

## DEPARTMENT OF THE PRIME MINISTER AND CABINET

PM&C  
Secretary  
Mr Griggs  
Prof  
Anderson  
Ms Lewis  
Ms Collard  
Ms Roberts  
Mr Brahim  
Mr Denny  
Ms Bird  
Mr Walker  
Mr Hewitt  
Ms Lannen  
Ms  
Wettenhall  
Ms  
Malthouse  
Mr  
Armitage  
Mr Aspinall  
Mr Sherwin  
Mr  
Abrahams  
Mr Saxby  
Mr Martin-  
Jard

**To:** Minister for Indigenous Affairs (for decision by 10 December 2018 to meet your public commitment to finalise the process by Christmas)

**INDIGENOUS ADVANCEMENT STRATEGY (IAS) FUNDING  
RECOMMENDATIONS: DELIVERY OF THE COMMUNITY DEVELOPMENT  
PROGRAM (CDP) FROM 1 JULY 2019**

**Recommendations - that you:**

1. Fund 19 existing CDP providers in 24 regions listed at Attachment A, selected through a non-competitive direct approach approved by you in MS18-003374, to continue delivering CDP in line with the agreed outcomes based model and approved funding from the Jobs, Land and Economy Program (2.1) from 2019-20 to 2021-22.

**Fund / Not Fund**

2. Fund 28 organisations in 36 regions listed at Attachment B, selected through a competitive open approach approved by you in MS18-003374, to deliver CDP in line with the agreed outcomes-based model and approved funding from the Jobs, Land and Economy Program (2.1) from 2019-20 to 2021-22.

**Fund/ Not Fund**

3. Not fund 34 organisations listed at Attachment B, that were assessed and 'not recommended' to deliver CDP at this time.

**Fund / Not Fund**

4. Agree the Department is responsible for the ongoing administration of each grant approved by you, including the ability to effect variations that are not substantial in nature, and which do not include new funding.

**Agreed / Not Agreed**

NIGEL SCULLION

Date:

Comments:

**Key Points:**

s 47E(d) & s 47G

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2. You have made public commitments to announce the outcomes of this process in December.
3. We have assessed the applications against the IAS assessment criteria (outlined at Attachment C) in accordance with the IAS Grant Guidelines. Details and merits of the proposals are at Attachments A and B. A summary of recommended providers is at Attachment D.
4. In assessing the applications, we prioritised maximising the participation of Indigenous organisations. s 22, s47E(d) & s 47G  
[Redacted]
5. The proposals are grants as defined by the Commonwealth Grant Rules and Guidelines (CGRGs) as they will assist the organisations to support job seekers in remote Australia.

s 22, s47E(d) & s 47G  
[Redacted]

[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]

7. In accordance with the CGRGs, if you choose to approve a grant the Department has not recommended, please annotate this Brief in the comments field above with a brief statement of your decision and the reasons. The Department will include this information as part of your annual reporting obligations to the Finance Minister.
8. Items 35 to 39 of Part 4 of Schedule 1AB of the Financial Framework Supplementary Powers Regulations provide legislative authority for this spending. To approve a grant you must be satisfied that the expenditure is a proper use of relevant money, as detailed in your legislated Ministerial obligations, provided at Attachment E.

Paul Denny  
Assistant Secretary  
CDP Operations Branch  
Community and Economic Development

Policy Officer: s 22  
Phone no: s 22  
Consultation: Regional Network, Financial  
Services Division, Program Office

