

## PORTFOLIO OVERVIEW

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## THE DEPARTMENT'S AIMS AND OBJECTIVES

FaHCSIA is a key source of strategic advice to the Australian Government on social policy and works in partnership with other government and non-government organisations to manage a diverse range of programmes and services to improve the lives of Australians.

Every day, we help Australian families, people with disability, Indigenous people, seniors and people who require access to housing through a wide range of payments and services.

### Why we are here

*Our vision:* A strong and fair society for all Australians.

*Our mission:* Supporting our ministers by collaboratively developing and implementing excellent social policy.

### What we aim to do:

- increase social and economic participation
- improve social cohesion
- close the gap on Indigenous disadvantage
- support basic living standards
- support individuals, families and communities to build their capacity.

### We are focused on:

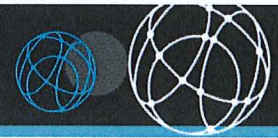
- families and children
- people who need housing support
- communities and people who are vulnerable
- senior Australians
- people with disability and carers in our community
- women
- Indigenous Australians.

### How we do it:

- providing robust, evidence-based, innovative advice to government
- ensuring effective, considered and timely implementation of government decisions
- building and sustaining productive relationships with our partners to achieve outcomes
- effectively leading and working across governments.

### We are supported by:

- a capable, informed and adaptive workforce
- efficiently managed resources to address priorities
- strong governance and risk management.



## EXECUTIVE

The Secretary and four deputy secretaries comprise FaHCSIA's Executive Management Group. They are supported by a range of boards and committees designed to ensure FaHCSIA meets its obligations and objectives.



### **Finn Pratt PSM, Secretary**

As FaHCSIA's Secretary, Finn Pratt provides leadership and strategic direction to the Department and the portfolio. He is responsible for high-level briefing of the portfolio ministers and parliamentary secretaries, and leads the corporate governance structure of the Department by chairing the Executive Management Group.

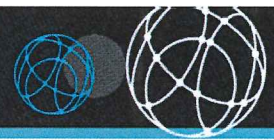
Finn represents the Department in a variety of government and industry sector forums and, through those forums, maintains high-level relationships with key stakeholders. He is a member of the Australian and New Zealand School of Government Board, the Melbourne Institute Advisory Board, the Sir Roland Wilson Foundation and the Salvation Army Red Shield Appeal Committee for the Australian Capital Territory.

Finn came to FaHCSIA in April 2011 from the Department of Human Services, where as Secretary he was responsible for leading major service delivery reforms to provide Australians with better access to social, health and welfare services. Other positions in his near 30-year public service career include Chief Executive Officer of Centrelink and Associate Secretary of the Department of Education, Employment and Workplace Relations.

Finn was awarded a Public Service Medal in 2008 for outstanding public service in the development and implementation of significant and innovative reforms to public employment services and workplace relations.

He has a Bachelor of Arts from the Australian National University.





#### **Liza Carroll, Deputy Secretary**

Liza Carroll was appointed as a Deputy Secretary in March 2010.

Liza is responsible for assisting the Secretary in his leadership role and in delivering strategic outcomes in relation to families, women, children and communities, including family payments, child support policy, paid parental leave, welfare payments, children's policy, the Office for Women, mental health, housing and homelessness, community investment, money management, Problem Gambling and delivery reform.

Liza co-chairs the Policy and Budget Committee with Deputy Secretary Felicity Hand and chairs the Program Management and Commonwealth-State Committee. Liza is also deputy chair of the Delivery Reform Subcommittee.

Liza has a Bachelor of Education and a Master of Educational Sociology with honours from James Cook University.



#### **Felicity Hand, Deputy Secretary and Chief Operating Officer**

Felicity Hand was appointed as Deputy Secretary and Chief Operating Officer in February 2012.

Felicity has responsibility for the Corporate Cluster, including the Finance and Services Group, Corporate Support Group, Information Management and Technology Group, Legal and Compliance Group, Operations Strategy and Performance Group and the Delivery Reform Management Office.

She leads FaHCSIA's national network which is responsible for ensuring successful delivery of the Department's policies and programmes on the ground. Her cluster provides the primary departmental interface on governance issues for the statutory and non-statutory agencies and the statutory office holders, which, together with FaHCSIA, comprise the portfolio.

