

Name:



Signature:

Date: 09/11/09



CONTACT REPORT FORM

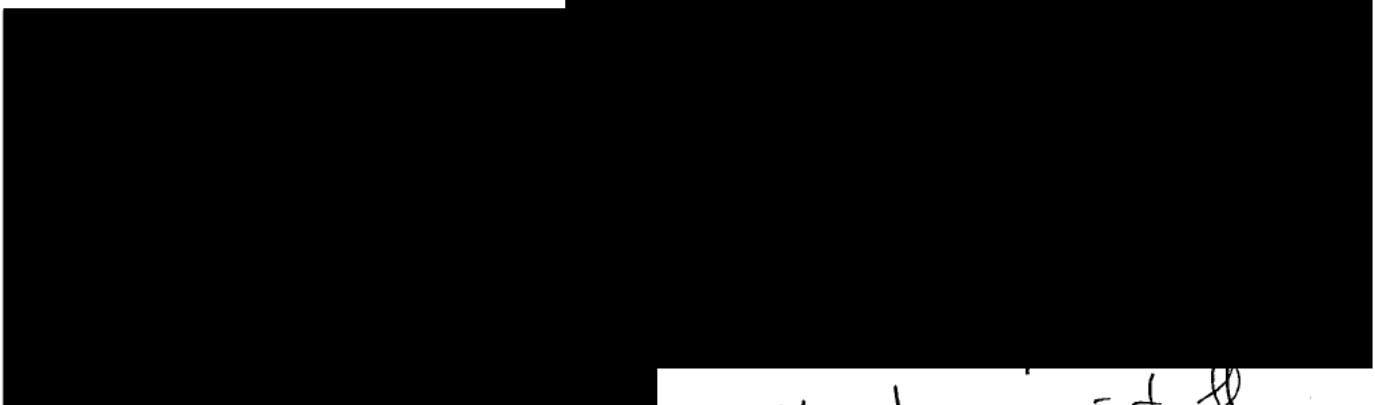
Completed forms are to be submitted to:

Security
The Department of the Prime Minister and Cabinet
3-5 National Circuit
Barton ACT 2600

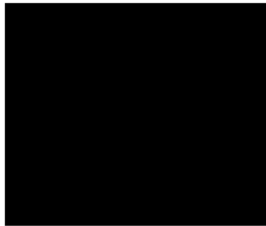
Telephone: 02 6271 5533
Fax: 02 6271 5507
Email: security@pmc.gov.au

Reporting Officer			
Name		Phone	
Division			
Branch			
Section/Unit			
Contact Details			
Name of Contact			
Nationality			
Position/Rank			
Location of Contact			
Date of Contact		Time of Contact	10.30 <input checked="" type="checkbox"/> am <input type="checkbox"/> pm
Contact Details i.e. Telephone No, address			
How Contact was Made	<input type="checkbox"/> Social <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Official <input type="checkbox"/> Other (specify) :		
Method of Discussion	<input type="checkbox"/> Telephone <input type="checkbox"/> Visit to PM&C <input checked="" type="checkbox"/> Other (specify) : <i>Over Coffee.</i>		
Summary of Contact			
<p>Please supply background to the meeting or "contact": type of function where "contact" occurred (eg. social or official), full names of the people involved, a brief description of the "contact" (eg conversation topics, questions asked) follow-up action to be taken (if any) by the person contacted.</p> <p><i>Contact was as a result of my official representational duties</i></p> <p><i>In this role we had frequent contact with visiting</i></p> <p><i>also joined us as he was</i></p> <p><i>we met over coffee and the conversation was generally about</i></p> <p><i>at the conclusion</i> <i>asked me if I</i></p> <p><i>PTO.</i></p>			
Name:		Signature:	Date: 14.1.2010

I assumed they were referring to
I said that I was



I said that I was unable to assist them
and concluded the meeting and departed.
There has been no further contact.



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Name		Phone	
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Method of Discussion	<input type="checkbox"/> Telephone <input type="checkbox"/> Visit to PM&C <input type="checkbox"/> Other (specify) :		
Summary of Contact			
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Name:	[REDACTED]	Signature:	[REDACTED]
		Date: 30 SEPT 2010	

*** TX REPORT ***

TRANSMISSION OK

TX/RX NO 1675
CONNECTION TEL
SUBADDRESS
CONNECTION ID
ST. TIME 17/11 11:32
USAGE T 02'14
PGS. 3
RESULT OK



Australian Government
Department of the Prime Minister and Cabinet

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