

Martin Parkinson

Monday, 6 November 2017 – Monday, 27 November 2017

Monday 06/11/17	Tuesday 07/11/17	Wednesday 08/11/17	Thursday 09/11/17	Friday 10/11/17	Saturday 11/11/17	Sunday 12/11/17
s22 8:00 AM - 8:30 AM Travel s22 8:30 AM - 9:00 AM Pre brief with PM 9:00 AM - 12:00 PM Cabinet (0900-1200) s22 12:00 PM - 1:30 PM Executive Board 12:30 PM - 1:00 PM Pre brief with PM 1:00 PM - 2:00 PM Call Greg Moriarty 1:00 PM - 6:00 PM ERC (1300-1800)	s22 9:00 AM - 6:00 PM SES Leadership Forum	7:30 AM - 9:00 AM APSC Gender Equality Awards (Sec to speak) 9:00 AM - 9:45 AM Pre- Brief for SCNS (Allan to Chair) 9:00 AM - 9:30 AM Travel 10:00 AM - 11:00 AM Secretaries Committee on Shipbuilding 11:15 AM - 11:45 AM 1115 Pre-NSC Briefing s22 1:00 PM - 2:00 PM SCNS Meeting (Allan to Chair) 2:00 PM - 2:30 PM Podcast preparation time 2:30 PM - 3:30 PM Policy Handbook - Podcast s33, s47E(d) 4:30 PM - 5:00 PM Travel to airport 5:55 PM - 6:50 PM Travel to Sydney QF1484 7:00 PM - 7:30 PM Comcar to Hotel 7:30 PM - 8:30 PM Overnight s22	s22 8:30 AM - 9:00 AM Pre- brief with PM 9:00 AM - 11:00 AM NSC (0900-1100) s47E(d), s47F 12:45 PM - 1:00 PM PLACEHOLDER: Possible Call Lin / Martin 1:15 PM - 1:45 PM Comcar to airport (pick up from CPO) 2:45 PM - 3:40 PM Return travel QF1429 3:40 PM - 4:10 PM Virgin 2E 5:30 PM - 6:00 PM David Gruen / Martin Parkinson	s22 8:00 AM - 9:30 AM Keep free 9:30 AM - 10:00 AM Global Summit of Women - Government Outreach Sub- Committee Meeting 10:00 AM - 10:30 AM Alastair MacGibbon / Martin Parkinson 10:45 AM - 11:15 AM 1045 Emma Greenwood / Martin Parkinson re staffing s47E(d), s47F s22 s47E(d), s47F 2:00 PM - 2:30 PM Lin Hatfield Dodds / Martin Parkinson 3:00 PM - 3:30 PM RE: Yael Cass / Charlotte Tressler / Martin Parkinson SES Staffing s22	s22 s22	s22

Monday 13/11/17	Tuesday 14/11/17	Wednesday 15/11/17	Thursday 16/11/17	Friday 17/11/17	Saturday 18/11/17	Sunday 19/11/17
s22 s22 s22 8:00 AM - 9:30 AM Keep free 10:30 AM - 11:00 AM Division Heads meeting 12:00 PM - 1:30 PM Executive Board s22 2:00 PM - 2:30 PM Catch up meeting Will/s22 2:30 PM - 2:45 PM Michael Pezzullo / Martin Parkinson 3:45 PM - 4:15 PM Travel to airport 5:00 PM - 6:10 PM Travel to Melbourne VA278 6:30 PM - 7:00 PM Comcar to s22 7:00 PM - 8:00 PM Overnight s22	s47E(d), s47F 9:30 AM - 10:00 AM John Conde / Martin Parkinson 9:30 AM - 10:00 AM Comcar to Toorak 10:30 AM - 12:30 PM Cranlana Programme Board Meeting 12:30 PM - 1:00 PM Comcar to airport 3:15 PM - 4:20 PM Return Travel VA277 4:30 PM - 5:00 PM Travel to office	s22 8:00 AM - 9:00 AM Keep Free s47E(d), s47F 10:00 AM - 10:45 AM Pre-Senate Estimates Spill-Over Hearing 11:00 AM - 11:30 AM Draft Report on Management of the Lobbyists Register s22 1:00 PM - 1:45 PM Pre- ERC Briefing [SEC=PROTECTED] 2:00 PM - 3:00 PM Brief for SCNS [SEC=PROTECTED] 3:30 PM - 4:00 PM Travel 4:00 PM - 4:30 PM Pre brief with PM s22 4:30 PM - 6:30 PM ERC (1630-1830)	8:00 AM - 9:00 AM Keep Free 9:00 AM - 9:15 AM Chris Moraitis / Martin Parkinson 9:30 AM - 12:00 PM SCNS meeting [SEC=PROTECTED] s22 2:00 PM - 2:30 PM PFAS Discussion 2:30 PM - 3:30 PM Staff Preparation s33, s47E(d) s47E(d), s47F 5:15 PM - 5:30 PM Phone: Renee Leon / Martin Parkinson s22	s22 8:00 AM - 8:30 AM PM 8:30 AM - 9:30 AM Keep Free 9:30 AM - 10:00 AM Travel 10:00 AM - 11:00 AM All Staff Address 11:00 AM - 11:30 AM Informal networking with staff 11:30 AM - 12:00 PM Travel s22 1:15 PM - 1:30 PM Home Affairs Catch-Up 2:00 PM - 3:00 PM Staff Address 3:00 PM - 3:30 PM Informal networking with staff s47E(d), s47F		