7 December 2018

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**ATTACHMENTS**

**ATTACHMENT A    COMMUNITY DEVELOPMENT PROGRAM (CDP) PROVIDER  
DIRECT SOURCE APPLICATIONS**


**ATTACHMENT B    COMMUNITY DEVELOPMENT PROGRAM (CDP) PROVIDER  
OPEN COMPETITIVE APPLICATIONS**

**ATTACHMENT C    IAS ASSESSMENT CRITERIA**

**ATTACHMENT D    SUMMARY OF RECOMMENDED PROVIDERS**

**ATTACHMENT E    MINISTERIAL OBLIGATIONS**

s 22, s47E(d) & s 47G










s 47E(d) & s47G









































s 22



s 4/E(d) & s4/G

Region 32 - Victoria River Region, NT				
Program	2.1 Jobs, Land and the Economy	Departmental Recommendation	Fund	

s 47E(d) & s47G

s 22

s 47E(d) & s47G

s 22

s 47E(d) & s47G

Region 37 - West Arnhem Region, NT

s 47E(d) & s47G

s 22

s 47E(d) & s47G















Region 51 - Welleslev Region QLD

s 47E(d) & s47G

s 22

s 47E(d) & s47G

Region 52 - Western Tablelands Region, QLD				
Program	2.1 Jobs, Land and the Economy	Departmental Recommendation	S	
Application Details		Details		Minister's Decision
Organisation Name	Jobfind Centres Australia Pty Ltd	This applicant is proposing a consortium with four local Indigenous corporations - Buluwai Indigenous Corporation, Ewamian Aboriginal Corporation, MBabraham Watsonville Aboriginal Corporation and Nguddaboolgan Native Title Aboriginal Corporation. The applicant demonstrated a good quality understanding of the need for CDP in the region, and has a good comprehension of the needs of the target community group. It showed a commitment to working with the community and other organisations to develop culturally appropriate activities and employment pathways, and demonstrated a good level of communication and engagement with all stakeholders. The application also outlined risk management strategies sound financial management strong governance IT and systems capacity.		Fund / Not Fund
Risk Rating	Moderate			
Project Title	Delivery of CDP from 1 July 2019 to 30 June 2022			
CDP Region	Region 52 - Western Tablelands Region, Qld			
Highest assessor score out of 20	14			
Outcome against assessment criteria	Meets the Assessment Criteria			

s 47E(d) & s47G



s 22

s 47E(d) & s 47G













## **ASSESSMENT CRITERIA**

### **1. Need – Demonstrate why CDP is needed in remote Australia to provide participation, employment, and community development outcomes.**

- a) Describe your organisation's understanding of the CDP, and why it is important for the target community or region to meet community priorities, drive economic development and assist job seekers to meet their mutual obligations requirements under the Social Security Act 1991.

### **2. Quality – Describe how your organisation is committed to and capable of working with local communities or Indigenous groups to deliver high quality CDP services.**

- a) Describe how your organisation has, or can demonstrate the ability to drive and facilitate meaningful community engagement in the development and delivery of CDP activities.
- b) Describe how your organisation has a demonstrated capacity to deliver quality CDP activities, case management and post-employment placement support for jobseekers, and culturally competent services for Aboriginal and Torres Strait Islander Australians.
- c) Describe how your organisation has a demonstrated a capacity to assist job seekers to find and keep a job, taking into account individual job seeker needs and employment circumstances.
- d) Demonstrate how your organisation is committed to the employment of Aboriginal and Torres Strait Islander Australians in the delivery of the CDP.

### **3. Efficiency – Describe how your organisation will support the intended outcomes of the CDP in a way that appropriately manages risk, is cost effective and is coordinated with relevant stakeholders in the target community.**

- a) Demonstrate your organisation's ability to use IT systems to record all aspects of the services provided.
- b) Describe what your organisation will do to ensure CDP activities are developed in consultation with communities and managed properly, including considering any risks and developing plans to manage these.
- c) Describe how your organisation will manage and monitor participation in CDP activities within the funding allocation.
- d) Demonstrate your organisation's ability to manage job seeker obligations and understand the requirements of the *Social Security Act 1991*.