Felicity chairs the Remuneration Committee, the Infrastructure, Communications and Technology Committee, the Information Management Committee, the People and Culture Committee, the Department's Crisis Response Team and the Delivery Reform Subcommittee. She is co-chair of the Policy and Budget Committee.

Felicity has held senior executive positions in the Department of Foreign Affairs and Trade, the Department of Immigration and Citizenship, the Broken Hill Proprietary Corporation Limited and Sensis Pty Ltd (Telstra's wholly owned advertising and media subsidiary).

Felicity has a Bachelor of Arts (Languages) from the University of Tasmania.



#### **Serena Wilson, Deputy Secretary**

Serena Wilson was appointed as a Deputy Secretary of the Department in March 2009.

Serena leads FaHCSIA's National Disability Insurance Scheme (NDIS) policy development and related work with Commonwealth and state and territory officials. She is also responsible for strategic policy, the Age Pension, social security relationships and compliance, research and international engagement, and disability and carer policy and programmes.

Serena's organisational responsibilities are for the DisabilityCare Taskforce, Disability and Carers Group, Social Policy Group, and the Horizon Project Group.

She is chair of the Department's Research and Evaluation Committee, the Assurance, Audit and Risk Assessment Committee and the Payments Committee.

Serena holds a Bachelor of Arts (Political Science) with honours from the University of Melbourne.



#### **Brian Stacey, acting Deputy Secretary**

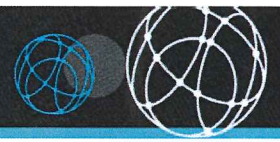
Brian is responsible for the Indigenous Cluster in FaHCSIA which performs the Department's lead agency role for Indigenous Affairs across the Commonwealth. That includes co-ordinating the implementation of the Closing the Gap framework across government and monitoring and evaluating the progress against the targets. The Cluster is also responsible for a number of important Indigenous specific National Partnership Agreements including Remote Indigenous Housing and Remote Service Delivery.

Brian has worked in Indigenous Affairs in the Commonwealth since 1983. After starting as a Graduate Clerk, he went to the Northern Territory with the former Department of Aboriginal Affairs and worked closely with communities in the regions of Alice Springs, Katherine and Darwin. He was promoted to the Senior Executive Service in the former Aboriginal and Torres Strait Islander Commission and led its work on native title and land rights for 10 years.

Brian was FaHCSIA's State Manager in the Northern Territory when the Northern Territory Emergency Response was rolled out and then was made State Manager in NSW. He was recalled to Canberra to develop the Stronger Futures in the Northern Territory package and subsequently has headed up Groups focussed on implementing Indigenous specific National Partnership Agreements.

Brian was also awarded a Public Service Medal in 2010 for his work supporting Aboriginal people in the Northern Territory.

Brian has a Bachelor of Arts (Honours) in Anthropology from the Australian National University. He is also a member of the St Vincent De Paul Society.





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## KEY CONTACTS FOR OFFICE SERVICES

### Ministerial, Parliamentary and Executive Support (MPES)

MPES provides support services to you and your staff as well as advice and assistance to the Secretary and the Executive of FaHCSIA.

We work closely with the Department Liaison Officer(s), to manage the formal information flow between the Department and Ministerial offices.

MPES coordinates such activities as responses to ministerial correspondence, the flow of minutes and briefs between the Department and your office, responses to parliamentary questions, the Senate Estimates process for the Department, the Cabinet programme and the legislation programme.

A daily courier service is also provided between the Department and Parliament House delivering correspondence, minutes and briefs and urgent or Protected Sensitive: Cabinet documents.

### Communications and Media

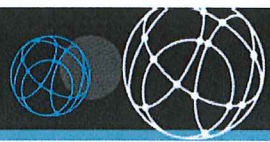
The Communication and Media Branch is the central point for all communication issues and activities. It provides public relations, marketing, media management and internal and external communication support and services for the Ministers, Parliamentary Secretaries and department.

