From:

Saturday, 25 October 2014 1:27 PM Sent:

To: Ganly, Paula

Spence, Pip; \$22 Cc:

RE: Sunday Event \$22 [SEC=UNCLASSIFIED] Subject:

UNCLASSIFIED

Hi Paula

The Dignitaries I have in attendance are:

Prime Minister Minister for Defence Personnel Chief of Defence Force **Police Commissioner Deputy Commissioner Phelan**

Apologies have come from: Minister for Defence **Attorney General** Minister for Justice Minister for Veterans' Affairs

Both the CDF and Commissioner have been asked to speak and are happy to do so. I have forwarded their offices the Orders of Arrangement.

Many thanks

s22

OFFICE OF THE PRIME MINISTER

Suite MG.8

Parliament House, CANBERRA ACT 2600

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MORNING TEA IN HONOUR OF AFP AND ADF PERSONEL **SUNDAY 26 OCTOBER 2014** MEMBERS HALL, PARLIAMENT HOUSE, CANBERRA

ORDER OF ARRANGEMENTS

Smart Casual Dress:

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AT PARLIAMENT HOUSE		
10.00 am	Ceremonial Officers, Ceremonial and Hospitality Branch, Department of the Prime Minister and Cabinet, arrive and are on hand	
10.30 am	Ms Paula Ganly, Assistant Secretary, Ceremonial and Hospitality Branch, Department of the Prime Minister and Cabinet, arrives and is on hand	
11.00 am	Guests arrive at the Front Entrance and are escorted to the Members Hall	
	Refreshments are served	
11.10 am	The Honourable Tony Abbott MP, <i>Prime Minister of Australia</i> , arrives and mingles with guests	
11.30 am (approx)	The Prime Minister is escorted to the dais by Ms Ganly Air Chief Marshal Mark Binskin AC, <i>Chief of the Defence Force</i> and Mr Andrew Colvin OAM APM, <i>Australian Federal Police Commissioner</i> , are escorted to the dais by Ceremonial Officers	
	Ms Ganly introduces the Prime Minister	
	The Prime Minister welcomes guests	
	Ms Ganly introduces the Chief of the Defence Force	
	The Chief of the Defence Force supports the Prime Minister's remarks	
	Ms Ganly introduces the Commissioner	
	The Commissioner supports the Prime Minister's remarks	

Morning tea continues

1.00 pm Morning tea concludes

Guests depart



The Honourable Tony Abbott MP Prime Minister of Australia

requests the pleasure of your company

at a morning tea

in the Prime Minister's Courtyard, Parliament House, Canberra

> Sunday 26 October 2014 11.00 am – 1.00 pm

> > Dress: Smart Casual

Please present this invitation and photographic identification on arrival.

Please park in the public underground car park and enter Parliament House via the Front Entrance. You will be met at the security desk and escorted.



The Honourable Tony Abbott MP Prime Minister of Australia

requests the pleasure of your company

at a morning tea

in the Prime Minister's Courtyard, Parliament House, Canberra

> Sunday 26 October 2014 11.00 am – 1.00 pm

For security reasons please RSVP to protocol@pmc.gov.au by 3.00 pm 25/10/2014

Dress: Smart Casual

Please present this invitation and photographic identification on arrival.

Please park in the public underground car park and enter Parliament House via the Front Entrance. You will be met at the security desk and escorted.