### **4. Effectiveness – Describe how your organisation's activities can deliver the intended outcomes including participation in the CDP and employment outcomes.**

- a) Describe how your organisation will work with other organisations in the region to help communities to identify possible community development, training and employment projects and deliver quality CDP activities.
- b) Describe what your organisation has done in the past under similar programs, to support people with different needs including people with disability, young people, single parents and Aboriginal and Torres Strait Islander Australians.
- c) Describe how your organisation will prepare job seekers to meet the needs of local industry and employers in the region.

The process took into account risk and value for money considerations including:

- a) The relative merits and risks of each application;
- b) The applicant's performance history and demonstrated ability to deliver the services in the relevant community.

Additionally, in assessing the applications the Department has been mindful of the desirability of maintaining a strong presence of Indigenous organisations and to maximise Indigenous employment.

No.	Region Name	Current Provider	Recommended Provider/s
1	Christmas-Cocos Islands	Indian Ocean Group Training Association	s 22, s47E(d) & s 47G
2	Kambalda/Norseman WA	Goldfields Employment & Training Services	
3	Ngaanyatjarra Lands WA	Ngaanyatjarra Council Aboriginal Corp	
4	Yaaliku WA	MEEDAC Incorporated	
5	Mid-West – West WA	MEEDAC Incorporated	
6	Gascoyne WA	Ocean to Outback Employment Services Pty Ltd	
7	Mid-West – East WA	Yuella Aboriginal Corp	
8	Karratha WA	REFAP Pty Ltd	
9	Port Hedland WA	Ashburton Aboriginal Corporation	
10	Western Desert WA	Ashburton Aboriginal Corporation	
11	Kullarri WA	Kullari Regional Communities	
12	Fitzroy Valley WA	Marra Worra Worra Aboriginal Corp	
13	Halls Creek/Tjurabalan WA	East Kimberley Job Pathways	
14	Derby/Gibb River WA	Winun Ngari Aboriginal Corporation	
15	East Kimberley WA	East Kimberley Job Pathways	
16	Eyre SA	Complete Employment Service Pty Ltd	
17	Far West SA	Complete Employment Service Pty Ltd	
18	Flinders and Far North SA	Complete Employment Service Pty Ltd	
19	APY Lands SA	Regional Anangu Services Aboriginal Corp	
20	South East Alice NT	CatholicCare NT	
21	South West Alice NT	RISE-Ngurratjuta Pty Ltd	
22	West Alice NT	Tjuwanpa Outstation Resource Centre	
23	Alice Springs District NT	Tangentyere Employment Services	
24	North East Alice NT	My Pathway/ CFAT	
25	North West Alice NT	Central Desert Regional Council (CDRC)	
26	South East Barkly NT	Julalikari Council Aboriginal Corporation	
27	Far West Alice NT	Ngurratjuta-Pmara Ntjarra Aboriginal Corp	
28	North Barkly NT	Julalikari Council Aboriginal Corporation	
29	Gulf Region NT	Roper Gulf Regional Council	
30	Ngukurr/Numbulwar NT	Roper Gulf Regional Council	
31	Katherine NT	Jobfind Centres Australia Pty Ltd	
32	Victoria River NT	Victoria Daly Regional Council	
33	Central Arnhem NT	Roper Gulf Shire Council	
34	Wadeye NT	Thamarrurr Development Corporation	
35	Darwin Daly NT	Ironbark Aboriginal Corporation	
36	Tiwi NT	Tiwi Islands Training & Employment	
37	West Arnhem NT	Jobfind Centres Australia Pty Ltd	
38	Maningrida NT	Bawinanga Aboriginal Corporation	
39	Milingimbi/Ramingining NT	The Arnhem Land Progress Aboriginal Corp	
40	Galiwin'ku NT	The Arnhem Land Progress Aboriginal Corp	
41	Gapuwiyak-Yirrkala NT	Miwatj Employment And Participation Ltd	
42	Groote NT	GEBIE Aboriginal Corporation	
43	Far West NSW	Regional Enterprise Development Institute	
44	Upper Darling NSW	Regional Enterprise Development Institute	
45	South West QLD	RESQ PLUS PTY. LTD.	
46	Central West QLD	RESQ PLUS PTY. LTD.	
47	Cloncurry QLD	Rainbow Gateway Limited	
48	West Isa/Alpurrurulam QLD	Rainbow Gateway Limited	
49	Doomadgee QLD	Enterprise Management Group Pty Ltd	
50	Palm Island QLD	Campbell Page	
51	Wellesley Island QLD	Jobfind Centres Australia Pty Ltd	
52	Western Tablelands QLD	Jobfind Centres Australia Pty Ltd	s47E(d)
53	Carpentaria QLD	Bynoe Community Advancement Co-Op	s 22, s47E(d) & s 47G
54	Cook QLD	Enterprise Management Group Pty Ltd	
55	Kowanyama/Pormpuraaw QLD	Jobfind Centres Australia Pty Ltd	
56	Central Cape QLD	Enterprise Management Group Pty Ltd	
57	Western Cape QLD	Enterprise Management Group Pty Ltd	
58	Northern Peninsula Area QLD	Enterprise Management Group Pty Ltd	
59	Torres Strait Island QLD	Enterprise Management Group Pty Ltd	
60	Aurukun/Coen QLD	Cape York Employment	