### Information and Communication Technology (ICT)

Information Management and Technology provides support for FaHCSIA's ICT operating environment. The VIP Support team interacts directly with the Offices at Parliament House and provides the daily ICT operational support for Ministers, Parliamentary Secretaries and their staff.

Contact	Phone Number	Mobile	Email
<b>Sharon Bailey</b> Branch Manager Ministerial, Parliamentary and Executive Support	02 6146 4326	s47F	<a href="mailto:Sharon.Bailey@fahcsia.gov.au">Sharon.Bailey@fahcsia.gov.au</a>
<b>Tracey Bell</b> Branch Manager Communications and Media	02 6146 0086	s47F	<a href="mailto:Tracey.Bell@fahcsia.gov.au">Tracey.Bell@fahcsia.gov.au</a>
<b>VIP IT Support</b>	1800 004 579		<a href="mailto:VIP.Support@fahcsia.gov.au">VIP.Support@fahcsia.gov.au</a>





## STATUTORY AGENCIES

The Department provides advice to the Minister on strategic governance issues associated with portfolio bodies including Ministerial appointments, performance outcomes and their contribution to the Government's broader policy agenda.

### Aboriginal Hostels Limited (AHL)

AHL provides safe, comfortable, affordable and culturally appropriate accommodation for Indigenous Australians who must live away from home to access services and economic opportunity.

**Chair—Kevin Smith**

email: [Kevin.smith@qsnts.com.au](mailto:Kevin.smith@qsnts.com.au); phone: 07 [REDACTED]; mobile: [REDACTED].

**Chief Executive Officer (CEO)—Joy Savage**

email: [joy.savage@ahl.gov.au](mailto:joy.savage@ahl.gov.au); phone: 02 [REDACTED]; mobile: [REDACTED].

### Indigenous Business Australia (IBA)

IBA's programmes provide the means for Indigenous Australians to create wealth and accumulate assets, take up mainstream investment opportunities, create business enterprises that provide additional employment opportunities, and purchase homes.

**Chair—Dr Dawn Casey PSM FAHA**

email: [drdawncasey@gmail.com](mailto:drdawncasey@gmail.com); phone: 02 [REDACTED].

**CEO—Chris Fry**

email: [chris.fry@iba.gov.au](mailto:chris.fry@iba.gov.au); phone: 02 [REDACTED]; mobile: [REDACTED].

### Indigenous Land Corporation (ILC)

The ILC assists Indigenous people to acquire and manage land to achieve economic, environmental, social and cultural benefits.

**Chair—Dr Dawn Casey PSM FAHA**

email: [drdawncasey@gmail.com](mailto:drdawncasey@gmail.com); phone: 02 [REDACTED].

**CEO—Michael Dillon**

email: [michael.dillon@ilc.gov.au](mailto:michael.dillon@ilc.gov.au); phone: 02 [REDACTED]; mobile: [REDACTED].

### Outback Stores Pty Ltd

Outback Stores manages remote stores on behalf of Indigenous communities. It helps make stores functional and viable while meeting the long-term health and nutritional needs of Indigenous communities by applying good management and retail practices to remote community stores.

**Chairperson—Stephen Bradley**

email: [sbrad99@gmail.com](mailto:sbrad99@gmail.com); phone: 08 [REDACTED] mobile: [REDACTED].

**CEO—Steve Moore**

email: [steve.moore@outbackstores.com.au](mailto:steve.moore@outbackstores.com.au); phone: 08 [REDACTED]; mobile: [REDACTED].



### **Torres Strait Regional Authority (TSRA)**

The TSRA seeks to close the gap for Torres Strait Islander and Aboriginal people living in the Torres Strait Region through development planning, coordination, sustainable resource management, and preservation and promotion of Indigenous culture.

**Chair—Joseph Elu**

no contact details on file

**CEO—Wayne See Kee**

email: [wayne.seekee@tsra.gov.au](mailto:wayne.seekee@tsra.gov.au); phone: 07 [REDACTED]; mobile: [REDACTED].

### **Wreck Bay Aboriginal Community Council**

Wreck Bay Aboriginal Community Council administers the ownership and management of the land and waters within the Jervis Bay Territory and represents community interests.

**Chair—Craig Ardler**

phone: 02 4442 1195.

