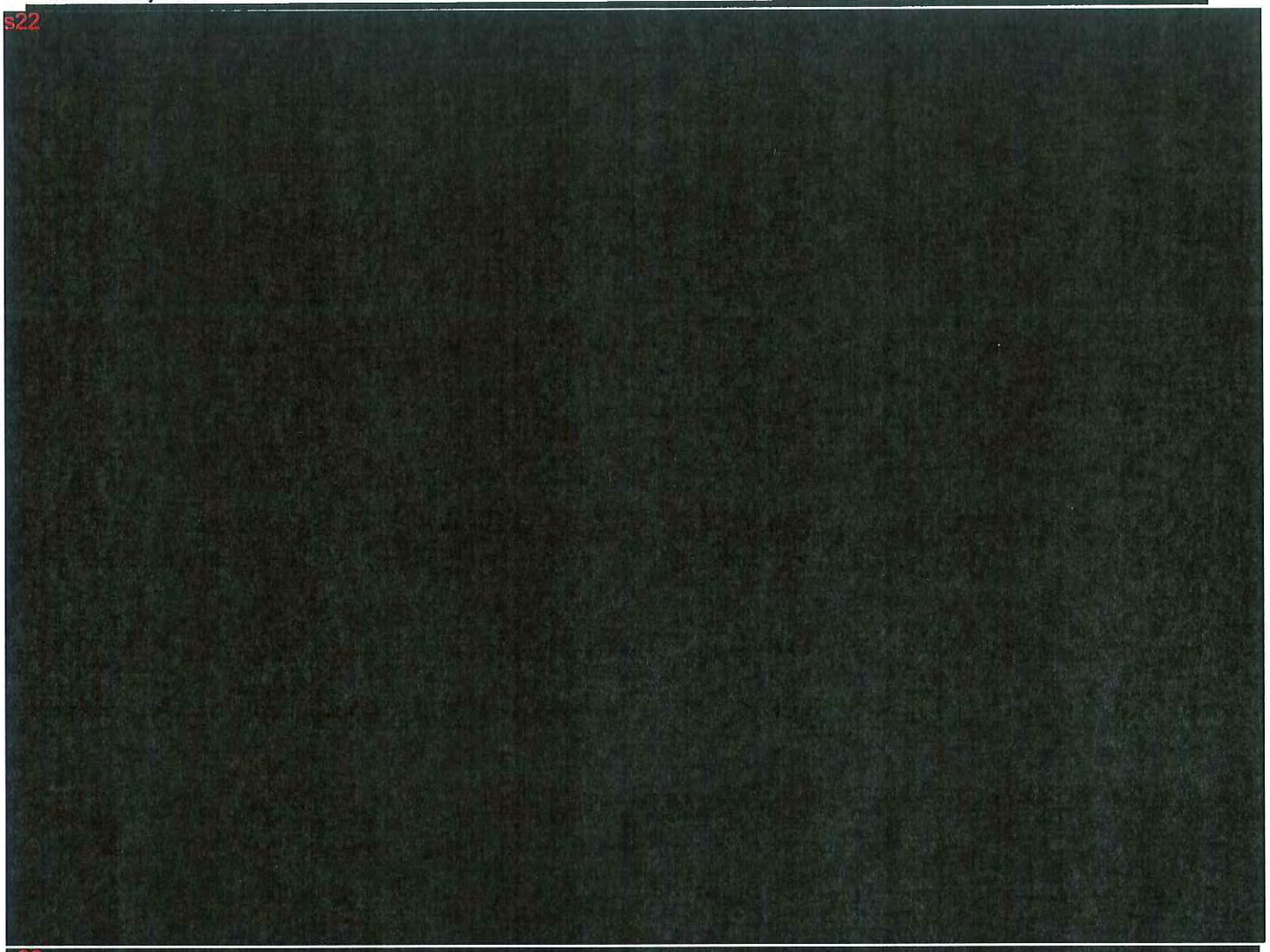
I refer to your correspondence of 1 December 2010 seeking preliminary approval for the use of a SPA from Brisbane on the evening of 8 December to arrive in Bali at 4.00am on Thursday 9 December to enable Mr Rudd to attend the Bali Democracy Forum. Approval has been given.