## Ministerial obligations under relevant legislation

In making your decision you will need to consider your mandatory obligations associated with approving grants presented by the Department.

If you approve expenditure under section 71 of the *Public Governance, Performance and Accountability Act 2013* (PGPA) Act, in relation to a grant or group of grants, you *must* not approve the grant without first receiving written advice from Department staff on the merits of the proposed grant or group of grants before you make your decision. That advice *must* meet the requirements of the Commonwealth Grant Rules and Guidelines (CGRGs) paragraph 4.6:

*4.6 Officials **must** provide written advice to Ministers, where Ministers exercise the role of an approver. This advice must, at a minimum:*

- a. explicitly state that the spending proposal being considered for approval is a 'grant';*
- a. provide information on the applicable requirements of the PGPA Act and rules and the CGRGs (particularly any ministerial reporting obligations), including the legal authority for the grant;*
- b. outline the application and selection process, including the selection criteria, that were used to select potential grant recipients; and*
- c. include the merits of the proposed grant or grants relative to the grant guidelines<sup>1</sup> and the key consideration of achieving value with relevant money.<sup>2</sup>*

If the proposed expenditure of relevant money relates to a grant, where you exercise the role of approver you must also record, in writing, the basis for the approval relative to the grant guidelines and key considerations of value with relevant money. The recommended basis and record for the approval, relative to the grant guidelines and the key consideration of value for money, are set out in this brief. If there is any alternative basis or considerations on which you are basing your decision you should record these in accordance with clause 4.11 of the CGRGs.

If you approve a grant the Department has not recommended (recommended as rejected) or deemed ineligible (recommended as rejected) for funding, you must provide written advice on the basis of your approval for reporting to the Department of Finance in line with the CGRG annual reporting requirement in paragraph 4.13 of the CGRGs, i.e. by 31 March each year for grants approved in the preceding calendar year.

Consistent with section 71 of the PGPA Act you must not approve a grant unless, after reasonable enquiry, you are satisfied that these grants would be a proper use of relevant money.

If your approval is not given, or is made conditional on the applicant meeting additional obligations, please advise the reasons for your decision and any conditions placed on the approval, for follow-up by the Department.

For the majority of grants, once the grant is approved, the Secretary or their delegate, will approve the commitment of relevant money under s23 (3) of the PGPA Act and enter into the arrangement pursuant to s23 (1) of the PGPA Act or s32B of the *Financial Framework (Supplementary Powers) Act 1997* (and 32C if applicable) as the case requires. For grants made under specific statutory legislation (such as grants under the *Indigenous Education (Targeted Assistance) Act 2000*) the brief will contain details of the relevant statutory framework and approvals.