**CEO—Mal Hansen**

email: [Mal.Hansen@wbcl.com.au](mailto:Mal.Hansen@wbcl.com.au); phone: 02 [REDACTED]; mobile: [REDACTED].

### **Northern Territory Land Councils**

Northern Territory Land Councils are statutory bodies established under the *Aboriginal Land Rights (Northern Territory) Act 1976* (ALRA) and are responsible for representing Aboriginal interests in various processes under the ALRA.

#### ***Anindilyakwa Land Council***

The Anindilyakwa Land Council is the peak representative body for the three communities of Angurugu, Umbakumba and Milyakburra on Groote Eylandt and Bickerton Island and associated outstations. Other priorities include assisting the communities with land, sea and natural resource management and economic development.

**Chair—Tony Wurramarrba AO**

email: [TWurramarrba@alcnt.com.au](mailto:TWurramarrba@alcnt.com.au); phone: 08 [REDACTED].

**CEO—Mark Hewitt**

email: [mhewitt@alcnt.com.au](mailto:mhewitt@alcnt.com.au); phone: 08 [REDACTED]; mobile: [REDACTED].

#### ***Central Land Council***

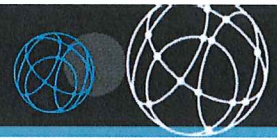
The Central Land Council covers the southern half of the Northern Territory, an area of around 750,000 square kilometres. It represents traditional owners and Aboriginal people on land related matters including land and native title claims, land use and management, community development, economic development and general advocacy.

**Chair—Maurie Ryan**

no contact details on file

**CEO—David Ross**

email: [david.ross@clc.org.au](mailto:david.ross@clc.org.au); phone: 08 [REDACTED].

**Northern Land Council**

The Northern Land Council covers the Top End or northern half of the Northern Territory, including the offshore area. It represents traditional owners and Aboriginal people in its region particularly on land and sea/water related matters including land and native title claims, land use and management including land and sea ranger programme, and economic development.

**Chair—Wali Wunungmurra**

**Acting CEO—Robert Graham**

email: [robert.graham@nlc.org.au](mailto:robert.graham@nlc.org.au); phone: 08 [REDACTED].

**Tiwi Land Council**

The Tiwi Land Council manages free-hold land granted by the Commonwealth to, and for the benefit of traditional owners of that land. The Tiwi Land Council consults with those owners and other indigenous Australians on Bathurst and Melville Islands about the use and management of the land and the resources of the land; including those economic development opportunities that these resources and use may provide.

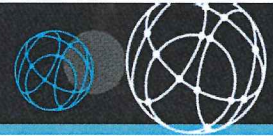
**Chair—Gibson Farmer Illortaminni**

no contact details on file.

**CEO—John Hicks**

email: [tiwilc@bigpond.com](mailto:tiwilc@bigpond.com); phone: 08 [REDACTED].





## **Statutory Office Holders**

A statutory office holder is a person who holds a position to which duties and functions are specifically assigned in legislation (as opposed to people who carry out the duties and functions assigned to a body established in legislation).

Four statutory office holders in the FaHCSIA portfolio exercise independent statutory functions with administrative support from the Department:

### ***Aboriginal Land Commissioner***

The Commissioner's primary function is to inquire into traditional land claim applications made under the *Aboriginal Land Rights (Northern Territory) Act 1976* and to report his findings and recommendations as to the granting of title of claimed land to the Minister for Families, Community Services and Indigenous Affairs and to the Administrator of the Northern Territory.

#### **Aboriginal Land Commissioner—The Hon. Justice John Mansfield AM QC**

email: [Justice.Mansfield@fedcourt.gov.au](mailto:Justice.Mansfield@fedcourt.gov.au); phone: 08 [REDACTED]; mobile: [REDACTED].

### ***Coordinator General for Remote Indigenous Services***

The Coordinator General oversees the development and delivery of government services and facilities in each of the specified remote communities to a standard broadly comparable with that in non-Indigenous communities of similar size, location and needs elsewhere in Australia.

#### **Coordinator General for Remote Indigenous Services—Brian Gleeson**

email: [brian.gleeson@cgris.gov.au](mailto:brian.gleeson@cgris.gov.au); phone: 02 [REDACTED]; mobile: [REDACTED].