I would be grateful if advice regarding the visit was received in the PMO by COB today so that the travel proposal can be considered. PM&C has been notified by Finance that HRG are only able to hold ticketing for another day or so and HRG have indicated that rebooking would prove to be difficult due to the number of flights involved.

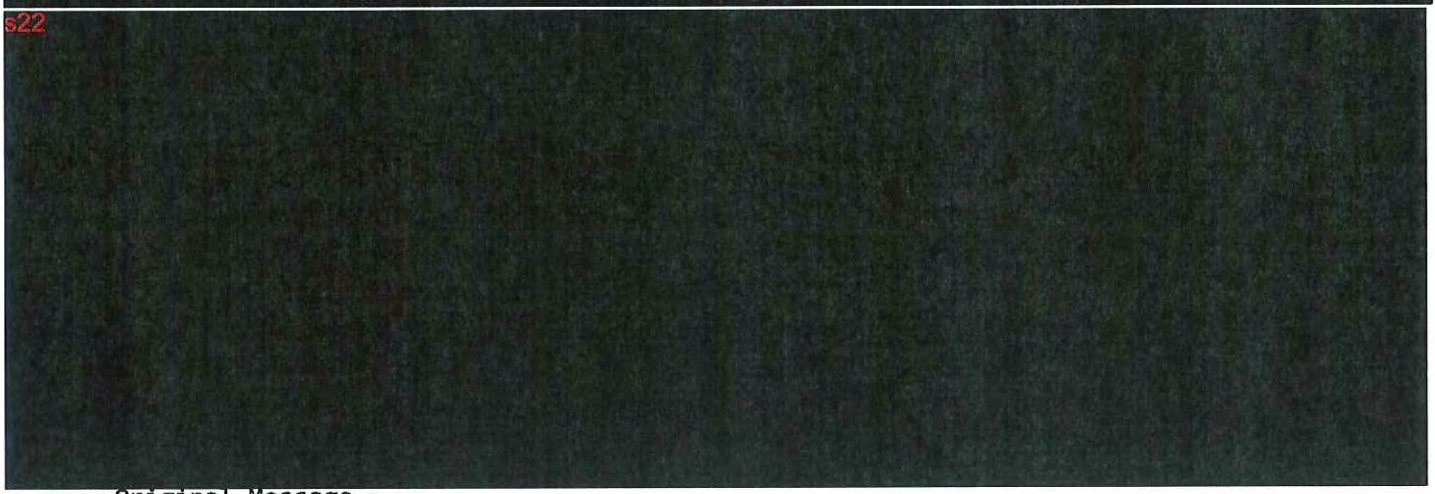
Regards,
George

Klammer, Sue

s22



s22



-----Original Message-----
From: Philip.Green@dfat.gov.au [mailto:Philip.Green@dfat.gov.au]
Sent: Wednesday, 8 December 2010 7:11 PM
To: Thompson, George
Cc: Bernadette Smith
Subject: KR visit [SEC=UNCLASSIFIED]

Classification: UNCLASSIFIED

Dear George,

As discussed earlier, we would like to request that Ranya Alkadamani re-join the Minister's party in London on the visit, and be available to support him in Brazil and Chile.

Ms Alkadamani was originally scheduled to depart from the travelling party on 13 December, when Patrick Gorman would step in. It would be appreciated if on this occasion Ms Alkadamani be approved to travel for the additional days.

Given the length and significance of the visit, where we are renewing our engagement with Latin America, and the engagements and policy announcements to be made, the office would like to ensure that the travelling party are working at full capacity.

This is particularly important as in addition to the heavy travel program, the Minister and the travelling party will be actioning large volumes of Canberra based work in the lead up to the Christmas break. This Canberra based work will require the travelling party to liaise with Canberra to action a strong policy framework for January's AU, AUKMIN and Indian FM visits.

Your kind consideration of this would be most appreciated.