The Department is responsible to ensure forward year commitments are recorded in accordance with the PGPA Act. The Department would record any applicable amounts if you approve the grants recommended in this brief.

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<sup>1</sup> This includes the requirement that a proposed grant be consistent with the policies of the Commonwealth, noting that these policies include the guidelines issued in respect to the relevant granting activity. In this context, the basis for recommending or rejecting each proposed grant should be set out in the assessment material for each grant and should reflect the particular merits of each project in terms of the grant guidelines (including assessment against the eligibility and assessment criteria).

<sup>2</sup> It is better practice to include this information for any delegate exercising the role of an approver.

s 22

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**From:** s 22  
**Sent:** Thursday, 13 December 2018 10:34 AM  
**To:** s 22  
**Cc:** Denny, Paul; s 22  
**Subject:** Response to the provider selection brief [SEC=UNCLASSIFIED]  
**Attachments:** MO Questions.xlsx

**UNCLASSIFIED**

Hi s 22

Attached is our response to your questions.

Thanks

s 22

s 22 | Adviser  
CDP Funding Agreements Section | CDP Operations Branch  
Community and Economic Development Division | Indigenous Affairs Group  
Department of the Prime Minister and Cabinet  
s 22  
[www.dpmc.gov.au](http://www.dpmc.gov.au) | [www.indigenous.gov.au](http://www.indigenous.gov.au)  
PO Box 6500 CANBERRA ACT 2600





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s 47E(d) & s47G

52 Western Table RISE

RISE (consortium  
wuth 4  
Indigenous  
providers)  
Current performance summary  
please. What are proposed  
ownership/control details?



Region	Provider	PM&C Region	PPR4 overall score	PPR5 overall Rating	PPR6 overall score	PPR6 overall Rating	M1 score (Case Management)	M2 Score (WfD attendance)	M3 Score (Community consultation)	M4 Score (WfD activities)	M5 Score (Post-placement support)	M6 Score (26 week outcomes)
s 47E(d) & s47G												
s 22												
s 47E(d) & s47G												
s 22												
s 47E(d) & s47G												



## DEPARTMENT OF THE PRIME MINISTER AND CABINET

PMC  
 Secretary  
 Mr Griggs  
 Mr Fox  
 Prof  
 Anderson  
 Ms Lewis  
 Ms Collard  
 Ms Roberts  
 Mr Brahim  
 Mr Denny  
 Ms Lynch  
 Ms Bird  
 Mr Hewitt  
 Mr Walker  
 Mr Martin

**To:** Minister for Indigenous Affairs (for decision by 18 January 2019 to allow sufficient time to finalise funding arrangements before March 2019).

**IAS FUNDING RECOMMENDATION: DELIVERY OF THE COMMUNITY DEVELOPMENT PROGRAM (CDP) IN THE WESTERN TABLELANDS REGION 52**

**Recommendations - that you:**

s 22, s47E(d) & s 47G

5. Agree the Department of the Prime Minister and Cabinet (PM&C) is responsible for the ongoing administration of each grant approved by you, including the ability to effect variations that are not substantial in nature, and which do not include new funding.

**Agreed / Not Agreed**

NIGEL SCULLION

Date:

Comments:

**Key Points:**

s 22, s47E(d) & s 47G

7. In accordance with the Commonwealth Grants Rules and Guidelines, if you choose to approve a grant PM&C has not recommended, please annotate this brief in the comments field above with a brief statement of your decision and the reason/s, to be included in your annual reporting obligations to the Minister for Finance, Senator the Hon Mathias Cormann.
8. The legislative authority for this spending is provided by Items 35 to 39 of Part 4 of Schedule 1AB of the Financial Framework Supplementary Powers Regulations. To approve a grant you must be satisfied that the expenditure is a proper use of relevant money, as detailed in your legislated Ministerial obligations, provided at Attachment C.