Monday 20/11/17	Tuesday 21/11/17	Wednesday 22/11/17	Thursday 23/11/17	Friday 24/11/17	Saturday 25/11/17	Sunday 26/11/17
s22 8:00 AM - 9:00 AM Keep Free s47E(d), s47F 9:30 AM - 10:00 AM White Ribbon Pledge Board Signing 10:00 AM - 10:45 AM Pre-Cabinet Briefing 11:00 AM - 11:30 AM Division Heads meeting 11:30 AM - 12:30 PM Discussions re PFAS 12:00 PM - 1:30 PM Executive Board 1:45 PM - 2:30 PM 1345 Pre- NSC Briefing 3:00 PM - 3:30 PM Travel to airport s47E(d), s47F 4:05 PM - 5:00 PM Travel to Sydney QF1420 5:00 PM - 5:30 PM Comcar to s22 5:15 PM - 5:30 PM ABC Drive Program s22	6:30 AM - 7:00 AM Comcar to airport 7:40 AM - 8:35 AM Return Travel QF1463 8:35 AM - 9:05 AM Travel to Parliament House via office 9:30 AM - 10:00 AM Pre brief with PM 10:00 AM - 2:00 PM Cabinet (1000-1400) 2:30 PM - 3:00 PM Pre brief with PM 3:00 PM - 5:00 PM NSC (1500-1700) 5:00 PM - 5:30 PM Travel 5:30 PM - 6:15 PM Pre- ERC Briefing	s22 s22 s47E(d), s47F 9:00 AM - 9:00 AM Travel 9:30 AM - 10:00 AM Pre brief with PM 10:00 AM - 11:00 AM ERC (0900-1100) 11:00 AM - 11:30 AM Travel 11:30 AM - 12:00 PM Pre-MCC Meeting Briefing (mtg on 23/11) s22 1:00 PM - 1:30 PM Catch up meeting Will/s22 1:45 PM - 2:15 PM Travel to airport 3:00 PM - 3:55 PM Travel to Sydney QF1476 4:00 PM - 4:30 PM Comcar to s22 5:45 PM - 7:00 PM Address: Sydney Institute s22	7:15 AM - 10:00 AM Founding MCC Event - Business Forum 8:35 AM - 9:00 AM MCC - The Merit Trap Panel Discussion 10:30 AM - 11:00 AM Travel 11:00 AM - 12:00 PM Visit with ENSW Staff (DSS Offices) 11:45 AM - 12:00 PM Call s22 12:00 PM - 12:30 PM Travel s22 1:00 PM - 1:30 PM Closing the Gap Refresh 1:30 PM - 2:30 PM China as a Regional and Global Power Roundtable 3:00 PM - 3:15 PM John Conde / Martin Parkinson s47E(d), s47F 4:00 PM - 5:00 PM Pre- Brief for COAG SOM (Meeting 24/11) 7:00 PM - 9:30 PM SOM Dinner 9:30 PM - 10:30 PM Overnight s22	s22 s22 s22 8:00 AM - 9:30 AM Keep free 9:30 AM - 12:30 PM COAG SOM s47E(d), s47F 3:30 PM - 4:00 PM Meeting with the Prime Minister 4:15 PM - 4:45 PM Comcar from CPO to airport 5:35 PM - 6:35 PM Return Travel VA662 6:35 PM - 7:05 PM Travel to home	s22	

Monday 27/11/17	
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s22	
8:00 AM - 9:30 AM Keep Free s47E(d), s47F	
11:00 AM - 11:30 AM Division Heads meeting	
11:30 AM - 12:00 PM Gayle Anderson / Martin Parkinson	
s22	
12:00 PM - 1:30 PM Executive Board	
1:00 PM - 2:30 PM Keep Free	
2:45 PM - 3:00 PM Yael Cass / Martin Parkinson	
5:00 PM - 5:30 PM Submission to the Crawford School of Public Policy	
5:30 PM - 5:45 PM Rosemary Huxtable / Martin Parkinson	