Philip

ATTACHMENT A

VISIT BY MR RUDD TO INDONESIA, EGYPT, JORDAN, ISRAEL, THE PALESTINIAN TERRITORIES, BRAZIL AND CHILE

8 to 20 December 2010

ITINERARY

Local time	**Wednesday 8 December**
TBA	Depart xx on SPA flight
TBA	Arrive Bali
	Thursday 9 December
2210	Depart Bali on Garuda Air GA417
2255	Arrive Jakarta
	Friday 10 December
0015	Depart Jakarta on Emirates EK359
0530	Arrive Dubai
0850	Depart Dubai on Emirates EK927
1055	Arrive Cairo
	Sunday 12 December
0830	Depart Cairo on Egypt Air MS719
1005	Arrive Amman *(Mr Gorman joins travelling party – Sydney to Amman – EY455 & RJ615)*
Afternoon	Depart Amman by car *(Ms Alkadamani leaves travelling party – Amman to Canberra – EY516, EY460 & QF804)*
Afternoon	Arrive Jerusalem
	Tuesday 14 December
Morning	Depart Jerusalem by car
Morning	Arrive Ramallah
Late morning	Depart Ramallah
Late morning	Arrive Jerusalem

Afternoon	Depart Jerusalem
Afternoon	Arrive Tel Aviv
1640	Depart Tel Aviv on British Airways BA164
2005	Arrive London
2125	Depart London on British Airways BA247
	Wednesday 15 December
0705	Arrive Sao Paulo
1325	Depart Sao Paulo on TAM Linhas Aereas JJ3559
1505	Arrive Iguazu Falls
	Friday 17 December
1600	Depart Iguazu Falls on Aerolineas Argentinas AR2729
1750	Arrive Buenos Aires
2100	Depart Buenos Aires on Lan Airlines LA480
2352	Arrive Santiago de Chile
	Saturday 18 December
2310	Depart Santiago de Chile on Lan Airlines LA801
	Monday 20 December
0420	Arrive Auckland
0550	Depart Auckland on LA801
0730	Arrive Sydney

ATTACHMENT B

VISIT BY MR RUDD TO INDONESIA, EGYPT, JORDAN, ISRAEL, THE PALESTINIAN TERRITORIES, BRAZIL AND CHILE

8 to 20 December 2010

COST ESTIMATES

ITEM	ESTIMATE (AUD)
Air Fares	
Mr Rudd (First and business class fares)	$19,000
Mr Green, Chief of Staff (Business class)	$17,100
Ms Alkadamani, Assistant Adviser (Business class)	$9,100
Mr Gorman , Adviser (Business class)	$21,700
Accommodation^	
Mr Rudd	
s37(1)(c) Bali (one night)	(Executive suite) $435
s37(1)(c) (two nights)	(Prestige suite) $2,400
s37(1)(c) Jerusalem (two nights)	(Junior suite) $4,200
s37(1)(c) Iguazu Falls (two nights)	(Presidential suite) $1,545
s37(1)(c) Santiago de Chile (one night)	(Junior suite) $455
Mr Green	
s37(1)(c) Bali (one night)	(Standard room) $250
s37(1)(c) Cairo (two nights)	(Superior room) $796
s37(1)(c) Jerusalem (two nights)	(Deluxe room) $1,222
s37(1)(c) Iguazu Falls (two nights)	(Master room) $872
s37(1)(c) Santiago de Chile (one night)	(King room) $373
Ms Alkadamani	
s37(1)(c) Bali (one night)	(Standard room) $250
s37(1)(c) Cairo (two nights)	(Superior room) $796
Mr Gorman	
s37(1)(c) Jerusalem (two nights)	(Deluxe room) $1,222
s37(1)(c) Iguazu Falls (two nights)	(Master room) $872
s37(1)(c) Santiago de Chile (one night)	(King room) $373

^approx cost advised by post, early check-in and late check-out fees not included

Meals and incidentals	
Mr Rudd	$1,846
Mr Green	$1,184
Ms Alkadamani	$457
Mr Gorman	$874