Deborah Lewis  
First Assistant Secretary  
Community and Economic Development Division  
16 January 2019

Policy Officer: s 22 s  
Phone no: (s 22 2  
Consultation: FNQ Office, Admin  
Business Partnering, Program Support,  
Grants Policy

**ATTACHMENTS**

**ATTACHMENT A IAS CDP GRANT PROPOSALS FOR DECISION - ADDITIONAL INFORMATION**

**ATTACHMENT B MS18-004762 – SIGNED BRIEF - IAS FUNDING RECOMMENDATIONS: DELIVERY OF THE COMMUNITY DEVELOPMENT PROGRAM (CDP) FROM 1 JULY 2019 (WITH EXTRACT OF FUNDING RECOMMENDATIONS)**

**ATTACHMENT C MINISTERIAL OBLIGATIONS UNDER RELEVANT LEGISLATION**













## Ministerial obligations under relevant legislation

In making your decision you will need to consider your mandatory obligations associated with approving grants presented by the Department.

If you approve expenditure under section 71 of the *Public Governance, Performance and Accountability Act 2013* (PGPA) Act, in relation to a grant or group of grants, you *must* not approve the grant without first receiving written advice from Department staff on the merits of the proposed grant or group of grants before you make your decision. That advice *must* meet the requirements of the Commonwealth Grant Rules and Guidelines (CGRGs) paragraph 4.6:

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- b. outline the application and selection process, including the selection criteria, that were used to select potential grant recipients; and*
- c. include the merits of the proposed grant or grants relative to the grant guidelines<sup>1</sup> and the key consideration of achieving value with relevant money.<sup>2</sup>*

If the proposed expenditure of relevant money relates to a grant, where you exercise the role of approver you must also record, in writing, the basis for the approval relative to the grant guidelines and key considerations of value with relevant money. The recommended basis and record for the approval, relative to the grant guidelines and the key consideration of value for money, are set out in this brief. If there is any alternative basis or considerations on which you are basing your decision you should record these in accordance with clause 4.11 of the CGRGs.

If you approve a grant the Department has not recommended (recommended as rejected) or deemed ineligible (recommended as rejected) for funding, you must provide written advice on the basis of your approval for reporting to the Department of Finance in line with the CGRG annual reporting requirement in paragraph 4.13 of the CGRGs, i.e. by 31 March each year for grants approved in the preceding calendar year.

Consistent with section 71 of the PGPA Act you must not approve a grant unless, after reasonable enquiry, you are satisfied that these grants would be a proper use of relevant money.

If your approval is not given, or is made conditional on the applicant meeting additional obligations, please advise the reasons for your decision and any conditions placed on the approval, for follow-up by the Department.

For the majority of grants, once the grant is approved, the Secretary or their delegate, will approve the commitment of relevant money under s23 (3) of the PGPA Act and enter into the arrangement pursuant to s23 (1) of the PGPA Act or s32B of the *Financial Framework (Supplementary Powers) Act 1997* (and 32C if applicable) as the case requires. For grants made under specific statutory legislation (such as grants under the *Indigenous Education (Targeted Assistance) Act 2000*) the brief will contain details of the relevant statutory framework and approvals.

The Department is responsible to ensure forward year commitments are recorded in accordance with the PGPA Act. The Department would record any applicable amounts if you approve the grants recommended in this brief.

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<sup>1</sup> This includes the requirement that a proposed grant be consistent with the policies of the Commonwealth, noting that these policies include the guidelines issued in respect to the relevant granting activity. In this context, the basis for recommending or rejecting each proposed grant should be set out in the assessment material for each grant and should reflect the particular merits of each project in terms of the grant guidelines (including assessment against the eligibility and assessment criteria).

<sup>2</sup> It is better practice to include this information for any delegate exercising the role of an approver.