

FOI/2017/065

Details of the dinners or functions hosted by the Prime Minister, the Department of the Prime Minister and Cabinet or the Office of the Prime Minister which were for a religious group for the period 15 September 2015 to 30 March 2017, and a cost breakdown of the dinners or functions

Date of event	Advertised or circulated title of event	Religious affiliation of the group or groups invited or in attendance (for instance, Catholic, Christian, Judaism, Hindu, Muslim)	Estimated number of attendees	Cost breakdown
18 – 19 May 2016	Victorian Muslim Youth Roundtable	There were some Muslim guests in attendance, however, the religious affiliation of all attendees is not known	Approximately 33	See separate table
16 June 2016	Prime Minister's Iftar Dinner, in observance of the Holy Month of Ramadan	There were a majority of Muslim guests in attendance, along with representatives of Anglican, Jewish, Buddhist, Coptic and Sikh faiths, however, the religious affiliation of all attendees is not known	Approximately 80	See separate table. Previously published by the Department on its FOI disclosure log as part of FOI/2016/118: https://www.dpmc.gov.au/sites/default/files/foi-log/FOI-2016-118.pdf

Victorian Muslim Youth Roundtable Costing Summary

Item	Description	Quantity	Unit Price (GST incl)	Total amount (GST incl).
TRAVEL	Flights	x17		\$10,325.01
	Accommodation (inc. breakfast)	x16 (one night)		\$4,184.14
		x1 (two nights)	\$430.00	\$430.00
	Cab invoices and parking			\$628.51
	Cab charges			\$663.20
TRANSPORT	Buses	x5 trips		\$843.53
DINNER	Ottoman Cuisine	x24 attendees		\$1,800.00
ROUNDTABLE	Catering and venue hire	x33 attendees		\$3,492.50
TOTAL				\$22,366.89

Iftar Dinner Costing Summary

Item	Description	Quantity	Unit price (GST excl)	GST	Amount (GST incl)
CATERING					
Catering (food only)	Iftar catering	80 pax	\$80.00	\$655.00	\$7205.00
	Special dietary request	1 pax	\$150.00		
Beverages	Juice and mineral water	80 pax	\$1.00	Included in cost	\$80.00
Beverages	Tea and coffee	80 pax	\$1.00	Included in cost	\$80.00
SUB TOTAL					\$7365.00
STRUCTURE					
Marquee structure		1	\$1728	<i>Covered in total only</i>	\$1728
Marquee structural components	Structure components, wall/roof lining, stage, flooring, lighting	Various	\$6585.00	<i>Covered in total only</i>	\$6585.00
Damage waiver		1	\$415.65		\$415.65
GST		1		\$872.87	\$872.87
SUB TOTAL					\$9601.52
EQUIPMENT					
Carpet		Various	\$1020.00		\$1020.00
Chairs and tables			\$1116.00		\$1116.00
Crockery, cutlery, glasses, linen		Various	\$1229.50		\$1229.50
AV, audio			\$1625.00		\$1625.00
Damage waiver		1	\$249.53		\$249.53
Labour		1	\$375.00		\$375.00
Delivery and pick up		1	\$360.00		\$360.00
GST		1	\$597.50		\$597.50
SUB TOTAL					\$6572.53
OTHER					
Casual staff		Various	\$1812.47		\$1812.47 *
Departmental staff (airfares and accommodation)					\$5747.17
Flowers		Various	\$814.00		\$814.00
Additional equipment			\$1782.00		\$1782.00
SUB TOTAL					\$10,155.64
TOTAL					\$33,694.47

* paid under contract through the department's payroll system – GST not required