Transport	$1,300
Hospitality Mr Rudd	$ 5,000* *Please note this amount is a contingency. No non-portfolio hospitality anticipated at this stage
TOTAL	**$93,622**

ATTACHMENT C

VISIT BY MR RUDD TO INDONESIA, EGYPT, JORDAN, ISRAEL, THE PALESTINIAN TERRITORIES, BRAZIL AND CHILE

8 to 20 December 2010

DRAFT PROGRAM

Local time	**Wednesday 8 December**
TBA	Depart xx on SPA flight
TBA	Arrive Bali
2355	Arrive Westin Resort Nusa Dua
	Thursday 9 December
0600	Possible breakfast briefing with Embassy staff (tbc)
0700	Bilateral meeting with President Yudhoyono (tbc)
0745	**Option 1 – BRIDGE School Visit** Depart Hotel for visit to BRIDGE school. Press event including announcement of funding, link up with sister school in Australia. **Option 2 – Bali Eye Hospital Visit** Depart Hotel for visit to Bali Eye Hospital. Witness Subsidiary Arrangement signing and tour of facility. Possible press event including associated funding announcement. **Option 3 – Either Option 1 or Option 2 and/or Hotel-based Press Event with Justice Sector Component** Press event involving announcement of Australia-Indonesia Partnership for Justice and funding to the Institute of Peace and Democracy.
1000	Bali Democracy Forum Opening Session President, Foreign Minister Natalegawa and Co-Chair to give statements
1045	Leaders' Session
1245	Photo Session

1300	Lunch Hosted by President Yudhoyono
1430	Meeting with Made Manggu Pastika, Governor of Bali Province (tbc)
1515	BDF General Debate/opportunity for program announcements/media opportunity/bilateral meetings
1800	Bilateral meeting with Dr Marty Natalegawa, Indonesian Foreign Minister (tbc)
1900	Informal meeting with Republic of Korea President Lee (tbc)
1930	Dinner Hosted by Dr Natalegawa
2100	Depart Westin Resort Nusa Dua
2210	Depart Bali on Garuda Air GA417
2255	Arrive Jakarta
	Friday 10 December
0015	Depart Jakarta on Emirates EK359
0530	Arrive Dubai
0850	Depart Dubai on Emirates EK927
1055	Arrive Cairo
	Met by HOM and Egyptian Protocol
	Immediate departure for nearby hotel for meeting with HE Amre Moussa, SG Arab League
1130 - 1200	Meeting with Amre Moussa – Venue TBC (hotel near airport)
1215	Depart directly (plane) from Cairo airport to Sinai to visit ADF personnel deployed to Multilateral Force and Observers (MFO). Accompanied by MFO Director General David Satterfield
1345	Arrive West Camp Sinai – met by Maj. Gen. Warren Whiting, MFO Force Commander, and Col. Jim Armstrong, Australian Contingent Commander

1615	Depart MFO Sinai
1745	Arrive Cairo
1830	Arrive hotel s37(1)(c) [redacted]
1950	Depart hotel
2020	Arrive at the "60th anniversary of Diplomatic Relations" celebration function and opening of photographic exhibition – Al Ghouri Centre, Islamic Cairo
2030	Beginning of official proceedings
2200	Conclusion of function

Saturday 11 December

1100	Meeting with HE Ahmad Aboul Gheit, Foreign Minister - Followed by lunch with FM Aboul Gheit
1400 (time tbc)	Meeting with Rachid Mohamad Rachid, Trade Minister - s33 [redacted] -

Sunday 12 December

0830	Depart Cairo on Egypt Air MS719
1005	Arrive Amman at Queen Alia International Airport, complete formalities and leave for Chancery *Mr Gorman arrives Amman at 0920 on RJ615*
1500	Depart Amman by car (Latest timing to depart for Allenby Bridge) *Ms Alkadamani departs Amman at 1530 on EY516*
1830 (approx)	Arrive Jerusalem
1900	Yad Vashem – ceremony in honour of the late William Cooper (with AILF), including: wreath-laying in Memorial Hall and unveiling of plaque in small ceremony and larger memorial service (confirmed)
2030	Informal buffet dinner at Yad Vashem with Cooper family, Israeli guests and AILF delegation (tbc)