### ***Executive Director of Township Leasing***

The Executive Director, Township Leasing works with communities to ensure that the township lease is managed effectively and provides a real benefit to the community.

#### **Executive Director of Township Leasing—Greg Roche**

email: [greg.roche@fahcsia.gov.au](mailto:greg.roche@fahcsia.gov.au); phone: 08 [REDACTED]; mobile: [REDACTED].

### ***Registrar of Indigenous Corporations***

The Registrar supports and regulates Aboriginal and Torres Strait Islander corporations under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006*. The Registrar is supported by the Office of the Registrar of Indigenous Corporations.

#### **Registrar of Indigenous Corporations—Anthony Beven**

email: [anthony.beven@oric.gov.au](mailto:anthony.beven@oric.gov.au); phone: 02 [REDACTED]; mobile: [REDACTED].



## PORTFOLIO LEGISLATION

### MATTERS DEALT WITH BY THE DEPARTMENT

- Income security policies and programmes for families with children, carers, the aged, people with disabilities and people in hardship
- Services for families with children, people with disabilities and carers
- Community mental health
- Community support services, excluding the Home and Community Care programme
- Family relationship, Family and Children's Support Services
- Social housing, rent assistance and homelessness
- Women's policies, programmes and the promotion of gender equality at work
- Indigenous policy co-ordination, programmes and the promotion of reconciliation
- Community development employment projects
- Child support policy
- Housing affordability.

### LEGISLATION ADMINISTERED BY THE MINISTER

*A New Tax System (Family Assistance) Act 1999*, except to the extent administered by the [Minister for School Education, Early Childhood and Youth](#)

*A New Tax System (Family Assistance) (Administration) Act 1999*, except to the extent administered by the [Minister for School Education, Early Childhood and Youth](#)

*Aboriginal Affairs (Arrangements with the States) Act 1973*

*Aboriginal and Torres Strait Islander Act 2005*

*Aboriginal and Torres Strait Islander Peoples Recognition Act 2013*

*Aboriginal and Torres Strait Islanders (Queensland Discriminatory Laws) Act 1975*

*Aboriginal and Torres Strait Islanders (Queensland Reserves and Communities Self-management) Act 1978*

*Aboriginal and Torres Strait Islander Commission Amendment Act 2005*

*Aboriginal Land Grant (Jervis Bay Territory) Act 1986*

*Aboriginal Land (Lake Condah and Framlingham Forest) Act 1987*

*Aboriginal Land Rights (Northern Territory) Act 1976*, except to the extent administered by the [Attorney-General](#)

*Aboriginal Land Rights (Northern Territory) Amendment Act 2006*

*Carer Recognition Act 2010*

*Child Support and Family Assistance Legislation Amendment (Budget and Other Measures) Act 2010*

*Child Support (Assessment) Act 1989*, except to the extent administered by the [Minister for Human Services](#)

*Child Support Legislation Amendment (Reform of the Child Support Scheme – Initial Measures) Act 2006*, except to the extent administered by the [Minister for Human Services](#)

*Child Support Legislation Amendment (Reform of the Child Support Scheme – New Formula and Other Measures) Act 2006*, except to the extent administered by the [Minister for Human Services](#) or the [Minister for School Education, Early Childhood and Youth](#)

*Child Support (Registration and Collection) Act 1988*, except to the extent administered by the [Minister for Human Services](#)

*Classification (Publications, Films and Computer Games) Act 1995*, Part 10

*Clean Energy (Household Assistance Amendments) Act 2011*, Part 3 of Schedule 2

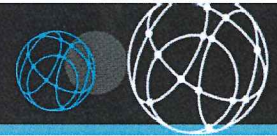
*Commonwealth and State Housing Agreement Act 1945*

*Coordinator-General for Remote Indigenous Services Act 2009*

*Corporations (Aboriginal and Torres Strait Islander) Act 2006*

*Corporations (Aboriginal and Torres Strait Islander) Consequential, Transitional and Other Measures Act 2006*