	Possible tour of new Yad Vashem museum
	Monday 13 December
Early AM (tbc)	Possible breakfast meeting with Max Gaylard, Dep Sec Special Coordinator for the MEPP and Robert Dann, Snr Political Advisor to the UN Special Coordinator for the MEPP
	Possible meeting with Dorit Beinisch, President of Supreme Court of Israel
1045	President Peres President and Minister to meet with broader AILF delegation
1200	PM Netanyahyu
1300	Lunch with Isaac Herzog, Welfare Minister
Afternoon (tbc)	Possible meeting with Vice Prime Minister Shalom (tbc) Possible meeting with Dorit Beinisch, President of Supreme Court of Israel – could be in AM (tbc) Possible meeting with the s33 [redacted]
	Visit to UNWRA refugee camp in the West Bank.
	Possible site visit in West Bank (eg Australian aid project) (tbc)
1930	AILF official gala dinner – King David Hotel – speech
	Tuesday 14 December
	Breakfast with Dan Meridor, Deputy Prime Minister/Minister for Intelligence and Security - Jerusalem
Morning	Depart Jerusalem by car
Morning	Arrive Ramallah
	AM - Visit to Palestinian Territories (Ramallah) – approx 40-60 mins from Jerusalem. Meetings with: - President Mahmoud Abbas – tbc - Foreign Minister Malki - tbc - Saeb Erekat – chief negotiatior in the Middle East Peace Process
Late	Depart Ramallah

morning	
Late morning	Arrive Jerusalem
1315 - 1500	Working lunch with Israeli FM Liberman
1500	Depart Jerusalem for Ben Gurion International Airport, Tel Aviv
	Possible meeting with Opposition leader Tzipi Livni in VIP room at airport (tbc)
1640	Depart Tel Aviv on British Airways BA164
2005	Arrive London
2125	Depart London on British Airways BA247

Wednesday 15 December

0705	Arrive Sao Paulo
	Met by Ambassador Neil Mules
	Clear customs and immigration
0745	Transfer to airport hotel
	Freshening up Office Time
0930	Visit Briefing
1100	Meeting with Senior Central Bank Official TBC
1200	Media interview with Australian Stringer TBC
	Return to airport
1325	Depart Sao Paulo on TAM Linhas Aereas JJ3559
1505	Arrive in Foz do Iguaçu
	Transfer to Hotel
1545	Arrival at Hotel Bourbon, Foz do Iguaçu
	Office Time
1800	Bilateral meeting with Dr Celso Amorim TBC Minister for External Affairs and Trade
1915	Press conference TBC
2000	Office time Opportunity for calls to Australia/media
	Free evening

Thursday 16 December

0900-1200	Bilateral meetings TBC
1300	Lunch hosted by Dr Celso Amorim, Minister for External Affairs and Trade Attended by Mercosur Foreign and Trade Ministers + Invited Guests
1500	Common Market Council Meeting Attended by Mercosur Foreign and Trade Ministers + Invited Guests Address by Mr Rudd to the Mercosur Ministers' Council TBC
1900	Office time and/or opportunity for calls to Australia/media
2000	Welcome dinner hosted by President Lula da Silva Attended by Mercosur Leaders, Ministers and Invited Guests Location: Central Observatory of Itaipu

Friday 17 December

0900	Bilaterals TBC
1030	Mercosur Leaders' Official Photograph
1100	Mercosur Leaders' Plenary Meeting Attended by Mercosur members, Associate members/observers, and Invited Countries Location: Hotel Bourbon, Cataratas Meeting Room NB: Finishing time TBC
1400	Visit to Iguaçu Falls Return to hotel Depart hotel for land transfer across Brazilian border to Argentina Iguazú airport
1600	Depart Iguazu Falls on Aerolineas Argentinas AR2729

1750	Arrive Buenos Aires
2100	Depart Buenos Aires on Lan Airlines LA480
2352	Arrive Santiago de Chile

Saturday 18 December

0900-1030	Breakfast with Ms Michelle Bachelet TBC Venue: Private room, Ritz Carlton Hotel Announcement: Combating gender violence in Latin America.
1100-1230	Education event and speech TBC Venue: University Diego Portales, Desarrollo, Central or Adolfo Ibanez TBC
1300-1530	Meeting and Lunch with Foreign Minister Alfredo Moreno TBC (+ President Piñera and other Ministers)
1600	Meeting with President Piñera TBC
1800	Meeting with the Minister for Mines (TBC) Ambassador's Residence
1845 2100	Function for mining interests (TBC) Ambassador's Residence
2310	Depart Santiago de Chile on Lan Airlines LA801

Monday 20 December

0420	Arrive Auckland
0550	Depart Auckland on LA801
0735	Arrive Sydney

THE HON KEVIN RUDD MP

MINISTER FOR FOREIGN AFFAIRS
CANBERRA

Ms Amanda Lampe
Chief of Staff
Office of the Prime Minister
Parliament House
CANBERRA ACT 2600

Dear Ms Lampe Amanda,

I am writing to seek the Prime Minister's approval for Mr Rudd to travel to Indonesia, Egypt, Jordan, Israel, the Palestinian Territories, Brazil and Chile. Mr Rudd proposes to depart Australia on the afternoon of 8 December and return on the morning of Monday 20 December 2010. All legs of the proposed travel will provide valuable opportunities to highlight Australia's multilateral credentials and promote our UNSC bid.

The focus of Mr Rudd's visit to Indonesia (Bali) on 8 and 9 December is to attend the 3rd Bali Democracy Forum (BDF), an annual meeting of regional leaders to promote democracy and good governance in the region. Bilateral appointments will be sought with President Yudhoyono, Foreign Minister Natalegawa and the Governor of Bali to pursue our substantial agenda for bilateral and regional cooperation with Indonesia, including on people smuggling, counter terrorism, trade, consular issues, and climate change. Meetings are also being sought with other BDF participants, including leaders and foreign ministers from the Republic of Korea, Papua New Guinea, Malaysia, Bangladesh, East Timor, Mongolia, Laos and Palau, to engage on regional responses to people smuggling and our UNSC bid.

During his visit to Egypt, the first bilateral visit by an Australian Foreign Minister in 12 years, Mr Rudd will attend official celebrations marking the 60th anniversary of the establishment of Australia-Egypt diplomatic relations. Meetings with President Mubarak, Foreign Minister Aboul Gheit and other senior members of the Government will highlight Australia's commitment to deepening relations with Egypt, Australia's support for a two-state solution to the Israeli-Palestinian conflict, s33(a)(iii) [redacted] Mr Rudd's meeting with Arab League Secretary General Moussa [redacted] s33(a)(iii) Mr Rudd will announce Australian funding for de-mining in Egypt and Australia Award scholarships for Egypt. A visit to Australian Defence Force personnel deployed with the Multinational Force and Observers (MFO) in the Sinai

PO Box 6022, Parliament House, Canberra ACT 2600
Telephone (02) 6277 7500 Facsimile (02) 6273 4112

will highlight Australia's long-standing practical contribution to peace and security in the Middle East.

In Jordan, Mr Rudd will formally open the Australian Chancery in Amman. Meetings with King Abdullah, Prime Minister Rifai and Foreign Minister Judeh will provide an opportunity to discuss prospects for the Middle East Peace Process and Australia's contribution, and to strengthen bilateral dialogue and engagement. Mr Rudd will discuss possible development assistance to Jordan with Queen Rania and our ongoing work with Jordan on landmine action with Prince Mired.