*Data-matching Program (Assistance and Tax) Act 1990*  
*Disability Services Act 1986*, except to the extent administered by the [Minister for Employment and Workplace Relations](#)  
*Families, Community Services and Indigenous Affairs and Other Legislation (2006 Budget and Other Measures) Act 2006*, except to the extent administered by the [Minister for Veterans' Affairs](#)  
*Families, Community Services and Indigenous Affairs and Veterans' Affairs Legislation Amendment (2006 Budget Measures) Act 2006*, except to the extent administered by the [Minister for Veterans' Affairs](#)  
*Families, Housing, Community Services and Indigenous Affairs Legislation Amendment (Further 2008 Budget and Other Measures) Act 2008*  
*Family Assistance Legislation Amendment (More Help for Families – One-off Payments) Act 2004*  
*Family Assistance and Other Legislation Amendment (Schoolkids Bonus Budget Measures) Act 2012*, Part 2 of Schedule 1  
*Family Law Act 1975*, Part XIVA  
*Housing Agreements Acts*  
*Housing Assistance Acts*  
*Household Stimulus Package Act (No. 2) 2009*, except to the extent administered by the [Minister for Tertiary Education, Skills, Science and Research](#), the [Minister for Veterans' Affairs](#) or the [Minister for Agriculture, Fisheries and Forestry](#)  
*Marriage Act 1961*, Part IA  
*National Disability Insurance Scheme Act 2013*  
*National Gambling Reform Act 2012*  
*National Gambling Reform (Related Matters) Act (No.1) 2012*  
*National Gambling Reform (Related Matters) Act (No.2) 2012*  
*National Rental Affordability Scheme Act 2008*  
*Native Title Act 1993*, Divisions 6 and 7 of Part 2, and Part 11  
*Paid Parental Leave Act 2010*  
*Petermann Aboriginal Land Trust (Boundaries) Act 1985*  
*Social and Community Services Pay Equity Special Account Act 2012*  
*Social Security Act 1991*, except to the extent administered by the [Minister for Employment and Workplace Relations](#), the [Minister for School Education, Early Childhood and Youth](#), the [Minister for Tertiary Education, Skills, Science and Research](#) or the [Attorney-General](#)  
*Social Security (Administration) Act 1999*, except to the extent administered by the [Minister for Employment and Workplace Relations](#), the [Minister for School Education, Early Childhood and Youth](#), the [Minister for Tertiary Education, Skills, Science and Research](#) or the [Attorney-General](#)  
*Social Security Legislation Amendment (One-off Payments for Carers) Act 2005*  
*Social Security (International Agreements) Act 1999*  
*Social Security and Other Legislation Amendment (Economic Security Strategy) Act 2008*, except to the extent administered by the [Minister for Employment and Workplace Relations](#), the [Minister for School Education, Early Childhood and Youth](#), the [Minister for Veterans' Affairs](#) or the [Minister for Tertiary Education, Skills, Science and Research](#)  
*Social Security and Veterans' Entitlements Legislation Amendment (One-off Payments and Other Budget Measures) Act 2008*, except to the extent administered by the [Minister for Employment and Workplace Relations](#), the [Minister for School Education, Early Childhood and Youth](#), the [Minister for Veterans' Affairs](#) or the [Minister for Tertiary Education, Skills, Science and Research](#)  
*Social Security and Veterans' Entitlements Legislation Amendment (One-off Payments to Increase Assistance for Older Australians and Carers and Other Measures) Act 2006*, except to the extent administered by the [Minister for Veterans' Affairs](#)





*Social Security and Veterans' Affairs Legislation Amendment (One-off Payments and Other 2007 Budget Measures) Act 2007, except to the extent administered by the [Minister for Veterans' Affairs](#)*

*Social Welfare Commission (Repeal) Act 1976*

*Stronger Futures in the Northern Territory Act 2012*

*Stronger Futures in the Northern Territory (Consequential and Transitional Provisions) Act 2012*

*Supported Accommodation Assistance Act 1994*

*Tax Laws Amendment (Simplified Superannuation) Act 2007, Item 20 of Schedule 8 insofar as it relates to legislation administered by the [Minister for Families, Community Services and Indigenous Affairs](#)*

*Workplace Gender Equality Act 2012*