In Israel, Mr Rudd will participate in elements of the high-level Australia-Israel Leadership Forum (AILF), including visiting the Yad Vashem Holocaust Memorial in Jerusalem and delivering a speech at the AILF official dinner. Meetings with President Peres, Prime Minister Netanyahu and Foreign Minister Liberman will provide an opportunity to reaffirm Australia's abiding commitment to Israel's security, emphasise our support for a negotiated two-state solution, and press the need for progress on the Middle East peace process. s33(a)(iii) s33(a)(iii) [redacted]

In the Palestinian Territories, Mr Rudd will meet senior Palestinian leaders including President Abbas, Prime Minister Fayyad and Foreign Minister al-Malki. He will reaffirm our commitment to a negotiated two-state solution and highlight Australia's contribution to Palestinian institutions, including announcing $38 million in further assistance to the Palestinian Authority and to UNWRA, and Australia's intention to develop a new five-year development partnership with the Palestinian Authority.

Mr Rudd's proposed visit to Brazil (Iguacu do Foz) from 15 to 17 December will provide an important opportunity to strengthen Australia-Brazil bilateral relations and give early effect to the Memorandum of Understanding (MoU) for an Enhanced Partnership between Australia and Brazil, signed in New York in September 2010. Mr Rudd and Brazil's External Affairs Minister, Dr Amorim, will announce a number of new initiatives in development cooperation, sport and culture. Mr Rudd will also address the Mercosur Council of Foreign and Trade Ministers and participate in the Mercosur Leaders meeting as an invited guest of Dr Amorim. Mr Rudd's address to Mercosur provides an opportunity to announce Australia's strategy for engaging Latin America and sign an MoU for an enhanced economic relationship with Mercosur. s33 s33 [redacted]

Mr Rudd's proposed visit to Chile on return to Australia on 18 December will provide a timely opportunity to meet Chilean Minister for Foreign Affairs and Trade, Mr Moreno, other government Ministers and, possibly, the President. The visit also provides Mr Rudd with an opportunity to progress Australia's education and mining interests in Chile and meet students, university faculty members and Australian

[redacted]

mining company executives. Mr Rudd will open officially the new AusAID office in the Embassy. Likely outcomes of Mr Rudd's visit include an announcement on the Australia-Americas Awards and new initiatives in development cooperation, such as a quadrilateral development cooperation project in Paraguay, with Germany and Chile.

It is proposed that Mr Rudd be accompanied by Ms Ranya Alkadamani for the first half of the trip from Bali to Amman and by Patrick Gorman from Amman to Chile and by myself for the entire trip. I would be grateful for your approval for Mr Rudd to be accompanied by two advisers on this occasion given the breadth of issues to be covered in this visit.

I confirm that the most cost effective arrangements have been sought for the proposed travel. An itinerary and cost estimates for the proposed travel are attached at A and B. A draft program is also provided at Attachment C.

Details on the Minister/s who will be available from the afternoon of Wednesday 8 December to the morning of Monday 20 December 2010 to act as Minister for Foreign Affairs during Mr Rudd's absence will be advised shortly.

I would be grateful if you could obtain the Prime Minister's agreement to the proposed travel as set out above.

Yours sincerely

Philip Green
Chief of Staff

Klammer, Sue

From: Philip.Green@dfat.gov.au
Sent: Monday, 13 December 2010 5:49 PM
To: Thompson, George
Cc: 'mps.overseas@finance.gov.au'; Ministerial Travel; Bernadette Smith
Subject: Re: staff travel [SEC=UNCLASSIFIED]

Thank you George. That is all now in place s47F [redacted]

s47F [redacted]

From: "Thompson, George" [George.Thompson@pm.gov.au]
Sent: 13/12/2010 04:26 PM ZE11
To: Philip Green
Cc: "'mps.overseas@finance.gov.au'" <mps.overseas@finance.gov.au>; Ministerial Travel <MinTravel@pmc.gov.au>
Subject: staff travel [SEC=UNCLASSIFIED]

Dear Philip,

Further to your email of 8 December 2010, approval has been given for Ms Ranya Alkadamani to accompany Mr Rudd for the entire visit from 8 to 20 December 2010.

It is my understanding that should Ms Alkadamani depart from the official itinerary, she will be required to meet all her expenses from that time until she re-joins the official party.

Regards,

George Thompson
Director - Governance and Administration
PMO

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Klammer, Sue

s22 [redacted]

From: Bernadette.Smith@dfat.gov.au [mailto:Bernadette.Smith@dfat.gov.au]
Sent: Thursday, 2 December 2010 2:37 PM
To: Patrick, Steven
Subject: Re: Travel - 8 Dec [SEC=IN-CONFIDENCE]

Good afternoon Steven

As promised, Emerson has agreed to act during Rudd's upcoming travel from 8-13 December and McClelland from 14-20 December.

Kind regards

Bernadette Smith

Office of The Hon Kevin Rudd MP
Minister for Foreign Affairs
s47F [redacted]
P: 02 6277 7500

"Patrick, Steven" <Steven.Patrick@pm.gov.au>

30/11/2010 02:02 PM

To "'Sandra.Tam@dfat.gov.au'" <Sandra.Tam@dfat.gov.au>,
"'bernadette.smith@dfat.gov.au'" <bernadette.smith@dfat.gov.au>,
"'rebecca.barton@dfat.gov.au'" <rebecca.barton@dfat.gov.au>
cc
Subject Travel - 8 Dec [SEC=UNCLASSIFIED]

Dear ladies,

Do you know if there is a letter et al coming forward ref the 8 Dec travel? Most grateful advice at your earliest convenience.

Thanks,

SP
Steve Patrick | Senior DLO | Office of the Prime Minister
Department of the Prime Minister and Cabinet
s47F [redacted] | s47F [redacted] | F. 02 6273 4100 | E. steven.patrick@pm.gov.au

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Klammer, Sue

From: Patrick, Steven
Sent: Tuesday, 7 December 2010 3:36 PM
To: Ministerial Travel; mps.overseas@finance.gov.au
Cc: Philip Green; Lynne Ashpole; Layton Pike
Subject: Travel Approval Letters [SEC=UNCLASSIFIED]
Attachments: B10_1748 Rudd.pdf

Security Classification: UNCLASSIFIED

Following email approval, in arrears as promised.

Regards,

SP
Steve Patrick | Senior DLO | Office of the Prime Minister
Department of the Prime Minister and Cabinet
s47F [redacted] | F. 02 6273 4100 | E. steven.patrick@pm.gov.au

OFFICE OF THE PRIME MINISTER
CANBERRA

Reference: B10/1748

Mr Philip Green
Chief of Staff to the Minister for Foreign Affairs
Parliament House
CANBERRA ACT 2600

07 DEC 2010

Dear Mr Green

I refer to your letter received on 2 December 2010 seeking approval for the Minister for Foreign Affairs, the Hon Kevin Rudd MP, to travel to Indonesia, Egypt, Jordan, Israel, the Palestinian Territories, Brazil and Chile where he will undertake a series of high-level meetings.

Mr Rudd's travel from 8 to 20 December 2010, accompanied by you has been approved. The ministerial overseas travel guidelines state that Ministers are generally entitled to be accompanied by one staff member only and that the staff member should accompany the Minister on the entire visit. On this occasion, given the scope of countries to be visited and the range of topics to be discussed, approval is given for Mr Rudd being accompanied by you for the entire visit and the arrangements for the split of countries by Ms Ranya Alkadamani, Senior Adviser, and Mr Patrick Gorman, Senior Adviser, as proposed in your letter.

In addition, approval has been given for the use of Special Purpose Aircraft (SPA), subject to availability, for travel to Indonesia on 8 December 2010. It is noted that the estimated cost of the visit is $93,622, excluding the cost of SPA.

I am writing to the offices of the Minister for Trade, the Hon Dr Craig Emerson MP, and the Attorney-General, the Hon Robert McClelland MP, to advise that it has been agreed that Dr Emerson act as Minister for Foreign Affairs from 8 to 13 December 2010 and that Mr McClelland act from 14 to 20 December 2010 during Mr Rudd's absence overseas.

As Mr McClelland has not been sworn to administer the Department of Foreign Affairs and Trade, it will be necessary to ensure that he is properly authorised to exercise Mr Rudd's statutory powers and functions while he is absent.

Yours sincerely

Amanda Lampe
Chief of Staff